

Request for Proposals (RFP) 2022082

Escalator Modernization and Vertical Transportation Maintenance

Date Issued: October 10, 2022

Proposal Due: December 14, 2022, 2:00 PM CT

Facilitator:
Matt Green
Procurement Administrator
Matt.Green@nashville.gov
615-917-8852



REQUEST FOR PROPOSALS

WeGo Public Transit
Main Office
430 Myatt Drive
Nashville, TN 37115

**PROPOSALS MUST BE RECEIVED
PRIOR TO 2:00 PM CT
December 14, 2022

PROPOSAL NUMBER
2022082**

INSTRUCTIONS:

1. SUBMIT (1) PHYSICAL ORIGINAL AND (1) ELECTRONIC COPY OF THE REQUIRED DOCUMENTS AND PROPOSAL
2. RETURN THE REQUEST FOR ADDENDA TO RECEIVE ANY ADDENDA.
3. ALL PROPOSALS ARE TO BE IDENTIFIED WITH RFP 2022082, RFP NAME, AND RETURNED IN A SEALED ENVELOPE OR PACKAGE.
4. DURING THE RFP PROCESS ALL COMMUNICATION **MUST** BE DIRECTED TO PROCUREMENT DEPARTMENT.

The Nashville Metropolitan Transit Authority (Nashville MTA) d/b/a WeGo Public Transit (hereafter may be referred to as “the Agency” or “the Authority”) is soliciting proposals from firms qualified to modernize two (2) escalators, see **Appendix B Escalator Modernization Specifications**. Firms will also propose a five (5) year maintenance plan for five (5) hydraulic elevators, and three (3) year plan for two (2) escalators, and one (1) handicap lift, see **Appendix C Vertical Transportation Maintenance Specifications**. Both Escalator Modernization and Vertical Transportation Maintenance must comply with Federal Transit Agency (hereafter may be referred to as “FTA”) Buy America requirements. Please refer to <https://www.transit.dot.gov/buyamerica> for further information.

Proposers are further advised that the procurement resulting from this solicitation will be funded with funds received from the FTA and the State of Tennessee. Proposers are to carefully review **Exhibit A** and **Exhibit B** of the Contract Terms and Conditions in Section VI, as all terms and conditions expressed in those Exhibits will apply to this procurement and resulting contract.

SECTION I	Introduction
SECTION II	Instructions to Proposers
SECTION III	Disadvantaged Business Enterprise Program
SECTION IV	Scope of Work, Qualification Requirements, Evaluation Criteria, Proposal Submission Requirements, Required Forms
SECTION V	Contract Documents, General Terms and Conditions, Standard Clauses
SECTION VI	Contract Terms and Conditions (Proposed)
	Exhibit A – Federal Transit Administration Clauses
	Exhibit B – State of Tennessee Clauses

SUBMISSION DEADLINE

Proposals will be accepted at the Agency’s office located at 430 Myatt Drive, Nashville, TN 37115 until 2:00 PM CT, December 14, 2022. Proposals received after this date and time will not be accepted. Proposals are not opened with regular mail.

QUESTIONS/CLARIFICATION DEADLINE

All questions, requests for clarification, and other inquiries related to this RFP must be received by Matt Green, Procurement Administrator, no later than 2:00 PM CT, November 18, 2022, in writing via e-mail at Matt.Green@nashville.gov.

PRE-PROPOSAL MEETING

All interested firms are requested to attend the pre-proposal meeting. The pre-proposal meeting will be held at 9:00 AM CT, October 17, 2022, via WebEx. Firms interested in participating in the pre-proposal meeting must contact Matt.Green@nashville.gov by 2:00 PM CT, October 14, 2022, to receive WebEx meeting details. The purpose of the pre-proposal meeting is to address the solicitation requirements and the procurement process.

Assistance for disabled, blind or hearing-impaired persons who wish to attend is available with prior arrangement by contacting Matt Green at the email address noted above.

If interpretations, specifications, or other changes to the solicitation are required as a result of the meeting, the Agency will post an addendum on the Agency Procurement webpage at <https://www.wegotransit.com/doing-business/current-opportunities/>

SITE VISIT

The escalator modernization site visit will be at 9:00 AM CT, October 19, 2022. To participate please email: matt.green@nashville.gov by 9:00 AM CT October 18, 2022, to obtain information and location details.

OPTIONAL SITE VISIT

To coordinate access to the Agency's five (5) hydraulic elevators, two (2) escalators, and one (1) handicap lift, please contact matt.green@nashville.gov. Firms interested in conducting an optional site visit must contact matt.green@nashville.gov by 2:00 PM CT, October 21, 2022, to schedule. The Agency will attempt to accommodate this request, but equipment access may be limited due to hours of operation and/or availability of personnel.

SPECIAL NOTICE TO PROPOSERS

Proposers are to submit with their proposal a copy of the required TN contractor's licenses for their firm as well as the licenses for all subcontractors that must hold licenses as required by applicable TN regulations.

Proposers are to submit with their proposal a copy of all applicable Insurance Certificates – See Contract **Exhibit C** for insurance requirements.

Contract Work Hours and Safety Standards apply to this project. See Contract **Exhibit A** – Contract Work Hours and Safety Standards Act.

Davis Bacon Act compliance is required for this project. See Contract **Exhibit A** – Davis Bacon Act - Copeland Anti-Kickback Act; See **Exhibit D** of RFP for information regarding Davis Bacon Rates

Bonding requirements - See Contract **Exhibit A** – Bonding Requirements

- Proposer must submit a Proposal Bond in the amount of 5% of their proposal with the proposal.
- Prior to contract execution, successful proposer must provide performance and payment bonds in the amount of 100% of the of the cost of the Escalator Modernization. There is no bond requirement for Maintenance.

This Contract requires Buy America Compliance – See Contract **Exhibit A** – Buy America Requirements and Required Forms (Form 14 – Buy America Certification)

ADDENDA REQUEST

Proposers are not to contact other the Agency personnel with any questions or clarification concerns in reference to this RFP. The Procurement Department will provide all official communication concerning this RFP. The Addenda request must be submitted by time date to receive direct copies or notices of addenda.

I HAVE READ AND UNDERSTOOD THIS REQUEST FOR PROPOSALS **2022082** and do herein request copies or notices of addenda. The information requested below must be received no later than 2 PM CT, October 17, 2022, via e-mail at Matt.Green@nashville.gov

Company Name

Phone Number

Address

Point of Contact

Email:

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I. INTRODUCTION

1.1 BACKGROUND

The Nashville Metropolitan Transit Authority (Nashville MTA) provides public transportation services including local and express routes, to citizens and visitors within the Metropolitan Nashville area and is a component unit of the Metropolitan Government of Nashville & Davidson County.

The Regional Transportation Authority of Middle Tennessee was created by State of Tennessee statute in 1988 and serves as the agency of record for the Star Commuter Rail and also provides seven (7) Regional Express Bus Routes to several Middle Tennessee communities. Nashville MTA and the Regional Transportation Authority provide service to customers as the unified branding entity WeGo Public Transit. For additional history and information please visit: <https://www.wegotransit.com/>.

Thousands of riders travel to downtown Nashville everyday using commuter rail, bus and van services operated by the Agencies, which account for more than 850,000 passenger trips a month in and around Davidson County.

The result of the Agencies' success brings with it new challenges and responsibilities. One of the greatest challenges is to meet the needs of a diverse and quickly growing ridership. As ridership increases, so too does the need to provide more innovative and effective communication materials and services.

The Agency intends to award a Contract to the proposer capable of meeting all Agency requirements for escalator modernization and vertical transportation maintenance. The Agency shall enter a Fixed Price Contract for both modernization and maintenance. The contract term for modernization will be determined on factors provided in proposals. The contract term for Maintenance will be for five (5) years. Proposers must submit all required forms from **Section 4.4** including company qualifications, modernization project approach, maintenance plan, schedule, and cost within their proposals.

1.2 OVERVIEW

The Agency is requesting proposals for modernization of two (2) escalators; one operating in the upward direction and the other operating in the downward direction. These Escalators were installed in 2008 and are manufactured by ThyssenKrupp. In July of 2021 an inspection of the overall condition of these escalators was completed by a third-party and the condition was found to be fair. Please refer to **Appendix A** for the complete escalator inspection summary. We are requesting proposers modernize both escalators utilizing the recommendation from **Appendix B** escalator modernization specifications. Completion of the modernization project from commencement of work is estimated to be ten (10) weeks for each escalator, with a combined time of completion estimated to be twenty (20) weeks. The Agency requires that the proposer is Buy America certified and will follow the required FTA guidelines during this project.

In addition, the Agency is requesting proposals for maintenance of all vertical transportation. This includes an all-inclusive five (5) year maintenance plan for five (5) hydraulic elevators and one (1) handicap lift, see **Appendix C** for maintenance specifications. Due to the escalator modernization project being commenced in concurrence with maintenance, the Agency anticipates there will be a period to procure and install new

escalators, to be followed by a one (1) year period of guarantee warranty and maintenance. Subsequently, the Agency estimates that maintenance for both escalators will be for a three (3) year period following the expiration of the warranty.

These instructions provide detailed legal and technical requirements for the acquisition of these services. Section VI, Proposed Contract, provides a more detailed description of the legal requirements.

The Agency intends to award a Fixed Price Contract to the successful Proposer who shall provide the requested services. Refer to Section IV of this solicitation for an expanded description of the Scope.

1.3 SOLICITATION SCHEDULE

The following estimated timeline should be used as a working guide for planning purposes. The Agency reserves the right to adjust the schedule as required during the course of the solicitation process. The Agency will make good faith efforts to notify potential proposers of adjustments to the schedule; however, ultimate responsibility for obtaining notice of changes lies with the proposers. Any changes to the proposed schedule will be listed at: <https://www.wegotransit.com/doing-business/current-opportunities/> - RFP 2022082

	Month/Day/Year/Time
Pre-Proposal Meeting Via Webex	10/17/2022 at 9:00 AM CT
Addenda Request Submittal Deadline	10/17/2022 at 2:00 PM CT
Site Visit	10/19/2022 at 9:00 AM CT
Request for Optional Site Visit Due	10/21/2022 at 2:00 PM CT
Question/Clarification Submittal Deadline	11/18/2022 at 2:00 PM CT
Proposal Submittal Deadline	12/14/2022 at 2:00 PM CT
Presentation/Interviews (if applicable)	TBD

All questions regarding this solicitation must be submitted in writing via email to Matt Green, Matt.Green@nashville.gov. The answers to the questions will be posted as an addendum on the Agency website: <https://www.wegotransit.com/doing-business/current-opportunities/> under RFP number 2022082.

Proposers are solely responsible for checking the website to ensure that they have the most current information regarding the proposal. Any oral communication, explanation or instruction provided will not be binding on the Agency.

1.4 COST INCURRED BY PROPOSERS

The Agency is not liable for any costs incurred by prospective proposers in the preparation of submitting a proposal in response to this RFP, in presentation of the proposal or any other activities related to responding to this RFP.

1.5 EVALUATION OF PROPOSALS

An Evaluation Committee and/or the Procurement Department will examine proposal responses to eliminate those which are determined non-responsive to the stated requirements. The Evaluation

Committee will then evaluate proposal responses and make recommendations of the top-ranked proposer for contract award.

The Evaluation Committee will apply the evaluation criteria set forth in the RFP or in any addenda issued. A detailed evaluation that follows the initial examination may result in more than one finalist. At this point, the Evaluation Committee may request additional information, request an interview, request a presentation, or request revised or best and final offers.

Should interviews or presentations become necessary, the Agency will contact the top-scoring firm(s) from the evaluation to schedule a date and time. The Agency reserves the right to invite some, all, or no proposers for interviews. At the conclusion of the interviews, if any, the Evaluation Committee will conduct final scoring of the proposals and will select one or more of the top-ranked proposers to submit best and final offers. The Evaluation Committee will recommend for contract award the proposer(s) whose proposal is deemed the best value, in terms of both technical merit and price, to the Agency

1.6 EVALUATION SCORING MEASURES

The Evaluation Committee will evaluate proposals received on the following factors.

- Company Qualifications | 25 Points
- Modernization Project Approach | 20 Points
- Maintenance Plan | 20 Points
- Schedule | 20 Points
- Cost | 15 Points

See Section IV, 4.2 – Evaluation Criteria – for detailed evaluation criteria.

1.7 PROPOSAL ACCEPTED

Each proposer submits its proposal with the understanding that the acceptance in writing by the Agency of the offer to furnish the services requested shall constitute a contract between the proposer and the Agency, which shall bind the proposer to furnish the services, in the manner offered in the submission, at the rates accepted, and in accordance with conditions and requirements of the Agency. A formal contract and/or purchase order will be signed between the Agency and the successful proposer for the on-call services being awarded to the proposer.

Each proposer submits its proposal with the understanding that nothing in this solicitation shall be construed to require the Agency to award a contract.

With the proposal submission, the proposer must indicate that it is prepared to enter into a contract with the Agency in accordance with the terms and conditions set forth in this solicitation, any addenda, and the proposed contract. Submissions shall be valid for a minimum period of one hundred twenty days (120) from the date of the opening of the submission.

1.8 DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION

In connection with this project, the Agency has established a specific goal for Disadvantaged Business Enterprise (DBE) participation of **0%**. Proposers are required to make good faith efforts to cooperate with

Nashville MTA in meeting its commitments and goal of 14% for the fiscal years 2020-2023. DBE participation is encouraged either in the capacity of the prime contractor or subcontractor. Proposers are required to document their activities in the submission and selection of any subcontractor(s) to ensure that the process is nondiscriminatory. To be considered a certified DBE the organization must be registered with the Tennessee Uniform Certification Program (TNUCP) at the time of qualifications submission. Utilize the following website for a comprehensive list of the certified DBE's: <https://www.tdot.tn.gov/APPLICATIONS/DBEDIRECT/Search>. **See Section III — DISADVANTAGED BUSINESS ENTERPRISE PROGRAM – for more information.**

END SECTION I

II. INSTRUCTIONS TO PROPOSERS

2.1 REQUESTS FOR CLARIFICATION

If any person submitting a proposal is in doubt as to the true meaning of any part of the Scope of Work, other RFP documents, or finds discrepancies in or omissions from the specifications, they may submit to Matt.Green@nashville.gov a written request for an interpretation or correction, no later than, 2:00 PM CT, November 18, 2022. **Only written requests submitted via mail or email will be accepted.** The person submitting the request will be responsible for its prompt delivery and verification of delivery.

The request must be fully supported with detailed information and reference to a section of the proposal, if applicable, to assist the Agency in determining whether the request is or is not valid. Any corrections or changes to this RFP will be distributed to recipients who submitted the “Addenda Request” at the address provided. **Verbal questions will not be answered, thus preventing an unfair advantage to any Proposer.**

2.2 DELIVERY OF PROPOSALS

Proposers must submit **one (1) original** document of all REQUIRED FORMS in **Section 4.4** including their proposal via the mail. Additionally, proposers must submit **one (1) digital copy** utilizing either email or USB drive. Email submissions of the proposal response must not exceed 30 MB, responses exceeding 30 MB are non-receivable.

Mail delivery must be delivered to:

Matt Green
Procurement Administrator
Nashville MTA
430 Myatt Drive
Nashville, TN 37115

Delivery of proposals must be submitted by **December 14, 2022, 2:00 PM CT.**

The sealed envelope, box, or appropriate package must be clearly marked with, “**RFP 2022082 – Modernization and Maintenance**” *on the lower left side and*, “**DO NOT OPEN WITH REGULAR MAIL.**” The Agency will not consider proposals received after the deadline. All proposals will be logged, by a Procurement Department staff member, with the date and time of receipt.

Proposers are solely responsible for delivery of the proposal on time. Proposers who rely on overnight delivery services, local couriers, or other delivery services remain solely responsible for timely delivery of the proposal and assume all risk of late delivery or no delivery.

****NOTE: RESPONSES WILL NOT BE OPENED PUBLICLY****

2.3 PROPOSAL WITHDRAWAL

Proposers will be given permission to withdraw the proposal after it has been delivered to the Agency provided the proposer makes the request by e-mail, on the organization's letterhead, twenty-four (24) hours prior to the proposal due date and time. Requests pertaining to withdrawal by telephone or e-mail must be confirmed in writing by the proposers and must reach the office of Matt Green, not later than one (1) hour prior to the time fixed for submission of proposals. Proposals which are timely withdrawn shall be returned to the proposer unopened, at proposer's expense.

2.4 UNACCEPTABLE PROPOSAL

The Agency will not accept proposals or award any contract to any person, firm or corporation that is in arrears or is in default to the Agency upon any debt or contract, has defaulted on surety or other obligation or has failed to perform faithfully any previous contract for the Agency. The Agency reserves the right to request subcontractor changes to any contract.

2.5 REJECTION OR ACCEPTANCE OF PROPOSAL

The Chief Executive Officer or designee reserves the right to accept or reject any or all or any part of any proposals. Any proposal which is incomplete, conditional, obscure, or which contains additions not called for, or irregularities of any kind, may be cause for rejection of the proposal. If there is a discrepancy between the price written and the price listed in figures, the Agency acknowledges that the price written is the correct price.

The Agency reserves the right to cancel this RFP in writing or postpone or extend the date and time for submitting proposals at any time. The Agency reserves the right to reject any or all proposals, to waive any or all informalities or irregularities in the proposals received, to investigate the qualifications and experience of any proposers, to reject any provisions in any proposal, to modify proposal contents, to obtain new proposals, to negotiate the requested services and contract terms with any proposers. The Agency reserves the right to award the proposal for the requested services in full, in part and/or a single item to one or more proposers. The Agency will determine the most responsive proposer(s) whose proposal is most advantageous to the Agency.

The submission of a proposal shall constitute an acknowledgement that the proposer has thoroughly examined and is familiar with the proposal, including the Scope of Work, the addenda if any, and has reviewed and inspected all applicable statutes, regulations, ordinances and resolutions dealing with or related to the services requested.

Proposals must indicate that the entity is prepared to enter into a contract and/or purchase order with the Agency in accordance with the terms and conditions set forth in this proposal, any addenda, and proposed contract. Proposals shall be valid for a minimum period of one hundred twenty days (120) from the proposed closing date for acceptance by the Agency.

2.6 PUBLIC RECORDS/CONFIDENTIALITY

Proposals received become the exclusive property of the Agency. When a contract award is approved by the Agency, all proposals submitted in response to this proposal shall become a matter of public record and shall be regarded as public records, with the exception of those elements of each proposal that are marked as "TRADE SECRET," "CONFIDENTIAL" or "PROPRIETARY." If required by law or by an order of a court, the Agency may be required to disclose such records or portions thereof, including without limitation those so marked. Proposals that indiscriminately identify all or most of the proposal as exempt from disclosure without justification may be found to be technically unacceptable.

2.7 FORMS PROVIDED

Proposers must use the forms provided or copies thereof. The proposer or an authorized representative of the firm must sign the submission. Any erasures, corrections or other changes appearing on the submission forms must be initialed and dated by the person signing the form.

END SECTION II

III. DISADVANTAGED BUSINESS ENTERPRISE PROGRAM

3.1 INTRODUCTION

The Agency operates a Federal Disadvantaged Business Enterprise (DBE) Program to ensure full and fair opportunities in contracting for businesses owned by socially and economically disadvantaged individuals. The Agency administers the program according to the regulations that apply to 49 CFR Part 26. Only firms that are certified consistent with 49 CFR Part 26 and by the Nashville MTA or Tennessee Department of Transportation Unified Certification Program (TN UCP), as identified below, will be considered certified as a Disadvantaged Business Enterprise.

This section, entitled “Disadvantaged Business Enterprise Program Requirements” is provided in an effort to assist proposers. The information contained in this section is not intended to, nor does it, supplement or amend any federal regulation. All Proposers are responsible for compliance with all applicable federal and Nashville MTA rules and requirements.

It is a requirement that all proposers providing services take all reasonable steps to ensure that DBEs have a full and fair opportunity to compete for and perform contract work without discrimination on the basis of age, race, sex, color, national origin, creed, religion, sexual orientation or disability. In order to satisfy this requirement, proposers will be expected to timely submit documentation as identified below and as shown on the Required Forms throughout the contract period if selected and cooperate with the Agency. Failure to timely submit requested documentation, cooperate with the Agency, or answer inquiries truthfully will be considered a material contract breach and may result in contract termination.

3.2 REQUIRED DOCUMENTS

The following documents must be submitted with the proposal:

1. Letter(s) of Intent

Proposers must submit a Letter of Intent for each DBE whose participation the proposer is counting toward the goal. This may include first, second, third, and other lower tier subcontractors and/or suppliers. The proposer and all subcontractors using lower tier DBE subcontractors and/or suppliers must sign the Letter(s) of Intent. The Letter(s) of Intent must be submitted with the proposal.

For each Letter of Intent, the proposer must also provide the written quote or proposal from the DBE or other communication from the DBE upon which the scope of work and dollar value contained in the Letter of Intent is based (“quote/proposal”).

All portions of the Letter(s) of Intent must be completed (including the description of work, the estimated contract amount, and the estimated dollar value of DBE participation for counting and goal purposes) before the Letter(s) of Assurance Statement is signed by either the DBE or the proposer.

The Agency reserves the right to ask questions of the proposer, investigate and require additional information as it determines necessary in its sole discretion to ensure that the regulations and the Agency's rules are followed as it relates to DBE participation.

2. DBE Participation Statement

The Proposer must submit a signed DBE Participation Statement (Form 6B) with the proposal. Failure to submit and/or sign the form may render the submission non-responsive.

3. DBE Utilization Form

The proposer must submit a fully completed DBE Utilization Form.

3.3 DEFINITION OF SOCIALLY AND ECONOMICALLY DISADVANTAGED

The rules that govern eligibility and certification of DBE are found generally at 49 CFR Part 26.5 and 26.61 through 26.73. These rules define a DBE as a for-profit, small business concern which is at least fifty-one percent (51%) owned and controlled by one or more socially and economically disadvantaged individuals. In the case of any publicly owned business, at least fifty-one percent (51%) of the stock must be owned by one or more socially and economically disadvantaged individuals. In addition, the personal net worth of the socially and economically disadvantaged owners of the small business concern must not exceed one million three hundred twenty thousand dollars (\$1,320,000).

As defined by 49 CFR, Part 26.5, a socially and economically disadvantaged individual is any individual who is a citizen (or lawfully admitted permanent resident) of the United States and who is –

- (1) Any individual who a recipient finds to be a socially and economically disadvantaged individual on a case-by-case basis.
- (2) Any individual in the following groups, members of which are rebuttably presumed to be socially and economically disadvantaged:
 - (i) "Black Americans" which includes persons having origins in any of the Black racial groups of Africa;
 - (ii) "Hispanic Americans" which includes persons of Mexican, Puerto Rican, Cuban, Dominican, Central or South American, or other Spanish or Portuguese culture or origin, regardless of race;
 - (iii) "Native Americans" which includes persons who are American Indians, Eskimos, Aleuts, or Native Hawaiians;
 - (iv) "Asian-Pacific Americans" which includes persons whose origins are from Japan, China, Taiwan, Korea, Burma (Myanmar), Vietnam, Laos, Cambodia (Kampuchea), Thailand, Malaysia, Indonesia, the Philippines, Brunei, Samoa, Guam, the U. S. Trust Territories of the Pacific islands (Republic of Palau), the Commonwealth of the Northern Marianas Islands, Macao, Fiji, Tonga, Kiribati, Tuvalu, Nauru, Federated States of Micronesia, or Hong Kong;
 - (v) "Subcontinent Asian Americans" which includes persons whose origins are from India, Pakistan, Bangladesh, Bhutan, the Maldives islands, Nepal or Sri Lanka;
 - (vi) Women;

(vii) Any additional groups whose members are designated as socially and economically disadvantaged by the SBA, at such time as the SBA designation becomes effective.

3.4 DBE LIAISON OFFICER

The DBE Liaison Officer is responsible for developing, implementing, and monitoring the DBE program on a day-to-day basis in coordination with other appropriate officials; carrying out technical assistance for a DBE; and, disseminating information on available business opportunities so that a DBE is provided an equitable opportunity to propose on Agency contracts. For questions or information related to the DBE program, contact Rachel Johnson, DBE Liaison Officer at Rachel.johnson@nashville.gov or 615-862-5618.

3.5 DBE CERTIFICATION

The Agency certifies all of its DBEs through internal processes. The TNUCP is a cooperative of entities which are recipients of federal funds that have developed a “one-stop shop” for certification throughout the State of Tennessee of which the Agency is a certifying member. In order to be considered as meeting the DBE goal for a contract, each business wishing to participate as a DBE or a joint venture DBE, must be certified as a DBE by the Tennessee Uniform Certification Program (TNUCP) and must have current certification at the time of Qualifications submission. The link to the DBE Directory is <https://www.tdot.tn.gov/applications/dbedirect/>.

Persons or entities who consider themselves a DBE but who are not certified by the Agency, the TN UCP as a DBE, have not received affirmation from the Agency MTA or the TN UCP that their certification from another entity is consistent with and acceptable to the Agency or the TN UCP will not be considered. Unless a firm meets the criteria above by the time the responses to this solicitation are due, its participation will not be considered as meeting the DBE goal in the solicitation. Each business wishing to participate as a DBE or a joint venture DBE must be certified at the time of submission and a current copy of the DBE’s certification must be attached to the Letter of Intent.

3.6 IDENTIFICATION OF CONTRACT GOAL AND REQUIREMENTS

For this contract, the overall DBE participation goal is established as **0%**. In order for the submission to be responsive, the proposer must either meet the goal or make good faith efforts to do so. Good faith efforts are defined in Appendix A to 49 CFR Part 26 and discussed in the following section.

If a proposer’s DBE Accomplishment Statement proposes a DBE percentage less than the established goal, the proposer must, at the time of making the response, submit appropriate documentation justifying its submitted DBE percentage. The Agency reserves the right to request additional documentation or information from the proposer regarding its DBE Accomplishment Statement, Utilization plan or Letters of Intent, and, if applicable, any good faith efforts documentation. If the Agency enters into a contract based on the proposer’s DBE Goals Accomplishment Statement and documentation, the DBE percentage accepted by the Agency will become a contractual requirement.

Proposers shall not contract with, demand, require or coerce a DBE into any agreement or into the signing of any Letter of Intent or any other document which prohibits the DBE from providing subcontracting quotations or doing business with other proposers. The DBE shall be free to provide their services to any

number of proposers. To ensure that all obligations under subcontracts awarded to a DBE are met, the Agency will review the agreement between the proposer and DBE, and the proposer's DBE involvement efforts during the performance of the contract. The proposer shall bring to the attention of the Agency any situation in which regularly scheduled progress payments are not made to a DBE. If, in the opinion of the Agency, the proposer has made significant deviations from the DBE program commitments, it shall be considered a breach of contract.

3.7 GOOD FAITH EFFORTS STATEMENT AND REQUIREMENTS

In order to be responsive, proposers must either meet the DBE goal or make good faith efforts to meet the goal. Proposers who do not meet the goal must establish adequate good faith efforts (GFE) by submitting documentation (**Use GFE Form**) along with the DBE Goals Accomplishment Statement. This statement should show that the proposer took all necessary and reasonable steps to achieve the DBE goal, which could reasonably be expected to obtain sufficient DBE participation, even if the proposer was not fully successful. The DBE Goals Accomplishment Statement and supporting documents should conform to the good faith requirements outlined in Appendix A of 49 CFR Part 26.

The following is a list of types of actions that may be part of a proposer's efforts to obtain DBE participation and may be included in the DBE Goals Accomplishment Statement and documentation. This list is not intended to be a mandatory checklist, nor is it intended to be exclusive or exhaustive. Other factors or types of efforts may be relevant in appropriate cases:

- (a) Soliciting through all reasonable and available means (e.g. attendance at pre-submission meetings, advertising and/or written notices) the interest of all certified as a DBE who have the capability to perform the work of the contract. The proposer must solicit this interest within sufficient time to allow the DBE to respond to the solicitation and take appropriate steps to follow-up initial solicitations to determine interest.
- (b). Selecting portions of the work to be performed by a DBE in order to increase the likelihood that the goals of the will be achieved.
- (c). Providing any interested DBE with adequate information about the plans, specifications, and requirements of the contract in a timely manner to assist them in responding to a solicitation.
- (d) Negotiating in good faith with any interested DBE. It is the proposer's responsibility to make a portion of the work available to DBE subcontractors and suppliers and to select those portions of the work or material needs consistent with the available DBE subcontractors and suppliers, so as to facilitate DBE participation.
- (e) Not rejecting any DBE as being unqualified without sound reasons based on a thorough investigation of their capabilities.
- (f) Making efforts to assist any interested DBE in obtaining bonding, lines of credit, or insurance as required by the recipient or contractor.
- (g) Making efforts to assist any interested DBE in obtaining necessary equipment, supplies, materials, or related assistance or services.
- (h) Effectively using the services of available minority/women community organizations; minority/women contractors' groups; local, state, and Federal minority/women business assistance offices; and other organizations as allowed on a case-by-case basis to provide assistance in the recruitment and placement of any DBE.

- (i) Making efforts to identify and assist eligible firms, which are not yet certified by the Nashville MTA or the TN UCP as a DBE, to obtain certification. These types of efforts will have special weight where it appears that the relevant firms will be certified in time for the execution of the contract.

If a proposer has not met the DBE goal and submits the DBE Goals Accomplishment Statement and documentation, the proposer should summarize in detail all good faith efforts taken by the Proposer, including, but not limited to, the activities listed above in A through I, and supporting documentation. While the proposer should submit documentation to support its good faith efforts at the time of submission, the Agency may ask questions of Proposer or request additional documentation after review of proposer's DBE Goals Accomplishment Statement and any documentation. In submitting the information required under this section, the proposer understands and agrees that the determination of whether the proposer has met the DBE goal or established good faith efforts to meet the goal is a judgment call that the Agency will make.

3.8 COUNTING DBE PARTICIPATION

DBE participation shall be counted toward meeting the DBE goal as outlined in 49 CFR Part 26, especially 26.55. When the proposer completes a Letter of Intent, the Proposer must include not only the total value of the work to be performed and/or the materials to be supplied by the DBE but also the total amount of DBE participation that should be counted toward meeting the goal. For example, if a DBE is a regular dealer or supplier of pipe but does not install the pipe, then the proposer can generally count the dollar value spent on the pipe at 60%. This would mean that if the DBE was supplying \$100,000 of pipe then the contract amount would be \$100,000 but the total amount of DBE participation would be \$60,000 for counting and meeting the goal purposes.

If a proposer has any questions about counting, the Agency advises the proposer to consult 49 CFR Part 26. The following may be helpful in counting DBE participation and in determining which sections of Part 26.55 a proposer needs to review in more detail:

- (a) When a DBE participates in a contract or subcontract, the Contractor will count only the value of the work actually performed by the DBE toward the DBE goals. In a construction contract (and other similar contracts), this will include the work performed by the DBE's own forces and supplies purchased or equipment leased by the DBE as described below, especially (d) (but not supplies or equipment the DBE subcontractor purchases from the prime contractor or its affiliate.) The Contractor will count the entire amount of fees or commissions charged by a DBE for providing a bona fide service toward goals provided that Nashville MTA determines the fees to be reasonable and not excessive. When a DBE subcontracts part of the work of its contract to another firm, the value of the subcontracted work may be counted toward DBE goals only if the subcontractor is itself a DBE.
- (b) When a DBE performs as a participant in a joint venture, a portion of the total dollar value of the contract equal to the distinct, the clearly defined portion of the work of the contract that the DBE performs with its own forces count toward DBE goals.
- (c) The proposer will count expenditures to a DBE contractor toward DBE goals only if the DBE is performing a commercially useful function on that contract. A DBE performs a commercially useful function when it is responsible for execution of the work of the contract or subcontract and is carrying out its responsibilities by actually performing, managing, and supervising the work

involved. To determine whether a DBE is performing a commercially useful function, the proposer will evaluate industry practices, the amount of work subcontracted, whether the amount the firm is to be paid under the contract is commensurate with work it is actually performing, and the DBE credit claimed for its performance of the work, and other relevant factors. The proposer will determine questions of commercially useful function with regard to trucking companies under 49 CFR Part 26.55 (d).

(d) The proposer will count expenditures with the DBE for materials or supplies toward DBE goal in the manner described in 49 CFR Part 26.55 (e). **Note:** Proposers should review Part 26.55(e) carefully. It is important to note that the rule counts expenditures differently based upon whether the DBE is a manufacturer as defined by the rule (normally counted at 100% percent of the cost), a regular dealer as defined by the rule (normally counted at 60% of the cost) or neither of the two (normally counted at the entire amount of fees or commissions, or fees or transportation charges, provided they are reasonable). It is important to note that materials and supplies provided by a DBE that is not a regular dealer in those materials and supplies do not count toward meeting the goal. For example, if the DBE is a regular dealer of piping, the DBE cannot purchase office equipment and then supply that office equipment to the prime and count any portion of the cost of the office equipment toward meeting the goal. Such conduct for DBE counting purposes is prohibited by the rules and is considered to be an impermissible and illegal pass-through.

(e) If a firm is not currently certified as a DBE, in accordance with the standards of subpart D of this part, at the time of the execution of the contract, the proposer will not count the firm's participation toward any DBE goals, except as provided for in 49 CFR Part 26.87(i).

(f) The proposer will not count the dollar value of work performed under a contract with a firm after it has ceased to be certified toward any goals except as provided in 49 CFR Part 26.87(j).

3.9 PROMPT PAYMENT AND RETAINAGE

The Contractor agrees to pay each subcontractor under this prime contract for invoices submitted or normal progress payments for work completed satisfactorily or supplies provided satisfactorily pursuant to its contract and no later than fifteen (15) days from the receipt of each payment it receives from the Agency.

There is no retainage or other sums allowed to be withheld from progress payments or any other payments and any exceptions to this prompt pay/retainage provision must be requested in writing by the Contractor and approved in writing.

The Contractor will include the following paragraphs in all contracts and/or agreements related to the work under this Contract with subcontractors or suppliers and will require all its subcontractors and suppliers to include this paragraph in any contracts and/or agreements related to the work under this Contract with any other third parties and any other lower tier subcontractors or suppliers:

"It is understood and agreed by all involved parties that payment for work completed satisfactorily, or supplies provided satisfactorily will be made to the appropriate party no later than fifteen (15) days from receipt of payment for that work or those supplies.

There is no retainage or other sums allowed to be withheld from progress payments or any other payments and any exceptions to this prompt pay/retainage provision must be requested in writing to the Agency and approved in writing.”

3.10 TERMINATION OF DBE SUBCONTRACTOR

The Contractor shall not terminate the DBE subcontractor(s) listed in the DBE Utilization Plan without the Agency’s prior written consent. The Agency may provide such written consent only if the Contractor has good cause to terminate the DBE firm. Before transmitting a request to terminate, the Contractor shall give notice in writing to the DBE subcontractor of its intent to terminate and the reason for the request. The Contractor shall give the DBE five (5) days to respond to the notice and advise of the reasons why it objects to the proposed termination. When a DBE subcontractor is terminated or fails to complete its work on the Contract for any reason, the Contractor shall make good faith efforts to find another DBE subcontractor to substitute for the original DBE and immediately notify the Agency in writing of its efforts to replace the original DBE. These good faith efforts shall be directed at finding another DBE to perform at least the same amount of work under the Contract as the DBE that was terminated, to the extent needed to meet the Contract goal established for this procurement. The Contractor may not terminate any DBE subcontractor and perform that work through its own forces or those of an affiliate without prior written consent of the Agency.

3.11 CONTINUED COMPLIANCE

The Agency shall monitor the Contractor’s DBE compliance during the life of the Contract. The Contractor shall submit monthly written reports to the Agency’s DBE Compliance Officer that provides details on DBE participation for that month.

3.12 49 CFR PART 26

The Contractor shall carry out the applicable requirements of 49 CFR Part 26 in the award and administration of the Agency’s contracts. The proposer agrees to provide all its subcontractors and suppliers and to require all its subcontractors and suppliers on this project to provide a complete copy of the **Disadvantaged Business Enterprise (DBE) Requirements** of this contract to all those who provide supplies or work related to this Contract and to require all those providing supplies or work to be bound by these requirements as it relates to their work related to this Contract.

END SECTION III

IV. SCOPE OF WORK, PROPOSAL EVALUATION CRITERIA, PROPOSAL SUBMISSION FORMAT, REQUIRED FORMS

4.1 SCOPE OF WORK

Please Refer to **Section 4.2** Evaluation Criteria and **Section 4.3** Proposal Submission Requirements for proposal format and expectations.

TASK 1: ESCALATOR MODERNIZATION PROJECT

The Agency requests modernization of two (2) outdoor escalators located at WeGo Central (400 Charlotte Ave, Nashville, TN 37219) with an anticipated completion period of twenty (20) weeks following commencement of work. Proposers are to provide a project schedule that details, at a minimum, benchmarking of project milestones and the duration required to complete each milestone. Refer **Appendix B** escalator modernization specifications for project details. Proposals shall declare alterations to **Appendix B**. The Agency will be utilizing FTA funds to complete this project thereby requiring modernization fully complies with all FTA Buy America requirements. Proposers must be Buy America certified and comply with these requirements.

TASK 2: VERTICAL TRANSPORTATION MAINTENANCE

The Agency requests maintenance plans for five (5) hydraulic elevators, two (2) escalators, and one (1) handicap lift. This plan should contain the maintenance schedule for routine servicing, and predictive and preventative maintenance, including replacement of components, anticipated or unanticipated. The Agency expects proposers to thoroughly inspect all equipment and their components to ascertain the condition of all to be maintained. Proposers should consider manufacturing guidelines, recommendations, and professional experience to create a maintenance plan and cost proposal that reflects the scope of work required for the duration of the maintenance contract. Refer to **Appendix C** for vertical transportation maintenance specifications for complete details. Proposals shall declare alterations to **Appendix C** when providing alternative maintenance plans. The Agency will be utilizing FTA funds for this project; proposers must comply with Buy America requirements.

A. ELEVATOR MAINTENANCE PLAN

Proposers are to submit a 5-year maintenance plan for five (5) hydraulic elevators. This plan will follow **Appendix C** maintenance specifications unless the proposer chooses to provide an alternative plan. This plan will contain a detailed maintenance schedule to include, at a minimum, the date of service, the description of service, and the equipment serviced. This plan should also include the proposer's inspection report summary.

B. ESCALATOR MAINTENANCE PLAN

Proposers are to submit a 3-year maintenance plan for two (2) escalators located at WeGo Central (400 Charlotte Ave, Nashville, TN 37219). This 3-year maintenance plan will commence 2-years after the execution of this contract. This plan will follow **Appendix C** maintenance specifications unless the proposer chooses to provide an alternative plan. This plan will contain a detailed maintenance schedule to include, at a minimum, the date of service, the description of service, and the equipment serviced.

Proposers are to submit a flat-rate monthly maintenance coverage plan for this equipment. This plan will only be utilized as a short-term remedy to provide interim maintenance services. This plan will commence upon the completion of the warranty period and will cease when the maintenance plan begins.

C. HANDICAP LIFT MAINTENANCE PLAN

Proposers are to submit a 3-year maintenance plan for one (1) handicap lift located at Nester Station (130 Nestor St., Nashville, TN 37210). This 3-year maintenance plan will commence 2-years after the execution of this contract. This plan will follow **Appendix C** maintenance specifications unless the proposer chooses to provide an alternative plan. This plan will contain a detailed maintenance schedule to include, at a minimum, the date of service, the description of service, and the equipment serviced.

Proposers are to submit a flat-rate monthly maintenance coverage plan for this equipment. This plan will only be utilized as a short-term remedy to provide interim maintenance services. This plan will commence upon the completion of the warranty period and will cease when the maintenance plan begins.

4.2 EVALUATION CRITERIA

Criterion	Analysis Questions	Points Value
Company Qualifications	<p>Personnel Qualifications:</p> <p>Modernization:</p> <ul style="list-style-type: none"> • Does management possess the necessary experience to successfully complete the project? For example, knowledge of Buy America, and/or modernization project experience. • Is there documentation listing all management and their qualifications? • Do technicians possess the experience and qualifications to complete the project? How are they trained and what are their certifications? • Is work going to be subcontracted and what process the prime is using to vet the subcontractor? <p>Maintenance:</p> <ul style="list-style-type: none"> • Do technicians possess the experience and qualifications to provide maintenance? How are they trained and what are their certifications? • Is work going to be subcontracted and what process the prime is using to vet the subcontractor? <p>Professional Qualifications:</p> <ul style="list-style-type: none"> • How long has this proposer been in business? • How long have managers/technicians been in their positions? Did the proposer provide management and technician profiles briefly summarizing their experience? • Did the proposer provide customer references? Did these references include escalator modernization, specifically Buy America compliance? Did these references include experience in maintaining Agency specific equipment? Was the customer satisfied with the services provided? • Does the proposer provide project references for previously completed projects? Did they remain in budget and on schedule? Were there OSHA violations? Did the project require cordoning off working areas from the public or was this project new construction (closed off from any public access)? • Does the proposer have professional experience in providing all required elements of this project (modernization and maintenance)? 	25
Modernization Project Approach	<ul style="list-style-type: none"> • Does the proposer’s approach include an appropriate amount of communication/coordination with the Agency to ensure the Agency’s needs are met? • Does the proposer list needs/requirements from the Agency? • Does the proposal include a thorough inspection of the equipment to be modernized? 	20

	<ul style="list-style-type: none"> • Does the proposal include analysis of the work-area and surrounding environment: potential work impediments for material/equipment/machinery access/delivery/storage; strategies for employee access/parking; summary of dangers to the public and plan to mitigate risk; plan for cordoning off and securing the work zone from the public? • Does the proposal include the plan for acquiring parts/equipment? Does this plan clearly explain how it will meet Buy America requirements? Does this plan account for potential supply chain problems and provide solutions? Does the proposer understand its procurement methods may be audited by the FTA? • Is there evidence the proposer understands the project specifications (Appendix B)? • Does the proposer provide a schedule? Does the schedule identify the downtime for each escalator? Does the schedule benchmark project milestones? Do these milestones include completion times or dates? Does the proposer include estimated timeframes for required permits? Does this schedule contain contingency plans for potential interruptions? • How does the proposer plan to ensure quality assurance/control? Does the proposer provide a quality assurance/control plan? How is this monitored/measured? • Does the overall project approach address the following: <ul style="list-style-type: none"> -Prerequisite inspections -Work environment assessment -Risk assessment -Public relations/public safety plan, -Training requirements (if needed) -Project schedule -Communication plan with Agency -Experienced project team -Quality assurance/control 	
Maintenance Plan	<ul style="list-style-type: none"> • Does the proposer provide a thorough onsite inspection report for all equipment? Does the report include details such as photos/descriptions of equipment components and their conditions? Are areas of concern highlighted, including recommendations? • Did this proposer request special access to equipment to fully understand the state/condition of equipment? • Does the proposer incorporate/reference manufacturer guidelines/recommendations within the plan? • Does the proposer have sufficient technician staffing to meet maintenance obligations to the Agency? Are all/most/some technicians trained/licensed/certified to service/maintain/repair all Agency vertical transportation equipment? • Does the proposal include the plan for acquiring parts/equipment? Does this plan clearly explain how it will meet Buy America 	20

	<p>requirements? Does this plan account for potential supply chain problems and provide solutions? Does the proposer understand its procurement methods may be audited by the FTA?</p> <ul style="list-style-type: none"> Does the proposer plan to subcontract any maintenance? How are subcontractors vetted? 	
Schedule(s)	<p>Modernization:</p> <ul style="list-style-type: none"> Does the proposer provide a clearly defined schedule with milestones, i.e. removal, installation, testing? Is the anticipated time of completion reasonable? Within 20-weeks of work commencement? Does the schedule account for building permitting, 'buy America' component lead times, sufficient staffing, equipment/tool rentals, etc.? <p>Maintenance:</p> <ul style="list-style-type: none"> Does the proposer provide a detailed 5-year plan? Does this plan include a complete and detailed preventative maintenance schedule? Is it in a legible table format? Does this preventative maintenance schedule identify components that should be replaced within a certain timeframe or within a certain service hour threshold to prevent equipment failure? Does the schedule account for the associated downtime for replacement? Are there components identified during the onsite inspection report that are nearing failure that will require immediate replacement? Does the proposer address/identify a purchasing plan for components? Does the plan account for lead-times and proactively order/warehouse specialized components/fasteners to ensure availability? Does the proposer anticipate common components failures and plan to carry stock of these components? Does the proposer possess adequate vendor resources to acquire components expeditiously? Are these vendors local and/or reliable? 	20
Cost	<ul style="list-style-type: none"> Does the proposer summarize the cost breakdown for modernization/maintenance? Does the cost breakdown expand on hidden costs such as unique equipment/tool rentals, component expediting costs, inflation over a 5-year span? Does the proposer provide detailed itemization of sub-contractors working hours and their hourly rate? Does the cost proposal represent the best value for accomplishing the project? 	15
Table Points		100

4.3 PROPOSAL SUBMISSION REQUIREMENTS

Proposers shall include all the items listed below in the order shown, in their proposals. Each section should be clearly labeled, with pages numbered and separated by tabs. This format is necessary for evaluation purposes. Proposers shall utilize the Cost Form, Form 1, located in this section 4.4, to provide compensation in response to the suggested requirements, to indicate the cost of services.

Proposals shall be prepared simply and economically, providing a straightforward, concise description of capabilities to satisfy the requirements of this Proposal. Emphasis should be on completeness and clarity of content with sufficient detail to allow for accurate evaluation and comparative analysis.

Please be advised each Part referenced below is the minimum requirement requested by the Agency.

Proposals shall include seven sections (Part 1, Part 2, Part 3, Part 4, Part 5, Part 6 and Part 7) shall be indexed in the order outlined below. Proposals shall list questions and responses and/or attachments as numbered and listed within each section. The contents of each section should be concise and should address the Evaluation Criteria, Project Goals and Objectives, and Scope of Work.

Part 1: Cover Page, Cover Letter, and Executive Summary – Company Qualifications

All Proposals shall be accompanied by a cover letter of introduction and executive summary of the Proposal (refer to evaluation criteria in section 4.2 for detailed analysis). At a minimum this will include the following:

- Introduce the Proposer, providing a summary of the Proposer’s administration, organization, and staffing, including multiple offices, if applicable.
- Clearly state the contact person title and contact information.
- Describe the Proposer’s qualifications for successfully completing the project’s tasks and accomplishing the project’s goals and objectives.
- Describe the Proposer’s experience in performing services of similar size and scope.
- Provide references from at least three entities where the proposer completed a modernization project or project similar in size and scope within the last 5-years.
- Provide references from at least three entities where the proposer provided vertical transportation maintenance for equipment similar in size and scope within the last 5-years.

Part 2: Project Approach

This section should include a detailed plan of the Proposer’s approach to the project and how the approach will meet the project’s goals and objectives (refer to evaluation criteria in section 4.2 for detailed analysis). The approach should include, at minimum:

- Approach to the escalator modernization (refer to **Appendix B** for recommendations), including a project plan to execute the project.
- Quality assurance/quality plan that will be used to monitor all stages of the project.
- The plan to comply with FTA Buy America requirements when procuring components. Including a supply chain contingency plan to remain on schedule.

- Process the proposers will utilize to communicate and coordinate with the Agency to minimize public inconvenience.
- Includes Project Schedule.

Part 3: Maintenance Plan

This section should include a detailed proposal of the maintenance plan (refer to evaluation criteria in section 4.2 for detailed analysis). The plan should include, at minimum:

- Acknowledgement of Vertical Transportation Maintenance requirements in **Appendix C**, including any changes or deviations from **Appendix C**, including the maintenance plan.
- Summary of any additional inspection reports conducted by the proposer, including an outline of the condition of Agency equipment. Validation that management and technicians are sufficient to meet the Agency needs and demands.
- Includes Vertical Transportation Preventative Maintenance Schedule

Part 4: Schedule

This section will define the schedule for both the Modernization Project and the 5-year Maintenance plan (refer to evaluation criteria in section 4.2 for detailed analysis). This section should include, at minimum:

- A clear delineation of the schedule for Modernization and the schedule for Maintenance.
- The schedule for the Modernization Project should include project milestones and the duration to complete.
- The schedule for the Maintenance Program should include all service and preventative maintenance for a 5-year span for five (5) hydraulic elevators, two (2) escalators, and one (1) handicap lift. This schedule should be in table format and include service locations, description of services, and dates. This table should separate equipment into individual schedules.

Part 5: Cost

The Agency requires Proposers to submit complete Form I Cost Proposal Form(s), located in Section 4.4. If a discount off retail pricing for items not specifically listed on Form I is available, please provide that information. Also include any other pricing discounts or offers that will assist the Agency in obtaining the best possible pricing for the services provided.

Proposers must identify in their cost proposal all direct costs they anticipate they will incur. The Agency reserves the right to reject the request for payment of any direct cost item that was not submitted with the cost proposal or that was not expressly approved by the Agency in advance of the cost being incurred.

Part 6: Acceptance of the Proposed Contract Terms and Conditions

This section will indicate any exceptions to the Scope of Work, general terms and conditions or other requirements listed in the Proposed Contract.

- Overall compliance to requirements and acceptance.

Signature is not required on the Proposed Contract included in the RFP however, any exceptions or proposed changes to the terms and conditions **must be submitted with the proposal** in order to be considered. The Agency reserves the right to make changes to the Proposed Contract and to reject or accept any changes the proposer may propose.

In this section, the proposer must signify its acceptance of the terms and conditions of the RFP, general terms and conditions, and proposed contract and/or must list specific items of exceptions or proposed changes for the Agency’s consideration.

Part 7: FTA Required Forms

The Agency requires proposers to complete the FTA Required Forms.

Please review, sign, and submit forms. If a form is not applicable to the proposal or the proposing organization, **please indicate not applicable and SUBMIT.**

*Proposal Forms, Licensing and Permits

Cost Form (Part 5)	DBE Forms 6A, 6B, 6C, 6D	References	Subcontractor Utilization Plan
Acknowledgment of Addenda	Certificate of Authority	Affidavits	Insurance Certificate
Affidavit of Non-Collusion	Certification of Restrictions on Lobbying	Notice to Contractor	TN Contractor License(s)
Certification of Eligibility	Certification of Debarment, Suspension Primary	Buy America Certification	Subcontractor Utilization Plan
Compliance with Specifications	Certification Debarment, Suspension Lower-Tier	References	Bonds

4.4 REQUIRED FORMS

FORM 1: COST PROPOSAL FORMS RFP 2022082

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DETAILED COST PROPOSAL FORM - TASK 1: ESCALATOR MODERNIZATION

Please provide identify work item stages, including fully loaded labor and material costs. Please use additional pages, if needed.

WORK ITEM DESCRIPTION (MILESTONES OR BENCHMARKS)	LOADED LABOR COST PRIME	LOADED LABOR COST SUB	LOADED MATERIAL COST	TOTAL LOADED COST¹
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
LUMP SUM OF TOTAL LOADED COST				\$

Note 1: Loaded Labor Cost Prime + Loaded Labor Cost Sub + Loaded Material Cost Sub = Total Loaded Cost

Labor Markup Percentage _____ %

Material Markup Percentage _____ %

The undersigned Proposer hereby declares and represents that she/he; a) has carefully examined and understands the Proposing Documents, b) has not received, relied on, or based his Proposal on any verbal instructions contrary to the Proposing Documents or any addenda, c) has personally inspected and is familiar with the Request for Proposal solicitation and requirements, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the completion of the referenced project, all in strict accordance with the Proposing Documents.

NAME OF AUTHORIZED SIGNATORY OF PROPOSER: _____

TITLE OF AUTHORIZED SIGNATORY: _____

SIGNATURE OF AUTHORIZED SIGNATORY OF PROPOSER: _____

DATE: _____

DETAILED COST PROPOSAL FORM - TASK 2: ELEVATOR MAINTENANCE PLAN

Please provide yearly fixed cost for maintenance service and fixed labor rates in the spaces below. Please use additional pages, if needed.

FIXED COST FOR ELEVATOR MAINTENANCE SERVICES FOR FIVE (5) YEARS						
LOCATION	EQUIPMENT	YEAR-1	YEAR-2	YEAR-3	YEAR-4	YEAR-5
WeGo Central	3 Hydraulic Elevators ¹	\$ /yr	\$ /yr	\$ /yr	\$ /yr	\$ /yr
Myatt Station	1 Hydraulic Elevator ²	\$ /yr	\$ /yr	\$ /yr	\$ /yr	\$ /yr
Nestor Station	1 Hydraulic Elevator ³	\$ /yr	\$ /yr	\$ /yr	\$ /yr	\$ /yr
TOTAL⁴		\$ /yr	\$ /yr	\$ /yr	\$ /yr	\$ /yr
LUMP SUM TOTAL⁵						\$

WeGo Central located at 400 Charlotte Ave, Nashville, TN 37219 – 3 Hydraulic Elevators¹

Myatt Station located at 430 Myatt Dr., Nashville, TN 37115 – 1 Hydraulic Elevator²

Nestor Station located at 130 Nestor St., Nashville, TN 37210 – 1 Hydraulic Elevator³

Note: All Equipment + Year = Total⁴

Note: Total + All Years = Lump Sum Total⁵

FIXED LABOR RATES FOR ELEVATOR ^{1,2,3} ON-CALL REPAIR SERVICES FOR FIVE (5) YEARS				
YEAR	STANDARD RATE	OVERTIME RATE	HOLIDAY RATE	EMERGENCY RATE
Year-1	\$ /hr	\$ /hr	\$ /hr	\$ /hr
Year-2	\$ /hr	\$ /hr	\$ /hr	\$ /hr
Year-3	\$ /hr	\$ /hr	\$ /hr	\$ /hr
Year-4	\$ /hr	\$ /hr	\$ /hr	\$ /hr
Year-5	\$ /hr	\$ /hr	\$ /hr	\$ /hr

The undersigned Proposer hereby declares and represents that she/he; a) has carefully examined and understands the Proposing Documents, b) has not received, relied on, or based his Proposal on any verbal instructions contrary to the Proposing Documents or any addenda, c) has personally inspected and is familiar with the Request for Proposal solicitation and requirements, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the completion of the referenced project, all in strict accordance with the Proposing Documents.

NAME OF AUTHORIZED SIGNATORY OF PROPOSER: _____

TITLE OF AUTHORIZED SIGNATORY: _____

SIGNATURE OF AUTHORIZED SIGNATORY OF PROPOSER: _____

DATE: _____

YEAR-1 COST OF MAINTENANCE BY MONTH (USE N/A WHEN SERVICE NOT NEEDED)					
MONTH	WEGO CENTRAL ¹			MYATT STATION ²	NESTOR STATION ³
	ELEVATOR 1	ELEVATOR 2	ELEVATOR 3	ELEVATOR 4	ELEVATOR 5
1 January	\$	\$	\$	\$	\$
2 February	\$	\$	\$	\$	\$
3 March	\$	\$	\$	\$	\$
4 April	\$	\$	\$	\$	\$
5 May	\$	\$	\$	\$	\$
6 June	\$	\$	\$	\$	\$
7 July	\$	\$	\$	\$	\$
8 August	\$	\$	\$	\$	\$
9 September	\$	\$	\$	\$	\$
10 October	\$	\$	\$	\$	\$
11 November	\$	\$	\$	\$	\$
12 December	\$	\$	\$	\$	\$

WeGo Central located at 400 Charlotte Ave, Nashville, TN 37219 – 3 Hydraulic Elevators¹

Myatt Station located at 430 Myatt Dr., Nashville, TN 37115 – 1 Hydraulic Elevator²

Nestor Station located at 130 Nestor St., Nashville, TN 37210 – 1 Hydraulic Elevator³

The undersigned Proposer hereby declares and represents that she/he; a) has carefully examined and understands the Proposing Documents, b) has not received, relied on, or based his Proposal on any verbal instructions contrary to the Proposing Documents or any addenda, c) has personally inspected and is familiar with the Request for Proposal solicitation and requirements, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the completion of the referenced project, all in strict accordance with the Proposing Documents.

NAME OF AUTHORIZED SIGNATORY OF PROPOSER: _____

TITLE OF AUTHORIZED SIGNATORY: _____

SIGNATURE OF AUTHORIZED SIGNATORY OF PROPOSER: _____

DATE: _____

YEAR-2 COST OF MAINTENANCE BY MONTH (USE N/A WHEN SERVICE NOT NEEDED)					
MONTH	WEGO CENTRAL ¹			MYATT STATION ²	NESTOR STATION ³
	ELEVATOR 1	ELEVATOR 2	ELEVATOR 3	ELEVATOR 4	ELEVATOR 5
1 January	\$	\$	\$	\$	\$
2 February	\$	\$	\$	\$	\$
3 March	\$	\$	\$	\$	\$
4 April	\$	\$	\$	\$	\$
5 May	\$	\$	\$	\$	\$
6 June	\$	\$	\$	\$	\$
7 July	\$	\$	\$	\$	\$
8 August	\$	\$	\$	\$	\$
9 September	\$	\$	\$	\$	\$
10 October	\$	\$	\$	\$	\$
11 November	\$	\$	\$	\$	\$
12 December	\$	\$	\$	\$	\$

WeGo Central located at 400 Charlotte Ave, Nashville, TN 37219 – 3 Hydraulic Elevators¹

Myatt Station located at 430 Myatt Dr., Nashville, TN 37115 – 1 Hydraulic Elevator²

Nestor Station located at 130 Nestor St., Nashville, TN 37210 – 1 Hydraulic Elevator³

The undersigned Proposer hereby declares and represents that she/he; a) has carefully examined and understands the Proposing Documents, b) has not received, relied on, or based his Proposal on any verbal instructions contrary to the Proposing Documents or any addenda, c) has personally inspected and is familiar with the Request for Proposal solicitation and requirements, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the completion of the referenced project, all in strict accordance with the Proposing Documents.

NAME OF AUTHORIZED SIGNATORY OF PROPOSER: _____

TITLE OF AUTHORIZED SIGNATORY: _____

SIGNATURE OF AUTHORIZED SIGNATORY OF PROPOSER: _____

DATE: _____

YEAR-3 COST OF MAINTENANCE BY MONTH (USE N/A WHEN SERVICE NOT NEEDED)					
MONTH	WEGO CENTRAL ¹			MYATT STATION ²	NESTOR STATION ³
	ELEVATOR 1	ELEVATOR 2	ELEVATOR 3	ELEVATOR 4	ELEVATOR 5
1 January	\$	\$	\$	\$	\$
2 February	\$	\$	\$	\$	\$
3 March	\$	\$	\$	\$	\$
4 April	\$	\$	\$	\$	\$
5 May	\$	\$	\$	\$	\$
6 June	\$	\$	\$	\$	\$
7 July	\$	\$	\$	\$	\$
8 August	\$	\$	\$	\$	\$
9 September	\$	\$	\$	\$	\$
10 October	\$	\$	\$	\$	\$
11 November	\$	\$	\$	\$	\$
12 December	\$	\$	\$	\$	\$

WeGo Central located at 400 Charlotte Ave, Nashville, TN 37219 – 3 Hydraulic Elevators¹

Myatt Station located at 430 Myatt Dr., Nashville, TN 37115 – 1 Hydraulic Elevator²

Nestor Station located at 130 Nestor St., Nashville, TN 37210 – 1 Hydraulic Elevator³

The undersigned Proposer hereby declares and represents that she/he; a) has carefully examined and understands the Proposing Documents, b) has not received, relied on, or based his Proposal on any verbal instructions contrary to the Proposing Documents or any addenda, c) has personally inspected and is familiar with the Request for Proposal solicitation and requirements, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the completion of the referenced project, all in strict accordance with the Proposing Documents.

NAME OF AUTHORIZED SIGNATORY OF PROPOSER: _____

TITLE OF AUTHORIZED SIGNATORY: _____

SIGNATURE OF AUTHORIZED SIGNATORY OF PROPOSER: _____

DATE: _____

YEAR-4 COST OF MAINTENANCE BY MONTH (USE N/A WHEN SERVICE NOT NEEDED)					
MONTH	WEGO CENTRAL ¹			MYATT STATION ²	NESTOR STATION ³
	ELEVATOR 1	ELEVATOR 2	ELEVATOR 3	ELEVATOR 4	ELEVATOR 5
1 January	\$	\$	\$	\$	\$
2 February	\$	\$	\$	\$	\$
3 March	\$	\$	\$	\$	\$
4 April	\$	\$	\$	\$	\$
5 May	\$	\$	\$	\$	\$
6 June	\$	\$	\$	\$	\$
7 July	\$	\$	\$	\$	\$
8 August	\$	\$	\$	\$	\$
9 September	\$	\$	\$	\$	\$
10 October	\$	\$	\$	\$	\$
11 November	\$	\$	\$	\$	\$
12 December	\$	\$	\$	\$	\$

WeGo Central located at 400 Charlotte Ave, Nashville, TN 37219 – 3 Hydraulic Elevators¹

Myatt Station located at 430 Myatt Dr., Nashville, TN 37115 – 1 Hydraulic Elevator²

Nestor Station located at 130 Nestor St., Nashville, TN 37210 – 1 Hydraulic Elevator³

The undersigned Proposer hereby declares and represents that she/he; a) has carefully examined and understands the Proposing Documents, b) has not received, relied on, or based his Proposal on any verbal instructions contrary to the Proposing Documents or any addenda, c) has personally inspected and is familiar with the Request for Proposal solicitation and requirements, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the completion of the referenced project, all in strict accordance with the Proposing Documents.

NAME OF AUTHORIZED SIGNATORY OF PROPOSER: _____

TITLE OF AUTHORIZED SIGNATORY: _____

SIGNATURE OF AUTHORIZED SIGNATORY OF PROPOSER: _____

DATE: _____

YEAR-5 COST OF MAINTENANCE BY MONTH (USE N/A WHEN SERVICE NOT NEEDED)					
MONTH	WEGO CENTRAL ¹			MYATT STATION ²	NESTOR STATION ³
	ELEVATOR 1	ELEVATOR 2	ELEVATOR 3	ELEVATOR 4	ELEVATOR 5
1 January	\$	\$	\$	\$	\$
2 February	\$	\$	\$	\$	\$
3 March	\$	\$	\$	\$	\$
4 April	\$	\$	\$	\$	\$
5 May	\$	\$	\$	\$	\$
6 June	\$	\$	\$	\$	\$
7 July	\$	\$	\$	\$	\$
8 August	\$	\$	\$	\$	\$
9 September	\$	\$	\$	\$	\$
10 October	\$	\$	\$	\$	\$
11 November	\$	\$	\$	\$	\$
12 December	\$	\$	\$	\$	\$

WeGo Central located at 400 Charlotte Ave, Nashville, TN 37219 – 3 Hydraulic Elevators¹

Myatt Station located at 430 Myatt Dr., Nashville, TN 37115 – 1 Hydraulic Elevator²

Nestor Station located at 130 Nestor St., Nashville, TN 37210 – 1 Hydraulic Elevator³

The undersigned Proposer hereby declares and represents that she/he; a) has carefully examined and understands the Proposing Documents, b) has not received, relied on, or based his Proposal on any verbal instructions contrary to the Proposing Documents or any addenda, c) has personally inspected and is familiar with the Request for Proposal solicitation and requirements, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the completion of the referenced project, all in strict accordance with the Proposing Documents.

NAME OF AUTHORIZED SIGNATORY OF PROPOSER: _____

TITLE OF AUTHORIZED SIGNATORY: _____

SIGNATURE OF AUTHORIZED SIGNATORY OF PROPOSER: _____

DATE: _____

DETAILED COST PROPOSAL FORM - TASK 2: ESCALATOR MAINTENANCE PLAN

FIXED COST FOR MAINTENANCE SERVICES FOR THREE (3) YEARS				
LOCATION	EQUIPMENT	YEAR-1	YEAR-2	YEAR-3
WeGo Central	2 Escalators ¹	\$ /yr	\$ /yr	\$ /yr
LUMP SUM TOTAL²				\$

WeGo Central located at 400 Charlotte Ave, Nashville, TN 37219 – 2 Escalators¹

Note: Equipment + All Years = Lump Sum Total²

INTERIUM PERIOD FLAT-RATE COST (UTILIZED DURING LAPSE OF MAINTENANCE COVERAGE³)		
LOCATION	EQUIPMENT	MONTHLY FLAT-RATE
WeGo Central	2 Escalators ¹	\$ /mo

Note: This flat-rate is for escalator monthly maintenance coverage. This plan will only be utilized as a short-term remedy to provide interim maintenance services. This plan will commence upon the completion of the warranty period and will cease when the maintenance plan begins.³

FIXED LABOR RATES FOR ESCALATORS¹ ON-CALL REPAIR SERVICES FOR FIVE (3) YEARS				
YEAR	STANDARD RATE	OVERTIME RATE	HOLIDAY RATE	EMERGENCY RATE
Year-1	\$ /hr	\$ /hr	\$ /hr	\$ /hr
Year-2	\$ /hr	\$ /hr	\$ /hr	\$ /hr
Year-3	\$ /hr	\$ /hr	\$ /hr	\$ /hr

The undersigned Proposer hereby declares and represents that she/he; a) has carefully examined and understands the Proposing Documents, b) has not received, relied on, or based his Proposal on any verbal instructions contrary to the Proposing Documents or any addenda, c) has personally inspected and is familiar with the Request for Proposal solicitation and requirements, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the completion of the referenced project, all in strict accordance with the Proposing Documents.

NAME OF AUTHORIZED SIGNATORY OF PROPOSER: _____

TITLE OF AUTHORIZED SIGNATORY: _____

SIGNATURE OF AUTHORIZED SIGNATORY OF PROPOSER: _____

DATE: _____

YEAR-1 COST OF MAINTENANCE BY MONTH (USE N/A WHEN SERVICE NOT NEEDED)		
MONTH	WEGO CENTRAL ¹	
	ESCALATOR 1	ESCALATOR 2
1 January	\$	\$
2 February	\$	\$
3 March	\$	\$
4 April	\$	\$
5 May	\$	\$
6 June	\$	\$
7 July	\$	\$
8 August	\$	\$
9 September	\$	\$
10 October	\$	\$
11 November	\$	\$
12 December	\$	\$

WeGo Central located at 400 Charlotte Ave, Nashville, TN 37219 – 2 Escalators¹

The undersigned Proposer hereby declares and represents that she/he; a) has carefully examined and understands the Proposing Documents, b) has not received, relied on, or based his Proposal on any verbal instructions contrary to the Proposing Documents or any addenda, c) has personally inspected and is familiar with the Request for Proposal solicitation and requirements, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the completion of the referenced project, all in strict accordance with the Proposing Documents.

NAME OF AUTHORIZED SIGNATORY OF PROPOSER: _____

TITLE OF AUTHORIZED SIGNATORY: _____

SIGNATURE OF AUTHORIZED SIGNATORY OF PROPOSER: _____

DATE: _____

YEAR-2 COST OF MAINTENANCE BY MONTH (USE N/A WHEN SERVICE NOT NEEDED)		
MONTH	WEGO CENTRAL ¹	
	ESCALATOR 1	ESCALATOR 2
1 January	\$	\$
2 February	\$	\$
3 March	\$	\$
4 April	\$	\$
5 May	\$	\$
6 June	\$	\$
7 July	\$	\$
8 August	\$	\$
9 September	\$	\$
10 October	\$	\$
11 November	\$	\$
12 December	\$	\$

WeGo Central located at 400 Charlotte Ave, Nashville, TN 37219 – 2 Escalators¹

The undersigned Proposer hereby declares and represents that she/he; a) has carefully examined and understands the Proposing Documents, b) has not received, relied on, or based his Proposal on any verbal instructions contrary to the Proposing Documents or any addenda, c) has personally inspected and is familiar with the Request for Proposal solicitation and requirements, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the completion of the referenced project, all in strict accordance with the Proposing Documents.

NAME OF AUTHORIZED SIGNATORY OF PROPOSER: _____

TITLE OF AUTHORIZED SIGNATORY: _____

SIGNATURE OF AUTHORIZED SIGNATORY OF PROPOSER: _____

DATE: _____

YEAR-3 COST OF MAINTENANCE BY MONTH (USE N/A WHEN SERVICE NOT NEEDED)		
MONTH	WEGO CENTRAL ¹	
	ESCALATOR 1	ESCALATOR 2
1 January	\$	\$
2 February	\$	\$
3 March	\$	\$
4 April	\$	\$
5 May	\$	\$
6 June	\$	\$
7 July	\$	\$
8 August	\$	\$
9 September	\$	\$
10 October	\$	\$
11 November	\$	\$
12 December	\$	\$

WeGo Central located at 400 Charlotte Ave, Nashville, TN 37219 – 2 Escalators¹

The undersigned Proposer hereby declares and represents that she/he; a) has carefully examined and understands the Proposing Documents, b) has not received, relied on, or based his Proposal on any verbal instructions contrary to the Proposing Documents or any addenda, c) has personally inspected and is familiar with the Request for Proposal solicitation and requirements, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the completion of the referenced project, all in strict accordance with the Proposing Documents.

NAME OF AUTHORIZED SIGNATORY OF PROPOSER: _____

TITLE OF AUTHORIZED SIGNATORY: _____

SIGNATURE OF AUTHORIZED SIGNATORY OF PROPOSER: _____

DATE: _____

DETAILED COST PROPOSAL FORM - TASK 2: HANDICAP LIFT MAINTENANCE PLAN

FIXED COST FOR MAINTENANCE SERVICES FOR THREE (3) YEARS				
LOCATION	EQUIPMENT	YEAR-1	YEAR-2	YEAR-3
Nester Station	1 Handicap Lift ¹	\$ /yr	\$ /yr	\$ /yr
LUMP SUM TOTAL²				\$

Nester Station located at 130 Nestor St., Nashville, TN 37210 – 1 Handicap Lift ¹

Note: Equipment + All Years = Lump Sum Total²

INTERIUM PERIOD FLAT-RATE COST (UTILIZED DURING LAPSE OF MAINTENANCE COVERAGE³)		
LOCATION	EQUIPMENT	MONTHLY FLAT-RATE
Nester Station	1 Handicap Lift ¹	\$ /mo

Note: This flat-rate is for escalator monthly maintenance coverage. This plan will only be utilized as a short-term remedy to provide interim maintenance services. This plan will commence upon the completion of the warranty period and will cease when the maintenance plan begins.³

FIXED LABOR RATES FOR HANDICAP LIFT¹ ON-CALL REPAIR SERVICES FOR FIVE (3) YEARS				
YEAR	STANDARD RATE	OVERTIME RATE	HOLIDAY RATE	EMERGENCY RATE
Year-1	\$ /hr	\$ /hr	\$ /hr	\$ /hr
Year-2	\$ /hr	\$ /hr	\$ /hr	\$ /hr
Year-3	\$ /hr	\$ /hr	\$ /hr	\$ /hr

The undersigned Proposer hereby declares and represents that she/he; a) has carefully examined and understands the Proposing Documents, b) has not received, relied on, or based his Proposal on any verbal instructions contrary to the Proposing Documents or any addenda, c) has personally inspected and is familiar with the Request for Proposal solicitation and requirements, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the completion of the referenced project, all in strict accordance with the Proposing Documents.

NAME OF AUTHORIZED SIGNATORY OF PROPOSER: _____

TITLE OF AUTHORIZED SIGNATORY: _____

SIGNATURE OF AUTHORIZED SIGNATORY OF PROPOSER: _____

DATE: _____

YEAR-1 COST OF MAINTENANCE BY MONTH (USE N/A WHEN SERVICE NOT NEEDED)	
MONTH	NESTER STATION¹
	HANDICAP LIFT
13 January	\$
14 February	\$
15 March	\$
16 April	\$
17 May	\$
18 June	\$
19 July	\$
20 August	\$
21 September	\$
22 October	\$
23 November	\$
24 December	\$

Nestor Station located at 130 Nestor St., Nashville, TN 37210 – 1 Handicap Lift ¹

The undersigned Proposer hereby declares and represents that she/he; a) has carefully examined and understands the Proposing Documents, b) has not received, relied on, or based his Proposal on any verbal instructions contrary to the Proposing Documents or any addenda, c) has personally inspected and is familiar with the Request for Proposal solicitation and requirements, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the completion of the referenced project, all in strict accordance with the Proposing Documents.

NAME OF AUTHORIZED SIGNATORY OF PROPOSER: _____

TITLE OF AUTHORIZED SIGNATORY: _____

SIGNATURE OF AUTHORIZED SIGNATORY OF PROPOSER: _____

DATE: _____

YEAR-2 COST OF MAINTENANCE BY MONTH (USE N/A WHEN SERVICE NOT NEEDED)	
MONTH	NESTER STATION¹
	HANDICAP LIFT
25 January	\$
26 February	\$
27 March	\$
28 April	\$
29 May	\$
30 June	\$
31 July	\$
32 August	\$
33 September	\$
34 October	\$
35 November	\$
36 December	\$

Nestor Station located at 130 Nestor St., Nashville, TN 37210 – 1 Handicap Lift ¹

The undersigned Proposer hereby declares and represents that she/he; a) has carefully examined and understands the Proposing Documents, b) has not received, relied on, or based his Proposal on any verbal instructions contrary to the Proposing Documents or any addenda, c) has personally inspected and is familiar with the Request for Proposal solicitation and requirements, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the completion of the referenced project, all in strict accordance with the Proposing Documents.

NAME OF AUTHORIZED SIGNATORY OF PROPOSER: _____

TITLE OF AUTHORIZED SIGNATORY: _____

SIGNATURE OF AUTHORIZED SIGNATORY OF PROPOSER: _____

DATE: _____

YEAR-3 COST OF MAINTENANCE BY MONTH (USE N/A WHEN SERVICE NOT NEEDED)	
MONTH	NESTER STATION¹
	HANDICAP LIFT
37 January	\$
38 February	\$
39 March	\$
40 April	\$
41 May	\$
42 June	\$
43 July	\$
44 August	\$
45 September	\$
46 October	\$
47 November	\$
48 December	\$

Nestor Station located at 130 Nestor St., Nashville, TN 37210 – 1 Handicap Lift ¹

The undersigned Proposer hereby declares and represents that she/he; a) has carefully examined and understands the Proposing Documents, b) has not received, relied on, or based his Proposal on any verbal instructions contrary to the Proposing Documents or any addenda, c) has personally inspected and is familiar with the Request for Proposal solicitation and requirements, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the completion of the referenced project, all in strict accordance with the Proposing Documents.

NAME OF AUTHORIZED SIGNATORY OF PROPOSER: _____

TITLE OF AUTHORIZED SIGNATORY: _____

SIGNATURE OF AUTHORIZED SIGNATORY OF PROPOSER: _____

DATE: _____

FORM 2: ACKNOWLEDGMENT OF ADDENDA

The undersigned acknowledges receipt of the following addenda to the Proposal documents: (If none received, write none)

ADDENDUM NUMBER: _____	DATED: _____
ADDENDUM NUMBER: _____	DATED: _____
ADDENDUM NUMBER: _____	DATED: _____
ADDENDUM NUMBER: _____	DATED: _____
ADDENDUM NUMBER: _____	DATED: _____
ADDENDUM NUMBER: _____	DATED: _____
ADDENDUM NUMBER: _____	DATED: _____
ADDENDUM NUMBER: _____	DATED: _____
ADDENDUM NUMBER: _____	DATED: _____
ADDENDUM NUMBER: _____	DATED: _____

NOTE: Failure to acknowledge receipt of all addenda may cause the Proposal to be considered non-responsive to the Proposal. Acknowledged receipt of each addendum must be clearly established and included with the Proposal.

Company

Authorized Signature /Date

Name Printed

Title

FORM 3: AFFIDAVIT OF NON-COLLUSION

Affidavit and information required for Contractor:

I hereby swear, or affirm, under the penalty for perjury:

(1) That I am the Contractor (if the Contractor is an individual), a partner in the Proposal (if the Contractor is a partnership), or an officer or employee of the proposing corporation with the authority to sign on its behalf (if Contractor is a corporation).

(2) That the attached Proposal or Proposals or any subsequently submitted best and final offer have been arrived at by the Contractor independently and have been submitted without collusion with, and without any agreement, understanding, or planned course of action with, and other vendor of materials, supplies, equipment, or services described in the Request for Proposals, designed to limit independent proposing or competition.

(3) That the contents of the Proposal or Proposals have not been communicated by the Contractor, or its employees, or agents, to any person not an employee, or agent of the Contractor or its surety on any bond furnished with the Proposal or Proposals; and

(4) That I have fully informed myself regarding the accuracy of the statements made in this affidavit.

Company

Authorized Signature /Date

Name Printed

Title

Subscribed and sworn to before me the _____ day of _____, 20____.

Notary Public

My commission expires: _____

FORM 4: CONTRACTOR'S CERTIFICATION OF ELIGIBILITY

The _____ (Name of Contractor) hereby certifies that (Check appropriate box) is or is not included on the United States Comptroller General's "Consolidated List of Persons or Firms Currently Debarred for Violation of Various Public Contracts Incorporation Labor Standards Provision"

Company

Authorized Signature /Date

Name Printed

Title

SAM Number

NOTE: The System for Award Management (SAM) is an official website of the U.S. government.

There is no cost to use SAM. You can use this site for FREE to:

- Register to do business with the U.S. government
- Update or renew your entity registration
- Check status of an entity registration
- Search for entity registration and exclusion records

<https://www.sam.gov>

Subscribed and sworn to before me the _____ day of _____, 20__.

Notary Public

My commission expires: _____

FORM 5: COMPLIANCE WITH SPECIFICATIONS

In submitting a Proposal the Contractor is sufficiently informed in all matters affecting the RFP, and that the Contractor has checked the Proposal for errors and omissions and hereby states that they will comply with the specifications in all areas including approved equals and addenda that were granted by the Agency.

Company

Authorized Signature /Date

Name Printed

Title

Subscribed and sworn to before me this _____ day of _____, 20__.

Notary Public

My commission expires _____

FORM 6 – A

DISADVANTAGED BUSINESS ENTERPRISE LETTER OF INTENT

SUBMIT ONE FORM FOR EACH DBE SUBCONTRACTOR AND/OR SUPPLIER. IF THE DBE IS A 2nd, 3rd, or LOWER-TIER SUBCONTRACTOR, THIS FORM MUST ALSO BE SIGNED BY THE SUBCONTRACTOR THAT IS UTILIZING THE DBE.

PROPOSER:

Name of Firm: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____

DBE:

Name of Firm: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____

Description of work to be performed by DBE:

The Proposer is committed to utilizing the above-named DBE for the work described above. The estimated dollar value of this work is \$ _____, which is _____% the total base price proposal.

AFFIRMATION

The above-named DBE affirms that it will perform the portion of the contract for the estimated dollar value as stated above.

By: _____

Signature of DBE and Title	Date	Name
----------------------------	------	------

By: _____

Signature of Subcontractor and Title	Date	Name
--------------------------------------	------	------

If the Proposer does not receive award of the prime contract, any and all representations in this Letter of Intent shall be null and void.

By: _____

Signature of Proposer and Title

Date

Name

FORM 6 – B

BIDDER DBE GOALS – COMMITMENT TO DBE (PARTICIPATION FORM)

Acknowledgement: Solicitation Number: _____ has a minimum DBE participation goal of ____%.

The undersigned Bidder has satisfied the requirements of the bid/proposal specification in the following manner (please complete the appropriate spaces):

1. **Self-Performance:** The proposer, a certified DBE firm, is committed to **meeting or exceeding** the DBE goal through self-performance.
2. **Self-Performance & Percentage Participation:** The proposer, a certified DBE firm, is committed to **meeting or exceeding** the DBE goal, with a minimum of ____% self-performance and a minimum of ____% DBE subcontracting participation on this contract.
3. **Percentage Participation:** The proposer is committed to **meeting or exceeding** the DBE goal, with a minimum of ____% DBE subcontracting participation on this contract.
4. The Contractor is **unable to meet the required minimum DBE goal** and is **committed to** ____% DBE utilization on this contract and **submits documentation demonstrating good faith efforts**.
5. The Contractor is **unable to meet the required minimum DBE goal** and **submits documentation demonstrating good faith efforts consistent with Appendix A of 49 CFR 26. The Bidder should attach as many pages as necessary to provide a full and complete narrative and supporting documentation of good faith efforts made (See Form 6-C).**

It is the present intent of the Bidder to utilize the specific DBE firms identified on Form 6 – D: DBE Utilization Plan in the execution of this contract. If for any reason, one or more of the DBE identified are unable or unwilling to participate, the Bidder will make good faith efforts to replace the DBE with a similar DBE.

Note: The Business Diversity Office will only credit DBE participation that is performed by a TNUCP certified entity at the time of submission.

Firm/Company Name: _____

Printed Name: _____ **Title:** _____

Signature: _____ **Date:** _____

**NASHVILLE METROPOLITAN TRANSIT AUTHORITY
CONTRACTOR GOOD FAITH EFFORTS DOCUMENTATION FORM**

CONTRACT NAME: _____

NAME OF PROPOSER: _____

In addition to the Disadvantaged Business Enterprises (DBE)s that are listed and proposed for utilization on this contract, the following DBEs were also contacted regarding this contract.

Please use as many sheets necessary to document your efforts.

Firm Name & Address	Contact Person & Phone Number	Requested Bid Items: Supplies, Services or Materials	Bid Amount	Solicitation Method & Date	Reason Rejected

Proposer's Authorized Signatory

Date

**NASHVILLE METROPOLITAN TRANSIT AUTHORITY
DBE UTILIZATION PLAN**

CONTRACT NAME: _____

NAME OF PROPOSER: _____

The following Disadvantaged Business Enterprises (DBE)s will be used on this Contract:

Please use as many sheets necessary to document your efforts.

(A) DBE Firm Name & Address	(B) Contact Person & Phone Number	(C) Bid Items Provide by DBE: Supplies, Services or Materials	(D) DBE Contract Value (Required)
Total DBE Contract Value (D)			
Prime Base Bid/Proposal Cost (H)			
Total DBE Percentage: (D) divided by (H)			

Contractor's Authorized Signatory

Date

FORM 7: CERTIFICATE OF AUTHORITY

I hereby declare and affirm that I am:

CONTRACTOR IS A CORPORATION

CONTRACTOR IS A PARTNERSHIP

CONTRACTOR IS AN INDIVIDUAL

CONTRACTOR IS A JOINT VENTURE

I, the undersigned, as certified authority of the organization submitting the foregoing Proposal, hereby certify that under and pursuant to the By-Laws and Resolutions of said organization, each officers who has signed Proposals on behalf of the corporation, including the foregoing assurance of irrevocability, is fully and completely authorized so to do.

Company

Authorized Signature /Date

Name Printed

Title

Subscribed and sworn to before me the _____ day of _____, 20____.

Notary Public

My commission expires: _____

FORM 8: CERTIFICATION OF RESTRICTIONS ON LOBBYING

I _____ hereby certify on behalf of _____
(Name of Official) (Name of Contractor)

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, et seq.)]

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

[Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.]

The Contractor, _____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. A 3801, et seq., apply to this certification and disclosure, if any.

Company

Authorized Signature /Date

Name Printed

Title

FORM 9: CERTIFICATION REGARDING DEBARMENT AND SUSPENSION PRIMARY PARTICIPANT

The prospective contractor certifies, by submission of this Proposal, that neither it nor its “principals” as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any governmental department or agency as defined at 49 CFR 29.940 and 29.945.

The contractor must comply with 49 CFR 29, Subpart C and must include the requirement to comply with 49 CFR 29, Subpart C in any lower tier covered transaction it enters into.

By signing and submitting its Proposal, the Contractor certifies as follows:

The certification in this clause is a material representation of fact relied upon by the Agency. If it is later determined that the Contractor knowingly rendered an erroneous certification, in addition to remedies available to the Agency, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The Contractor agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

Company

Authorized Signature /Date

Name Printed

Title

FORM 10: CERTIFICATION OF LOWER-TIER PARTICIPANTS

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

The prospective lower tier participant contractor certifies, by submission of this Proposal, that neither it nor its “principals” as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any governmental department or agency as defined at 49 CFR 29.940 and 29.945.

By signing and submitting its Proposal, the Contractor certifies as follows:

The certification in this clause is a material representation of fact relied upon by the Agency. If it is later determined that the Contractor knowingly rendered an erroneous certification, in addition to remedies available to Agency, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The Contractor agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

Company

Authorized Signature /Date

Name Printed

Title

FORM 11: CONTACT INFORMATION OF SIMILAR CONTRACTS/REFERENCES

Proposers are advised that current or previous work for Nashville MTA or RTA is not to be used as a reference. Proposer to provide at least two customer references for vertical transportation maintenance. Proposers are to also provide at least one reference for an escalator modernization project, or at a minimum, a project similar in scale. Proposers must provide the name of the project, the work the proposer performed, the name of the client, contact name, telephone, and email address. Proposers should verify the reference’s contact information before including the reference in the submission. Providing any additional references for vertical transportation maintenance and/or construction projects are encouraged. Please use additional pages, if needed.

Proposers submitting subcontractors that will be performing key elements of the scope should submit separate references for the subcontractor(s) that reflect the work the subcontractor will be performing on this project.

- 1. _____

- 2. _____

- 3. _____

- 4. _____

Company Name

Authorized Signature /Date

Name Printed

Title

FORM 12: AFFIDAVITS

State of _____ County of _____

As used herein, "Contractor" will include Proposers and.

Compliance with Laws: After first being duly sworn according to law, the undersigned (Affiant) states that he/she is the _____ (Title) of _____ (Contractor), and that Contractor is presently in compliance with, and will continue to maintain compliance with, all applicable laws. Thus, Affiant states that Contractor has all applicable licenses, including business licenses, copies of which are attached hereto. Finally, Affiant states that Contractor is current on its payment of all applicable gross receipt taxes and personal property taxes.

Contingent Fees: In accordance with the Metropolitan Government's 1992 Procurement Code, and the Agency Purchasing Policy and FTA rules it is a breach of ethical standards for a person to be retained, or to retain a person, to solicit or secure a the Agency contract upon an agreement or understanding for a contingent commission, percentage, or brokerage fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business. After first being duly sworn according to law, the undersigned (Affiant) states that the Contractor has not retained anyone in violation of the foregoing.

Non-Discrimination: After first being duly sworn according to law, the undersigned (Affiant) states that by its employment policy, standards, and practices the Contractor does not subscribe to any personnel policy which permits or allows for the promotion, demotion, employment, dismissal, or laying off of any individual due to his/her race, creed, color, national origin, age, or sex, and that the Contractor is not in violation of and will not violate any applicable laws concerning the employment of individuals with disabilities.

It is the policy of the Agency, FTA and the Metropolitan Government not to discriminate on the basis of age, race, sex, color, national origin, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services, and activities. With regard to all aspects of its contract with the Agency, Contractor certifies and warrants it will comply with this policy.

Company

Authorized Signature /Date

Name Printed

Title

Sworn to and subscribed before me on this ____ day of _____, 20__.

Notary Public
My commission expires: _____

FORM 13: NOTICE TO CONTRACTOR

The Contractor hereby agrees that the Chief Executives Officer and or the Board of Directors have the right to reject any or all Proposals and to waive informality in any Proposal and the Contractor shall not dispute the correctness of the quantities used in computing the best, responsive proposal.

Company

Authorized Signature /Date

Name Printed

Title

FORM 14: BUY AMERICA CERTIFICATION

BUY AMERICA CERTIFICATE

(For Procurement of Steel, Iron, or Manufactured Products) (EXCLUDES ROLLING STOCK)

Certificate of Compliance with TITLE 49 USC § 5323(j)(1)

The applicant hereby certifies that it will comply with the requirements of Title 49 USC § 5323(j)(1) and the applicable regulations in 49 CFR Part 661.5.

Company

Authorized Signature /Date

Name Printed

Title

Certificate of Non-Compliance with TITLE 49 USC §. 5323(j)(1)

The Applicant hereby certifies that it cannot comply with the requirements of Title 49

USC § 5323(j)(1) and 49 CFR 661.5, but it may qualify for an exception pursuant to Title 49 USC § 5323(j)(2)(A), 5323(j)(2)(B) or 5323(j)(2)(D), and the regulations in 49 CFR 661.7.

Company

Authorized Signature /Date

Name Printed

Title

FORM 15: BUY AMERICA CERTIFICATION - INTENTIONALLY OMITTED

FORM 16: SUBCONTRACTOR INFORMATION

Nashville Metropolitan Transit Authority
Subcontractor Information - RFP 2022082

Proposer Name		Address	
Contact		Email	Phone

Please list all subcontractors performing work on the above contract. Use additional sheets, if necessary.

SUBCONTRACTOR INFORMATION						
Company Name	Address	Phone	Contact Person / Email	Subcontract Value	License # & Date	SAM/DUNS #

Prime Contractor Signature

Date

This form must be updated and submitted to the Project Manager and DBE Compliance Officer when a subcontractor is added to the project.

END SECTION IV

V. CONTRACT DOCUMENTS, GENERAL TERMS AND CONDITIONS, AND STANDARD CLAUSES

5.1 CONTRACT DOCUMENTS

Any contract resulting from this RFP shall include the following;

- Request for Proposals No. 2022082 and all addenda
- Required Forms
- Proposal Award/Contract and all related Exhibits

The Contractor and appropriate parties of the Agency will sign to execute contract.

Proposers are bound to all terms and conditions of the solicitation, solicitation addenda, contract, and contract exhibits including Federal Transit Administration and State of Tennessee clauses. See Contract Exhibit A and Exhibit B for FTA and State contract clauses.

Federal requirements apply to this procurement and any future contract. If those requirements change then the most recent requirements shall apply. The Federal Government requires that activities financed in part, with Federal funds, and performed by a third-party contractor and/or its subcontractors on behalf of the Agency must be in accordance with Federal requirements.

All subcontracts and subcontractors employed under this contract are subject to the same conditions and regulations as set forth herein unless specifically exempted.

The prime contractor shall ensure that its subcontractors at all tiers are aware of and comply with these Federal regulations. The prime contractor is liable for subcontractors' compliance failures. Failure to comply will render the prime contractor responsible for damages and/or contract termination.

5.2 GENERAL TERMS AND CONDITIONS

1. GENERAL REQUIREMENTS

The Parties shall fully cooperate with one another and shall take any additional acts that may be necessary, appropriate or convenient to attain the purposes of this proposal and any contract entered into.

2. PROPOSER AFFIDAVITS NON-COLLUSION

The proposer guarantees that the proposal submitted is not a product of collusion with any other Proposers and no effort made to fix the proposal price of any proposers, or to fix any overhead, profit or cost elements of any proposal price. An affidavit of non-collusion form is included and must be signed and submitted with the proposal.

3. INSURANCE REQUIREMENTS

During the term of the Contract, the selected proposer shall, at its sole expense, obtain and maintain in full force and effect for the duration of the Contract and any extension hereof the types and amounts of insurance identified in the Contract, Exhibit C – Insurance Requirements.

Upon request, and to be considered for contract award, the proposer must provide a Certificate of Coverage with the Nashville Metropolitan Transit Authority and Regional Transportation Authority of Middle Tennessee named as Certificate Holders.

The proposer shall indemnify and hold harmless the Agency from any and all damages, loss or injury, lawsuits, claims, demands or liens resulting from any performance of proposer's employees or subcontractors.

4. INTEREST OF MEMBERS OF THE AGENCY

No member of the governing body of the Agency, other officer, employee or agent of the Agency who exercises any functions or responsibilities in connection with the carrying out of the activities, to which this Contract pertains, shall have any personal interest, direct or indirect, in this Contract.

5. INTEREST OF OTHER LOCAL PUBLIC OFFICIALS AND STATE OFFICIALS

No member of the governing body of Metro, and no other public official of such locality, who exercises any functions or responsibilities in the review or approval of the carrying out of activities to which this Contract pertains, shall have any personal interest, direct or indirect, in this Contract. No part of the proceeds shall be paid directly or indirectly to any officer or employee of the State of Tennessee as wages, compensation or gifts in exchange for acting as officer, agent, employee, subcontractor, or proposer to the Agency in connection with any work contemplated or performed relative to this Contract.

6. INTEREST OF MEMBERS, OR DELEGATES TO CONGRESS

In accordance with 18 U.S.C. Section 431, no member of, or delegate to, the Congress of the United States shall be admitted to any share or part of this Contract, or to any benefit arising there from.

7. INTEREST OF THE PROPOSERS

The proposer covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Contract. The proposer further covenants that no person having such interest shall be employed in the performance of this Contract.

8. WORKERS COMPENSATION ACT

The proposer shall comply with the State Law known as the Workers' Compensation Act and shall pay into the State insurance fund the necessary premiums required by the Act to cover all employees furnishing said services to the Agency, and under the control of the proposer, and shall relieve the Agency from any costs due to accidents and other liabilities mentioned in said Act.

9. SOCIAL SECURITIES ACT

The proposer shall be and remain an independent proposer with respect to all services performed and agrees to and does accept full and exclusive liability for payment of any and all contributions or taxes for social security, unemployment insurance, and retirement benefits or annuities imposed under any State and Federal law which are measured by the wages, salaries, or other remunerations paid to persons by the proposer for work performed under the terms of this contract. The proposer agrees to obey all lawful rules and regulations and to meet all lawful requirements which are now or may be issued or promulgated under laws authorized by State or Federal officials; and proposer also agrees to indemnify and save harmless the Agency from any contributions or liability therefore.

10. EQUAL EMPLOYMENT OPPORTUNITY

In implementing the Project/Contract, the proposer may not discriminate against any employee or applicant for employment because of race, color, creed, sex, disability, age or national origin. The proposer agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, sex, disability, age or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The proposer shall insert the foregoing provisions (modified only to show the particular contractual relationship) in all subcontracts, except subcontracts for standard commercial supplies or raw materials.

11. AUTHORITY TO ENTER CONTRACT

The proposer has all requisite power and authority to conduct its business and to execute, deliver, and perform services specified in the proposal and any Contract that may be issued. The proposer warrants that the individuals who have signed the proposal have the legal right and authority to bind the proposer.

12. AUTHORIZATION OF PROPOSAL

If the proposal is made by an individual doing business under an assumed name, the proposal shall so state. If the proposal is made by a partnership, the full name and addresses of each member and the address of the partnership shall be given and the proposal shall be signed by one member thereof. If the proposal is made by a corporation, it shall be signed in the corporate name by an authorized officer. If

the proposal is made by a joint venture, the full name and address of each member of the joint venture shall be given and the proposal shall be signed by each venture. Form(s) is included to be filled out and submitted with the proposal.

13. SUBCONTRACT APPROVAL

Proposers shall contain a provision making the subcontractor(s) subject to all provisions stipulated in the Contract. The proposer shall be fully responsible for all services performed by any subcontractor.

14. COST/PRICE ANALYSIS

The Agency reserves the right to conduct a cost or price analysis for any purchase or service. The Agency may be required to perform a cost/price analysis when competition is lacking for any purchase. Sole source procurements or procurements which result in a single proposal received, will be subject to a cost/price analysis, which will include the appropriate verification of cost data, the evaluation of specific elements of costs and the projection of the data to determine the effect on proposal prices. The Agency may require a pre-award audit, and potential proposers shall be prepared to submit data relevant to the proposed work which will allow the Agency to sufficiently determine that the proposed price is fair, reasonable, and in accordance with Federal, State, and local regulations. Procurements resulting in a single proposal will be treated as a negotiated procurement and the Agency reserves the right to negotiate with the single proposer to achieve a fair and reasonable price. If both parties cannot agree upon a negotiated price, the Agency reserves the right to reject the single proposal.

All contract change orders or modifications will be subject to a cost analysis.

15. PRICING

The price quoted in any proposal submitted shall include all necessary cost to complete the services in accordance with the specifications. Anything omitted from such specifications, which are clearly necessary, shall be considered a portion of such cost although not directly specified or called for in the specifications. Proposers should note discounts.

16. PROMPT PAYMENT

The proposer agrees to pay each subcontractor for satisfactory performance of its contract no later than fifteen (15) days from receipt of each payment the proposer receives from the Agency. Any delay or postponement of payment may occur only for good cause following written approval of the Agency. This clause applies to both DBE and non DBE subcontractors. If the proposer determines the work to be unsatisfactory, it must notify the Agency immediately, in writing, and state the reasons. Failure to comply with this requirement would be construed to be a breach of contract and subject to contract termination.

17. PROTEST

A. Definitions for Purposes of the section

The term “days” refers to working days of the Authority.

The term “interested party” means any person (a) who is an actual proposer or prospective proposer in the procurement involved, and (b) whose direct economic interest would be affected by the award of the contract or by a failure to award the contract.

Note – The Federal Transit Administration (FTA) will be notified by the Authority of all formal, written protests, when FTA funds are involved.

B. The Agency will hear and consider a bona fide protest regarding its procurement actions. It is anticipated that the majority of protests will be evaluated and finally decided by the Authority. Accordingly, the Authority intends to provide a thorough review of all bona fide proposal protests. The Authority’s primary concern, however, is the timely procurement of needed capital equipment, supplies or services. It does not intend to allow the filing of protests to unnecessarily delay the procurement process, especially if the protest involved is vexatious or frivolous in nature.

Notwithstanding the availability of these protest procedures, any interested party is encouraged to exhaust all methods described in this section of resolving an issue before filing a formal protest with the Authority. In its consideration of a protest, the Authority reserves the right to give due consideration to the good faith efforts of the protestor to resolve the issue involved through informal methods.

C. Submission of Protest

Any interested party may file a protest with the Authority on the basis that the Authority has failed to comply with applicable Federal or State Regulations or with the Authority’s Procurement Process. The protest must be filed in accordance with the timing requirements set forth in subsection D. “Types of Protests and Timing” of this section, and must include: **The name, phone number, e-mail and address of the protestor.**

The proposal and proposed contract number of the proposal.

A statement of grounds for the protest, a statement as to what relief is requested, and in particular the Federal or State law or Authority Process alleged to have been violated. This statement should be accompanied by any supporting documentation the protesting party desires the Authority to consider in making its decision. Protest(s) should be submitted to:

Procurement Manager

430 Myatt Drive

Nashville, TN 37115

Kim.Hereford@nashville.gov

D. Types of Protests and Timing

The requirement for timely filing of protest with the Authority will depend upon the type of protests involved. The Authority will consider the following three types of protest by interested parties:

1. Protest regarding Proposal

Any protest regarding the proposal must be filed no later than five (5) business days before proposal due date. Any protest filed after that date regarding the proposal will not be considered by the Authority.

This type of protest would include any claim that the proposal contained exclusionary or discriminatory specification, any challenge to the basis of award, or any claim that the proposal documents or the proposal process violated applicable Federal or State law, or that the Authority failed to follow its procurement process in the proposal solicitation.

2. Protests regarding Requirements and Responsiveness

Any protest regarding the requirements and responsiveness of the proposal by the Authority must be filed with Authority no later than five (5) business days after receipt of letter of notification of non-responsiveness. Any protest filed after such date regarding the requirements and responsiveness will not be considered by the Authority.

This type of protest would include any challenge to determinations by the Authority of the responsiveness of or the responsibility of a proposer, or any claim that the requirements and responsiveness of the proposal violated Federal or State law or the Authority's procurement process.

3. Protest Regarding Receipt of Non-Award Notification

Any protest regarding the award of the contract must be filed no later than five (5) business days after receipt of Non-Award Notification. Any protest regarding the award of the contract filed after that date will not be considered by the Authority.

This type of protest will only be entertained by the Authority if the protestor is able to demonstrate that the party awarded the contract fraudulently represented itself as a responsible proposer or that the Authority violated Federal or State regulations or its procurement process in the award of the contract.

E. Authority Response

The Authority will notify the protestor upon timely receipt of a protest and may, where appropriate, request additional information from the protestor. The Authority may, at its discretion, meet with protestor to review the matters raised by the protest. The Authority's consideration of the particular types of protests will, except as otherwise stated in subsection 2. "Decisions by Authority" of this section E. "Authority Response" in accordance with the following provisions:

1. Types of Protests

a. Protest regarding the proposal

Upon receipt of a timely filed protest regarding the proposal, the Authority will postpone the opening until resolution of the protest. No additional proposals will be accepted during the period of postponement.

If the protest regarding the proposal involves a claim of unduly restrictive or exclusionary specifications, the Authority will, in evaluation of the protest, consider both the specific need of the Authority for the feature or item challenged and any effects on competition of including the specifications regarding that feature or item. If the Authority determines that such feature or item was included in the specification in order to meet justified and valid transit needs of the Authority, and was not unduly restrictive of competition or

designed to exclude a particular competitor, then the Authority will have grounds to deny the protest.

b. Protest regarding requirement and responsiveness

Upon receipt of a timely filed protest regarding the requirements responsiveness, the Authority will suspend its evaluation of all proposals submitted until resolution of the protest, if the Authority determines that the protestor has established that there are reasonable doubts regarding the responsiveness of a proposal or the responsibility of a proposer or regarding the Authority's compliance with Federal or State Regulations or its procurement process.

c. Protests after non-award notification

Upon receipt of a timely filed protest regarding the non-award notification, the Authority will not proceed with contract, if necessary, until the resolution of the protest if the Authority determines that the protestor has established a prima facie case that the contract was awarded fraudulently or in violation of that Federal or State Regulations or the Authority's procurement process.

2. Decisions by Authority

As indicated above, in most instances the Authority will suspend the procurement process upon receipt of a bona fide protest. However, the Authority reserves the right, notwithstanding the pendency of a protest, to proceed with the appropriate action in the procurement process or under the contract in the following cases:

- A. where the item to be procured is urgently required;
- B. where the Authority determines that the protest was vexatious or frivolous; and
- C. where delivery or performance will be unduly delayed or other undue harm will occur, by failure to make the award promptly.

After reviewing the protest submitted under this section, the Authority will issue a written decision of the basis of the information provided by the protestor, the results of any meetings with protestor, and the Authority's own investigation. If the protest is upheld, the Authority will take appropriate action to correct the procurement process and protect the rights of the protestor, revised evaluation of Proposal or Authority determinations, or termination of the contract. If the protest is denied, the Authority will lift any suspension imposed and proceed with the procurement process.

F. FTA Protest Procedure

Reviews of protests by FTA will be limited to claims that the Authority failed to have or follow protest procedures, or claims the Authority failed to review a complaint or protest. A protestor must exhaust all administrative remedies with the Authority before pursuing a protest with FTA. An appeal to FTA must be received by the cognizant FTA regional or Headquarters Office within five (5) working days of the date the protestor knew or should have known of the violation.

Under certain circumstances, protest may be made to the FTA in accordance with FTA circular 4220.1F.

Violations of Federal law or regulation will be handled by the complaint process stated within that law or regulation. Violations of State or local law or regulations will be under the jurisdiction of State or local authorities.

18. ADDITIONAL SERVICES REQUEST

The Agency reserves the right to request Additional Services under this proposal that may not be specifically identified within. Proposers are encouraged to identify and provide supporting statements for any other area(s) of services not listed in the Scope that may be related to Additional Services and the work of the Agency.

19. PROPOSED CONTRACT ALTERATIONS

No alterations or variables in the terms of the proposal and /or of the proposed contract shall be valid or binding upon the Agency unless authorized in writing by the Agency.

20. ASSIGNABILITY

Any public Agency (i.e., city, district, public Agency, municipality, and other political subdivision or any FTA-funded entity) shall have the option of participating in any award made as a result of a proposal and/or contract at the same prices, terms and conditions. The Agency reserves the right to assign any or all portions of Services awarded under this proposal and/or contract. This assignment, should it occur, shall be agreed to by the Agency and the proposer. Once assigned, each Agency will enter into its own contract and be solely responsible to the proposer for obligations to the service assigned. The Agency's right of assignment will remain in force over the contract period or until completion of the contract including options, whichever occurs first. The Agency shall incur no financial responsibility in connection with contracts issued by another public Agency. The public Agency shall accept sole responsibility for placing service and payments to the proposer.

21. PUBLICATION AND MEDIA RESTRICTIONS

The Contractor shall not publish or reproduce subject data in whole or in part, or in any manner or form, without the advance written consent of the Agency, unless the Agency has released or approved the release of that data to the public.

22. GRATUITIES AND KICKBACKS

It shall be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any proposal or proposal therefore. It shall be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith,

as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from being a contractor or subcontractor under the Agency contracts.

5.3 STANDARD CLAUSES

To the extent not inconsistent with foregoing Federal requirements, this contract shall also include those standard clauses attached hereto, and shall comply with the recipient's Procurement Guidelines, available upon request from the recipient.

The following requirements are not federal clauses.

1. FULL AND OPEN COMPETITION

In accordance with 49 U.S.C. § 5325(a) all procurement transactions shall be conducted in a manner that provides full and open competition.

2. PROHIBITION AGAINST EXCLUSIONARY OR DISCRIMINATORY SPECIFICATIONS

Apart from inconsistent requirements imposed by Federal statute or regulations, the contractor shall comply with the requirements of 49 USC 5323(h)(2) by refraining from using any FTA assistance to support procurements using exclusionary or discriminatory specifications.

3. INELIGIBLE CONTRACTORS AND SUBCONTRACTORS

Any name appearing upon the Comptroller General's list of ineligible contractors for federally-assisted contracts shall be ineligible to act as a subcontractor for contractor pursuant to this contract. If contractor is on the Comptroller General's list of ineligible contractors for federally financed or assisted construction, the recipient shall cancel, terminate or suspend this contract.

4. COMPLIANCE WITH FEDERAL REGULATIONS

Any contract entered pursuant to this Proposal shall contain the following provisions: All USDOT-required contractual provisions, as set forth in FTA Circular 4220.1F, are incorporated by reference. Anything to the contrary herein notwithstanding, FTA mandated terms shall control in the event of a conflict with other provisions contained in this Agreement. Contractor shall not perform any act, fail to perform any act, or refuse to comply with any grantee request that would cause the recipient to be in violation of FTA terms and conditions. Contractor shall comply with all applicable FTA regulations, policies, procedures and directives, including, without limitation, those listed directly or incorporated by reference in the Master Agreement between the recipient and FTA, as may be amended or promulgated from time to time during the term of this contract. Contractor's failure to so comply shall constitute a material breach of this contract.

5. REAL PROPERTY

Any contract entered into shall contain the following provisions: Contractor shall at all times comply with all applicable statutes and USDOT regulations, policies, procedures and directives governing the acquisition, use and disposal of real property, including, but not limited to, 29 CFR 18.31, 49 CFR 24 Subpart B, FTA Circular 5010.1D, and FTA Master Agreement, as they may be amended or promulgated

during the term of this contract. Contractor's failure to so comply shall constitute a material breach of this contract.

6. ACCESS TO SERVICES FOR PERSONS WITH LIMITED ENGLISH PROFICIENCY

To the extent applicable and except to the extent that FTA determines otherwise in writing, the Recipient agrees to comply with the policies of Executive Order No. 13166, "Improving Access to Services for Persons with Limited English Proficiency," 42 U.S.C. § 2000d 1 note, and with the provisions of U.S. DOT Notice, "DOT Guidance to Recipients on Special Language Services to Limited English Proficient (LEP) Beneficiaries," 70 Fed. Reg. 74087, December 14, 2005.

7. ENVIRONMENTAL JUSTICE

The Recipient agrees to comply with the policies of Executive Order No. 12898, "Federal Actions to Address Environmental Justice in Minority Populations and Low Income Populations," 42 U.S.C. § 4321 note, except to the extent that the Federal Government determines otherwise in writing.

8. ENVIRONMENTAL PROTECTIONS

Compliance is required with any applicable Federal laws imposing environmental and resource conservation requirements for the project. Some, but not all, of the major Federal laws that may affect the project include: the National Environmental Policy Act of 1969; the Clean Air Act; the Resource Conservation and Recovery Act; the comprehensive Environmental response, Compensation and Liability Act; as well as environmental provisions with Title 23 U.S.C., and 49 U.C. chapter

53. The U.S. EPA, FHWA and other federal agencies may issue other federal regulations and directives that may affect the project. Compliance is required with any applicable Federal laws and regulations in effect now or that become effective in the future.

9. GEOGRAPHIC INFORMATION AND RELATED SPATIAL DATA

Any project activities involving spatial data or geographic information systems activities financed with Federal assistance are required to be consistent with the National Spatial Data Infrastructure promulgated by the Federal Geographic Data Committee, except to the extent that FTA determines otherwise in writing.

10. FEDERAL SINGLE AUDIT REQUIREMENTS FOR STATE ADMINISTERED FEDERALLY AID FUNDED PROJECTS ONLY

Non Federal entities that expend \$500,000 or more in a year in Federal awards from all sources are required to comply with the Federal Single Audit Act provisions contained in U.S. Office of Management and Budget (OMB) Circular No. A 133, Audits of States, Local Governments, and Non Profit Organizations. Non Federal entities that expend Federal awards from a single source may provide a program specific audit, as defined in the Circular. Non Federal entities that expend less than \$500,000 in a year in Federal awards from all sources are exempt from Federal audit requirements for that year, except as noted in '3052.215(a), but records must be available for review or audit by appropriate officials of the Federal and State agencies.

11. CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA) IDENTIFICATION NUMBER

The municipal project sponsor is required to identify in its accounts all Federal awards received and expended, and the Federal programs under which they were received. Federal program and award identification shall include, as applicable, the CFDA title and number, award number and year, name of the Federal agency, and name of the pass through entity.

12. CFDA NUMBER FOR THE FEDERAL TRANSPORTATION ADMINISTRATION

A Recipient covered by the Single Audit Act Amendments of 1996 and OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations," agrees to separately identify the expenditures for Federal awards under the Recovery Act on the Schedule of Expenditures of Federal Awards (SEFA) and the Data Collection Form (SF-SAC) required by OMB Circular A-133. The Recipient agrees to accomplish this by identifying expenditures for Federal awards made under Recovery Act separately on the SEFA, and as separate rows under Item 9 of Part III on the SF-SAC by CFDA number, and inclusion of the prefix "ARRA" in identifying the name of the Federal program on the SEFA and as the first characters in Item 9d of Part III on the SF-SAC.

13. NOTIFICATION OF FEDERAL PARTICIPATION

The preceding provisions include, in part, certain Standard Terms and Conditions required by DOT, whether or not expressly set forth in the preceding contract provisions. All contractual provisions required by DOT, as set forth in FTA Circular 4220.1F, are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Agreement. The Contractor shall not perform any act, fail to perform any act, or refuse to comply with any requests which would cause the Agency to be in violation of the FTA terms and conditions.

END SECTION V

VI. CONTRACT TERMS AND CONDITIONS (PROPOSED)

NOTE: This is a Proposed Contract. Proposers are to submit any requests for contract changes with the proposal submission.

CONTRACT NO. 2022082-C

BETWEEN

NASHVILLE METROPOLITAN TRANSIT AUTHORITY

AND

CONTRACTOR

FOR

**ESCALATOR MODERNIZATION AND VERTICLE TRANSPORTATION
MAINTENANCE**

This Contract No. 2022082 (the “**Contract**”) is entered into as of the dated signed by Nashville MTA, by and between Nashville Metropolitan Transit Authority (“**Nashville MTA**”), having its principal office located at 430 Myatt Drive, Nashville, TN 37115, and _____ (“**Contractor**”), a [**insert state**] [**insert type of company**], having its principal office located at _____.

ORDER OF PRECEDENCE: The following documents constitute this Contract, and the order of precedence in resolving any dispute that may arise or conflicting provisions:

1. All properly executed amendments to Contract (most recent with first priority)
2. Contract No. _____-C
3. The specifications and drawings prepared by the Design Representative for Project # _____.
4. Request for Proposal No. 2022082 (the “**RFP and the Addenda**”)
5. Contractor’s clarification response dated _____, 0:00 P.M.
6. Contractor’s response dated _____, 0:00 P.M.

(collectively, the “**Contract**” or the “**Contract Documents**”)

1. SERVICES

1.0. Project name: Escalator Modernization and Vertical Transportation Maintenance (the “**Project**”)

1.1. Contractor shall provide the services to complete the Project as detailed in this Contract, the RFP and all Exhibits to this Contract which are incorporated herein by reference (the “**Services**”). Contractor’s duties and responsibilities are more specifically set forth in **Section IV** in the RFP, including **Appendix B Escalator Modernization Specifications** (“**Appendix B**”),

Appendix C Vertical Transportation Maintenance Specifications (“Appendix C”), and the Addenda. All Construction Services under this Contract shall be performed in accordance with the terms and conditions of this Contract, pursuant to good industry practice, and in conformance with all permits, codes, and applicable laws. Nashville MTA reserves the right to review and approve the sequence of Construction Services.

1.2. Nashville MTA may purchase additional Construction Services offered by Contractor under this Contract (“**Additional Services**”). The Additional Services shall be agreed upon in writing with a properly executed amendment of this Contract between the parties. Additional Services shall be invoiced at the rates specified in the written amendment as agreed to by both parties. The rights and obligations of the parties in this Contract shall pertain to and apply to “Additional Services”, unless stated otherwise in writing.

1.3. Any proposed change to this Contract of the Construction Services shall be submitted to the authorized representative of Nashville MTA for prior approval and shall not become effective unless it is in writing and signed by Contractor and the Chief Executive Officer (CEO) of Nashville MTA or the CEO’s designee. Nashville MTA reserves the right and may order changes or alteration in the Construction Services performed by Contractor. If the changes or alterations affect the Project Price of the Construction Services, the parties must agree as provided in this Contract to the appropriate adjustments, including, but not limited, to the time for completion and compensation for the Construction Services. Contractor may also submit changes to the requirements under the Contract for the benefit of Nashville MTA. Nashville MTA may deny any such proposed change by Contractor or may accept in whole or in part any change by issuing a Change Order that identifies the change, the reasons for the change and the increase or decrease the Project Price, if any.

2. TERM

2.0. Contractor shall commence the performance of this Contract (“Commencement of Work Date”) within thirty (30) calendar days after Nashville MTA issues a Notice to Proceed to Contractor. Project shall begin on the Commencement of Work Date and shall conclude on the date of Final Payment, unless terminated earlier pursuant to the terms of this Contract. The total contract duration, including the maintenance period shall not exceed 1,826 days or five (5) years, but in no event shall Contractor take longer than _____ days to complete the escalator modernization, to Substantial Completion after the Commencement of Work Date, not including any Warranty Period as provided in this Contract (“Term”).

2.1. Once timely commenced, Contractor shall diligently continue its performance to and until Final Payment of the Project, as defined in **Section 4** of this Contract. All limitations of time set forth in this Contract are material and are of the essence of the Contract.

3. PROJECT SCHEDULE

3.0. Contractor is required to submit original copies of the signed Contract along with required documentation, including, but not limited to, insurance, bonds, signed contracts, safety plan, and Quality Assurance/Quality Control plan, (the “**Required Documents**”) within ten (10) calendar days prior to the execution of this Contract, unless a later date is otherwise directed by

Nashville MTA in writing. Nashville MTA shall give Contractor a written notice to proceed (“**Notice to Proceed**”) to commence the Project after receipt of all Required Documents. Further, the parties agree that the Project Schedule in **Exhibit F Escalator Modernization Project Schedule and Vertical Transportation Preventative Maintenance Schedule** (“**Exhibit F**”) shall not commence until the Notice to Proceed is issued by Nashville MTA. A pre-construction meeting attended by Contractor and Nashville MTA shall be held within five (5) business days of Nashville MTA’s receipt of the Required Documents. Nashville MTA expects to issue the Notice to Proceed at such pre-construction meeting.

3.1. Contractor, promptly after signing the Contract, shall prepare and submit a baseline logic driven man-loaded Project Schedule, attached as **Exhibit F**, that is consistent with Contractor’s obligations under the Contract (“**Project Schedule**”). The Project Schedule shall not exceed time limits currently under the Contract, and shall provide for expeditious and practicable execution of the Project.

3.2. Contractor shall keep adequately staffed and properly trained labor and supervisors on the job site in order to complete the Construction Services in accordance with the Project Schedule in **Exhibit F**. Contractor has a continuing duty to perform the Construction Services according to the Contract and consistent with the Project Schedule requirements, provided, however, that completion of Construction Services shall in all cases be subject to extensions for a period of time equal to the delay in completion caused as a result of an Excusable Delay. As used herein, the term “**Excusable Delay**” shall mean any delay in performance due to strikes, lockouts, or other labor or industrial disturbance, civil disturbance, future order of any government, court or regulatory body claiming jurisdiction, act of the public enemy, war, riot, sabotage, blockade, embargo, lightning, earthquake, fire, hurricane, tornado, flood, washout, explosion, unusually inclement weather, moratorium or other unusual delay in obtaining necessary governmental permits or approvals (with Contractor using commercially reasonable efforts to obtain the same) or any other cause whatsoever beyond the reasonable control of Contractor (excluding financial inability to perform) to the extent that in each case of Excusable Delay, Contractor has notified Nashville MTA in writing within five (5) days after the occurrence of each Excusable Delay event and has specified in detail the circumstances constituting the Excusable Delay and the anticipated number of days by which performance is delayed as a result thereof. Nashville MTA, in its sole and reasonable discretion, shall determine whether the delay is an Excusable Delay.

3.3. Contractor agrees to accelerate its performance if it is behind the Project Schedule at no cost to Nashville MTA. Such acceleration of performance includes, but is not limited to, retaining additional manpower, equipment, or other support at Contractor’s sole cost. Upon written notification from Nashville MTA that Contractor fails to attain the timeline as provided in the Project Schedule, Contractor shall immediately create, produce, and implement a written plan (the “**Recovery Schedule**”) for attaining compliance with the terms of the Project Schedule.

3.4. An update of the Project Schedule, or if applicable, the Recovery Schedule with as-built dates evidencing progress shall be submitted by Contractor to Nashville MTA with each Payment Request.

3.5. Contractor shall perform the Construction Services in general accordance with the Project Schedule, or if applicable, the Recovery Schedule, submitted to Nashville MTA.

3.6. Contractor shall also prepare and keep current, for the Design Representative's approval, a schedule of submittals which is coordinated with Contractor's Project Schedule and allows the Design Representative reasonable time to review submittals.

4. **COMPENSATION**

4.0. The compensation under this Contract shall not exceed **[insert monetary amount]** (\$ _____) (the "**Project Price**"). A Notice to Proceed shall be issued for the Project Price. Nashville MTA reserves the right, with an executed written Change Order to exercise any options provided in **Exhibit E**. Notwithstanding any other provision of this Contract, Contractor is not guaranteed to earn any minimum amount of compensation. Rather, the total amount of compensation Contractor may earn under this Contract shall be based on the authorized and approved Construction Services performed. The obligations of Nashville MTA under this Contract shall automatically terminate upon Final Payment of the Project Price.

4.1. Prior to the Notice to Proceed, Contractor shall prepare and present to Nashville MTA **Contractor's Schedule of Values**, as provided in **Exhibit E**, apportioning the Project Price among the different elements of the Project for purposes of periodic and Final Payment. Contractor's Schedule of Values shall be presented in a format acceptable to Nashville MTA, with such detail and supporting information as Nashville MTA may request. Contractor shall neither imbalance nor artificially inflate any element of the Schedule of Values. Nashville MTA reserves the right, with an executed Change Order, to exercise any options provided in **Exhibit B**. Contractor shall not use any index for price fluctuations or guides to any formula for adjusting price fluctuations unless specifically agreed upon and set forth in **Exhibit B**. Contractor's General Conditions shall not exceed five (5%) percent of the Total Contract value. Contractor's Schedule of Values shall be utilized for Contractor's requests for payment ("**Payment Requests**") but shall only be so utilized after such Schedule of Values has been approved in writing by Nashville MTA.

4.1.1. In its schedule of values, the Contractor is to include no more than five percent (5%) of its total bid amount for mobilization. The Contractor may submit a request for payment for mobilization upon Nashville MTA's receipt and approval of the Contractor's performance and payment bonds, insurance certificates, schedule of values, project schedule, and proof of having obtained all permits needed to perform the work.

4.1.2. Contractor shall submit Payment Requests to:
Mta.accounts payable@nashville.gov
Project Manager: (Email Address)

4.2. Each Payment Request shall be made on or before _____ each _____ and shall be signed by Contractor and shall constitute Contractor's representation that (i) the quantity and quality of Construction Services has reached the level for which payment is requested; (ii) the Construction Services have been properly installed or performed in strict compliance with this Contract; (iii) Contractor has paid all Contractor's Agents from previous Payment Requests; and (iii) Contractor affirmatively represents and warrants that all Construction Services for which Nashville MTA has previously paid is free and clear of any lien, claim or other encumbrance of any person whatsoever. Furthermore, Contractor warrants and represents that, upon payment of

the Payment Request submitted, title to all work, materials and equipment included in such payment shall be vested in Nashville MTA. Thereafter, Nashville MTA shall review the Payment Request and may also review the work at the Project construction site or elsewhere to determine whether the quantity and quality of the work, materials and equipment of the Construction Services are as represented by the Payment Request and are as required by this Contract. Nashville MTA shall approve in writing the amount which, in the opinion of Nashville MTA, is properly owing to Contractor. Nashville MTA's approval of Contractor's Payment Requests shall not preclude Nashville MTA from the exercise of any of its rights as set forth below. In the event that Nashville MTA makes written demand upon Contractor for amounts previously paid by Nashville MTA as contemplated in this **Section 4.2.**, Contractor shall promptly comply with such demand.

- (A) When payment is received from Nashville MTA, Contractor shall within fifteen (15) calendar days pay all of its agents, employees, subcontractors, materialmen, laborers, suppliers and other third parties in connection with the Project (the "**Contractor's Agents**") the amounts they are due for the work covered by such payment. In the event Nashville MTA becomes informed that Contractor has not paid a Contractor's Agent as provided in this **Section 4.2.(A)**, Nashville MTA shall have the right, but not the duty, to issue further checks and payments to Contractor of amounts otherwise due hereunder naming Contractor and any such Contractor's Agent as joint payees. Such joint check procedure, if employed by Nashville MTA, shall create no rights in favor of any person or entity beyond the right of the named payees to payment of the check and shall not be deemed to commit Nashville MTA to repeat the procedure in the future.

- (B) Neither payment to Contractor, utilization of the Project for any purpose by Nashville MTA, nor any other act or omission by Nashville MTA shall be interpreted or construed as an acceptance of any work of Contractor not strictly in compliance with this Contract. Further, approval or acceptance by Nashville MTA of any of Contractor's Construction Services under this Contract shall not constitute, or be deemed, a release of the responsibility and liability of Contractor or Contractor's Agents for the exercise of skill and diligence necessary to fulfill Contractor's responsibilities under this Contract. Nor shall Nashville MTA's approval or acceptance be deemed to be the assumption of responsibility by Nashville MTA for any defect or error in the Construction Services of Contractor or Contractor's Agents.

- (C) Nashville MTA shall have the right to withhold and refuse to make payment, have a right of setoff and, if necessary, may demand the return of a portion or all of the amount previously paid to Contractor due to:
 - (1) The quality of a portion, or all, of Contractor's Construction Services not being completed in accordance with the requirements of this Contract;
 - (2) The quantity of Contractor's Construction Services not being completed as represented in Contractor's Payment Request, or otherwise;
 - (3) Contractor's rate of progress being such that, in Nashville MTA's opinion, Substantial Completion or Final Completion, or both, may be inexcusably delayed;

- (4) Contractor's failure to use Contract funds, previously paid Contractor by Nashville MTA, to pay Contractor's Project-related obligations including, but not limited to Contractor's Agents;
 - (5) Claims made, pending or known against Nashville MTA or its property in relation to this Contract or the acts or omissions of Contractor or any of Contractor's Agents;
 - (6) Nashville MTA's rights to Liquidated Damages;
 - (7) Loss or expenses of Nashville MTA caused by Contractor; or,
 - (8) Contractor's failure or refusal to perform any of its obligations to the satisfaction of Nashville MTA.
- (D) Nashville MTA shall, subject to the rights set forth in this **Section 4.2.**, make reasonable efforts to make payments to Contractor within thirty (30) days of receipt of a Nashville-MTA approved Payment Request.
- (E) Nashville MTA uses an online reporting system: <https://wegotransit.dbesystem.com/> to report contract payments to prime and subcontractors. Each month, Contractor shall report payments received from Nashville MTA as well as payments made to all subcontractors.
- (F) "**Substantial Completion**" is the stage in the progress of the Project when the Project or designated portion thereof is sufficiently complete in accordance with the Contract so that Nashville MTA can occupy or utilize the Project for its intended use. Contractor shall accomplish Substantial Completion of the Project within _____ () calendar days after the Notice to Proceed is issued. When Contractor considers that the Project, or a portion thereof which Nashville MTA agrees to accept separately, is Substantially Complete, Contractor shall prepare and submit to the Contract Officer and Project Manager a comprehensive list of items to be completed or corrected prior to Final Payment. Failure to include an item on such list does not alter the responsibility of Contractor to complete the entire Project in accordance with the Contract. Upon receipt of Contractor's list, Nashville MTA and Design Representative will make an inspection to determine whether the Project, or designated portion thereof, is Substantially Complete. If Nashville MTA or the Design Representative, through their inspection, finds that the Construction Services are not Substantially Complete pursuant to the terms of this Contract, Nashville MTA shall furnish Contractor in writing a punch list for Contractor to complete to Nashville MTA's written satisfaction and approval. If, when completing the punch list, Contractor is required to repeat all, or any portion, of the items in the punch list, Contractor shall bear the cost of such repeat inspection(s), which cost may be deducted by Nashville MTA from any payment then or thereafter due to Contractor. When the Project or designated portion thereof is Substantially Complete, and upon Nashville MTA's confirmation that Contractor's Construction Services are Substantially Complete, Design Representative and/or Nashville MTA will prepare a **Certificate of Substantial Completion** which shall establish the date of Substantial Completion, and shall fix the time within which Contractor shall finish all items on the list accompanying the Certificate. Nothing herein shall change the time limits set forth in **Section 2** or the Project Schedule in **Exhibit B** unless agreed to in writing by the

parties. The Certificate of Substantial Completion shall be submitted to Nashville MTA and Contractor for their written acceptance of responsibilities assigned to them in such Certificate

- (G) When the Project is fully complete and Contractor is ready for a final inspection, Contractor shall notify Nashville MTA in writing. Thereupon, Nashville MTA and Design Representative shall perform a final inspection of the Project. When Nashville MTA and Design Representative determine that the Project is acceptable under the Contract, Design Representative shall promptly issue a final **Certificate for Final Payment** stating that to the best of Design Representative's knowledge, information and belief, and on the basis of Design Representative's on-site visits and inspections, the Project has been completed in accordance with the terms and conditions of the Contract. If Nashville MTA or the Design Representative, through their inspection, finds that the Construction Services are not complete pursuant to the terms of this Contract, Nashville MTA shall furnish Contractor in writing a punch list for Contractor to complete to Nashville MTA's written satisfaction and approval. If, when completing the punch list, Contractor is required to repeat all, or any portion, of the items in the punch list, Contractor shall bear the cost of such repeat inspection(s), which cost may be deducted by Nashville MTA from the Final Payment. Upon issuance of the Certificate for Final Payment and a determination by Nashville MTA that the Project is complete in full accordance with this Contract and that Contractor has performed all of its obligations to Nashville MTA under this Contract, Nashville MTA shall furnish a final approval for payment to Contractor certifying to Contractor that the Project is complete ("**Final Completion**") and Contractor is entitled to the remainder of the unpaid Project Price, less any amount withheld, including, but not limited to, Retainage pursuant to this Contract ("**Final Payment**") if the conditions in Section 4.2.(H) are satisfied. Acceptance of Final Payment by Contractor or Contractor's Agents constitutes a waiver of any Claims against Nashville MTA, whether or not in writing.
- (H) If Nashville MTA finds that satisfactory progress was achieved during any period for which a progress payment is to be made, Nashville MTA shall authorize payment to be made in full. However, if satisfactory progress has not been made, Nashville MTA may retain a maximum of 10% of the amount of the payment until satisfactory progress is achieved. When the work is Substantially Complete, Nashville MTA may retain from previously withheld funds and future progress payments an amount Nashville MTA considers adequate for protection of Nashville MTA and shall release to the Contractor all the remaining withheld funds. Also, on completion and acceptance of each add-alternate of the contract, for which the price is stated separately in the contract, payment shall be made for the completed work without retention of a percentage.
- (I) If Nashville MTA reasonably believes that Final Completion will be inexcusably delayed, then Nashville MTA shall be entitled, but not required, to withhold from any amounts otherwise due Contractor an amount then believed by Nashville MTA to be adequate to recover Liquidated Damages applicable to such delays. If and when Contractor overcomes the delay in achieving Final Completion, or any part thereof, for which Nashville MTA has withheld payment, then Nashville MTA shall promptly release to Contractor only those funds withheld, but no longer applicable, as Liquidated Damages.

(J) Prior to being entitled to receive Final Payment and as a condition precedent thereto, Contractor shall furnish to Nashville MTA and/or Design Representative, in the form and manner required by Nashville MTA, if any:

(1) An affidavit that all of Contractor's obligations to Contractor's Agents and other third parties in connection with the Project have been paid or otherwise satisfied;

(2) An affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Project for which Nashville MTA or Nashville MTA's property might be responsible or encumbered (less amounts withheld by Nashville MTA) have been paid or otherwise satisfied;

(3) All subcontractor utilization and payment reports;

(4) Separate release of Claims or waivers from each employee, subcontractor, laborer, materialman, supplier or other person or entity who has or might have a claim against Nashville MTA or the Payment Bond;

(5) If required by Nashville MTA, other data establishing payment or satisfaction of obligations, such as receipts, releases and waivers of liens, Claims or encumbrances arising out of the Contract;

(6) Affirmative waiver by the Contractor of any and all Claims, if any, against Nashville MTA under the Contract;

(7) A certificate evidencing that insurance required by the Contract Documents shall remain in force after Final Payment is currently in effect and will not be canceled or allowed to expire until at least thirty (30) calendar days' prior written notice has been given to the Nashville MTA;

(8) A written statement that Contractor knows of no substantial reason that the insurance will not be renewed to cover the time periods required under the Contract;

(9) All product warranties, operating manuals, instruction manuals and other record documents, drawings, including, but not limited to, as-is drawings, and things customarily required of Contractor, or expressly required in this Contract, as part of or prior to Project close-out;

(10) Approval of the Design Representative as set forth in this Contract. and

(11) Consent(s) of surety to Final Payment;

4.3. Nashville MTA shall compensate Contractor in accordance with the terms and conditions of this Contract at the compensation agreed upon in writing. Notwithstanding anything contained herein to the contrary, the Project Price maximum firm fixed price amount to be paid to

Contractor for all Construction Services performed under this Contract shall not exceed the Project Price, unless Additional Services are authorized by Nashville MTA in writing.

4.4. The term “**Design Representative**” as used in this Contract shall mean the Design Representative and/or design or engineering firm or engineer hired by Nashville MTA to oversee the Contractor’s responsibilities and duties under the Contract.

4.5. The Contractor may be compensated at a percentage, not to exceed ten percent (10%) for cost of work (mark-up) on Additional Services, subcontractor’s expenses and/or Change Orders with the written prior approval of MTA.

5. CONTRACTOR’S STAFFING AND PERSONNEL

5.0. Contractor represents that it employs skilled labor with the expertise to perform the Construction Services and possesses sufficient quantities of labor, equipment and materials for the timely performance of the Construction Services. Furthermore, Contractor has adequate resources to fully perform and complete the Construction Services. Contractor is familiar with the Project site and its conditions and has visited and inspected the site. Contractor is responsible for supervising the performance of the Construction Services, including that of its subcontractors. Furthermore, Contractor is responsible for coordinating the work of all trades on the Project, including its subcontractors and any MTA contractors. Contractor has control over and sole responsibility for the means and methods of construction used to perform the Construction Services, except where otherwise specified in the Contract.

5.1. Contractor shall assign only competent and qualified personnel and staff to perform the Construction Services as set forth in this Contract and shall at all times be solely responsible for the quality of the Construction Services.

5.2. In the event Contractor desires to change such key personnel from performing the Construction Services under this Contract, Contractor shall submit the qualifications of the proposed substituted personnel to Nashville MTA for prior written approval, which shall not be unreasonably withheld.

5.3. Contractor shall promptly remove any employee or subcontractor who is determined by Nashville MTA, in its sole discretion, in writing to Contractor, to be uncooperative, incompetent, a threat to the timely completion of the Construction Services, a threat to the safety of persons or property, or refuses to perform the Construction Services in accordance with the Contract. Rejection by Nashville MTA and the removal of assigned personnel shall not relieve Contractor of its full responsibilities under the Contract. Contractor shall provide written notification to Nashville MTA of any impact on the Project Schedule impacts as a result of such removal, if any.

5.4. Contractor, and Contractor’s Agents, found guilty of unethical or irresponsible business practices shall be suspended and debarred from conducting future business with Nashville MTA.

5.5. Contractors and subcontractors must maintain an up-to-date System for Award Management, DUNS number, or other registration databases as required.

5.6. Contractor must submit all TDOT-issued letters of certification of any DBEs participating on this Project

5.7. Contractor shall comply with the applicable workers' compensation laws in the State of Tennessee and maintain workers' compensation insurance as set forth in **Section 17**. Contractor shall also require each Contractor's Agent to provide workers' compensation for all of the Contractor Agent's employees who are performing the Construction Services if such employees are not covered by Contractor, and Contractor's written agreement with each Contractor's Agents shall so specify.

5.8. Contractor shall adhere to Nashville MTA's safety requirements and security, which include, but are not limited to, OSHA/TOSHA applicable requirements, the requirement that all Contractor's Agents wear or use body and health protection equipment, wear identification badges, check in with Nashville MTA's supervisor or authorized representative on duty, and sign in and out in a logbook, when applicable, when arriving and departing Nashville MTA's property.

5.9. Contractor shall comply with the laws regarding the employment of aliens and others, so that all persons performing the Construction Services under this Contract meet the citizenship and alien status requirements contained in governmental laws, including, but not limited to, the *Immigration Reform and Control Act of 1986* as amended. Contractor shall obtain from all of its employees performing the Construction Services all verification and other documentation of employment eligibility status required by the laws as they currently exist and as they may hereafter be amended. Contractor shall retain such documentation for all covered employees for the period prescribed by law.

6. DISADVANTAGED BUSINESS ENTERPRISE PROGRAM COMPLIANCE

6.0. Contractor has submitted, Nashville MTA has approved, a zero percent (0%) Disadvantaged Business Enterprise ("DBE") Utilization Plan which is attached as **Exhibit G**. The goal is a percent of the original contract amount for the utilization of firms owned and controlled by socially and economically disadvantaged individuals. This goal remains in effect throughout the Term of the Contract. Whenever Additional Services or Change Orders are made that individually, or in the aggregate, increase the total dollar value of the Contract, Contractor shall be required to make a good faith effort to maintain the level of zero percent (0%) DBE participation.

6.1. Contractor shall comply with all terms of DBE program. If Contractor is notified that a DBE firm named on its accepted Utilization Plan is unable or unwilling to perform the work, Contractor shall immediately notify the Agency project management and Director of Procurement and Business Diversity ("**the Director**") before replacing the firm. Contractor is expected to make a good faith effort to replace the DBE with another DBE firm and is required to submit an updated DBE Utilization Plan to the Director for approval. Examples of good faith efforts can be found in Appendix A to 49 CFR Part 26 – Guidance Concerning Good Faith Efforts.

6.2. Substitutions or replacements of DBE firms require the prior written approval of the Director. Substitutions or replacements are permitted only when the DBE firm has failed to perform due to a default (material breach) of its agreement. Contractor will not cancel or terminate

its agreement with a DBE firm without cause. The Contractor will timely forward supporting documentation substantiating such cause or termination to the Director for review and approval.

6.3. Contractor shall keep such records (copies of subcontracts, paid invoices, documentation of correspondence) as are necessary for Nashville MTA to determine compliance with the DBE program contract obligations. Nashville MTA reserves the right to investigate, monitor and review actions, statements, and documents submitted by the Contractor, subcontractor, or DBE.

7. CONTRACTOR'S REPRESENTATIONS AND WARRANTIES

Contractor represents and warrants to Nashville MTA as follows:

7.0. Contractor is a **[INSERT TYPE OF BUSINESS ENTITY]** duly organized, validly existing and in good standing under the laws of the State of Tennessee, and has full corporate power and authority to execute, deliver and perform its obligations under this Contract, the Exhibits attached hereto, and any other agreements and instruments contemplated by this Contract. Contractor is fully qualified and has all requisite corporate power and authority to own its properties, inventory, equipment and assets, and to conduct its business as now conducted. Contractor is qualified to do business in all jurisdictions where it is required to perform Construction Services and has and shall maintain all necessary licenses, permits and authorizations required to carry out Contractor's business for the Project.

7.1. The execution and delivery of this Contract, the Exhibits attached hereto, and the other agreements and instruments contemplated by this Contract have been duly authorized by all necessary actions of Contractor and by anyone else whose approval or authorization is required. Upon execution and delivery, this Contract, the Exhibits attached hereto, and the other agreements and instruments contemplated by this Contract shall be legal, valid and binding obligations of Contractor, enforceable against Contractor in accordance with their respective terms.

7.2. The execution and delivery of this Contract does not, and the execution and delivery of the Exhibits attached hereto and other agreements and instruments contemplated by this Contract will not, and the consummation of the transactions contemplated hereby and thereby will not: (i) violate any provisions of Contractor's charter, bylaws or other organizational documents; (ii) violate any provision of law or any order, judgment or decree of any court or other governmental or regulatory authority applicable to Contractor; (iii) violate or result in a breach of, an acceleration under, or constitute (with due notice or lapse of time or both) a default under, any contract, lease, loan agreement, mortgage, security agreement, or other agreement or instrument to which Contractor is a party or by which it is bound or to which any of Contractor's properties, inventory, or assets is subject, which would prevent Contractor from performing the Construction Services in the manner and as contemplated by and in accordance with the terms and provisions of this Contract; or (iv) result in the imposition of any liens or restrictions on Contractor's business or any properties and inventory, including goods and services, thereof.

7.3. There is no litigation pending or threatened against or relating to Contractor which could materially or adversely affect the Construction Services under this Contract.

7.4. There is not now and will not be at the delivery of the Construction Services to Nashville MTA any damage, destruction or loss not covered by Contractor's insurance which could materially or adversely affect the Construction Services, it being expressly agreed that the risk of loss of the Construction Services shall remain with Contractor until acceptance of the delivery of such Construction Services upon Final Payment by Nashville MTA.

7.5. Contractor shall have and convey at delivery good and marketable title to all of the goods and services encompassing the Project free and clear of all liens, pledges, security interests and encumbrances.

7.6. Contractor and Contractor's Agents shall at all times be in compliance with all applicable local, state and federal laws and regulations and exercise all necessary precautions for the safety of others and the conditions under which the Construction Services are performed.

7.8. Contractor has received, reviewed and carefully examined all of the documents which make up this Contract and finds them to be generally sufficient to indicate and convey understanding of the terms and conditions for implementation and completion of this Project.

7.9. Contractor is not insolvent nor has it filed or had filed against it any proceeding in bankruptcy or for reorganization under any federal bankruptcy law or similar state law, nor has any receiver been appointed for all or a substantial part of Contractor's assets or business, nor has it made any assignment for the benefit of creditors, nor has it entered into any other proceeding for debt relief. Contractor's business is viable, sound, and operating normally, and there have been no material adverse changes in its business since the date of Contractor's RFP Proposal.

The foregoing representations and warranties of Contractor in this **Section 7** are made with the knowledge and expectation that Nashville MTA is placing complete reliance on such representations and warranties in entering into this Contract and such representations and warranties shall survive the delivery and acceptance of the Construction Services to and by Nashville MTA.

8. TAXES.

8.0. Nashville MTA shall not be responsible for any taxes that are imposed on Contractor. Furthermore, Contractor understands that it cannot claim exemption from taxes by virtue of any exemption that is provided to Nashville MTA.

9. INTELLECTUAL PROPERTY INFRINGEMENT.

9.0. Contractor shall, at its own expense, be entitled to and shall have the duty to defend any suit which may be brought against the Covered Entities to the extent that it is based on a claim that the Construction Services or other work products furnished infringe a copyright, trademark, service mark, or patent or any other intellectual property right. The Contractor shall further indemnify and hold harmless the Covered Entities to the fullest extent permitted by law, and as set forth in **Section 20**, against any award of damages and costs made against the Covered Entities, or any settlement of Claim authorized in writing by Nashville MTA.

9.1. If the Construction Services or other work products furnished under this Contract are likely to, or do become, the subject of such a Claim of infringement, then without diminishing Contractor's obligation to satisfy the award, Contractor may, at its option and expense:

9.1.1. Procure for Nashville MTA the right to continue using the products or services.

9.1.2. Replace or modify the alleged infringing products or services with other equally suitable products or services that are satisfactory to Nashville MTA, so that they become non-infringing.

9.1.3. Remove the products or discontinue the services and cancel any future charges pertaining thereto.

9.1.4. Provided, however, that Contractor will not exercise the option under 9.1.3 until Contractor and Nashville MTA have agreed and determined that the options under both 9.1.1 and 9.1.2 are impractical.

9.2. Contractor shall have no liability to Nashville MTA, however, if any such infringement or Claim thereof is based upon or arises out of:

9.2.1. The use of the Construction Services or other work products in combination with apparatus or devices not supplied or else approved by Contractor.

9.2.2. The use of the Construction Services or other work products in a manner for which the Construction Services or other work products were neither designated nor contemplated.

9.2.3. The claimed infringement in which Nashville MTA has any direct or indirect interest by license or otherwise, is separate from that granted herein.

9.3 Nothing in this **Section 9** precludes Nashville MTA from exercising any rights or remedies as provided elsewhere in this Contract.

10. DEFAULT, TERMINATION AND SUSPENSION

10.0. Should Contractor fail to fulfill in a timely and proper manner its obligations under this Contract or if it should violate any of the terms of this Contract (“**Default**”), then Nashville MTA shall have the right to terminate this Contract provided Contractor fails to cure such Default within ten (10) calendar days of Nashville MTA’s written notice of Default to Contractor. Such termination shall not relieve Contractor of any liability for damages sustained by virtue of any Default by Contractor.

10.0.1. In the event a termination for Default is held to be wrongful, Contractor’s sole and exclusive remedy shall be the amount Contractor would be owed if the termination had been for Nashville MTA’s convenience as set forth below.

10.0.2. In the event of Default by Contractor, Nashville MTA shall be entitled to all of its damages, reasonable expenses, and costs, including, but not limited to its reasonable attorneys’ fees incurred because of such Default.

10.1. Should funding for this Contract be discontinued, Nashville MTA shall have the right to terminate this Contract effective immediately, without penalty, upon written notice to

Contractor.

10.2. Nashville MTA may terminate this Contract, in whole or in part, at any time, without penalty, for its convenience or its best interest upon thirty (30) days' written notice to Contractor.

10.3. In the event of a termination under **Section 10.1.** or **Section 10.2.**, Contractor shall be shall be entitled to compensation for satisfactory, authorized Construction Services completed and accepted as of the notice of termination, but in no event shall MTA be liable to Contractor for compensation for any service which has not been rendered. Additionally, Contractor shall immediately stop work upon receipt of notice, secure any work site, aid in the transition of the site and take reasonable steps to minimize costs.

10.4. If Contractor has any property in its possession belonging to Nashville MTA as of the notice of termination, Contractor shall account for such property, and dispose of it in the manner as directed by Nashville MTA.

10.5. Nashville MTA may suspend Contractor's continued performance for its convenience, for up to ten (10) calendar days at any one time, by providing written notice to Contractor. Contractor shall not be entitled to any additional payments as a result of such suspension. The extension of ten (10) calendar days will be added to the Project Schedule or Recovery Schedule, if applicable, if this option is exercised.

10.6. Nashville MTA's remedies under this Contract for any Default are non-exclusive and cumulative. Nashville MTA's election of a remedy shall not in any way operate to preclude Nashville MTA from also pursuing all available remedies against Contractor and its sureties for any Default.

11. TITLE WARRANTY

11.0. Contractor warrants that it has good title to and/or the right to sell the Construction Services and represents that the Construction Services delivered to Nashville MTA are free and clear of all liens, Claims or encumbrances of any kind.

11.1. Contractor, at its own expense, shall have the duty to defend any suit which may be brought against the Covered Entities to the extent that it is based on a Claim that the Construction Services or other work products furnished infringe or violate the Contractor's title warranty in **Section 11.0.** and any trademark, patent, copyright, or other intellectual property right. In the event the use of the Construction Services are restricted or interfered with as a result of such infringement or violation, Contractor and Nashville MTA shall have the same rights and responsibilities as set forth in **Sections 9 and 20.**

11.2. Nothing in this **Section 11** precludes Nashville MTA from exercising any rights or remedies as provided elsewhere in this Contract.

12. MAINTENANCE OF RECORDS

12.0. Contractor shall maintain documentation for all charges against Nashville MTA. The books, records, and documents of Contractor, insofar as they relate to Construction Services performed or money received under this Contract, shall be maintained for a period of seven (7) years following the date of Final Payment by Nashville MTA and will be subject to audit, at any reasonable time and upon reasonable notice by Nashville MTA or its duly appointed representatives. The records shall be maintained in accordance with generally accepted accounting principles.

12.1. Contractor's activities conducted and records maintained pursuant to this Contract shall be subject to monitoring and evaluation by the U.S. Department of Transportation, the Comptroller General of the United States General Accounting Office, the Tennessee State Attorney General's office, and Nashville MTA or their duly appointed representatives.

12.2. Any Nashville MTA property, including but not limited to books, records and equipment that is in Contractor's possession shall be maintained by Contractor in good condition and repair, and shall be returned to Nashville MTA by Contractor upon termination of the Contract. All goods, documents, records, work and other work product and property produced by Contractor during the performance of this Contract are deemed to be Nashville MTA property. Upon completion or termination of this Contract, Contractor shall promptly deliver to Nashville MTA all records, notes, data, memorandum, models, and any other material of any nature that are within Contractor's possession or control and that are Nashville MTA property or relate to Nashville MTA or its business.

12.3. Nashville MTA shall retain existing ownership and all proprietary rights to its information and data. Confidential information and data may need to be disclosed to Contractor for purposes necessary to Contractor providing the Construction Services. Contractor shall treat any such data and information as strictly confidential.

12.4. Records pertaining to appeals under disputes, to litigation or to the settlement of Claims arising under or relating to the performance of the Contract shall be made available for seven (7) years after the Commencement of Work Date or until disposition of the appeals, litigation, or Claims, whichever is later.

12.5. Contractor shall include, or have included, the requirements of this **Section 12** in all subcontracts of any tier.

13. MODIFICATION OF CONTRACT

13.0. Contractor must contact Nashville MTA to request any changes to this Contract. This Contract may be modified only by written amendment or Change Order as set forth in **Sections 1, 13 and 25**.

13.1. In the event an alteration or modification in the character of the Construction Services or deliverables results in a change in this Contract, thereby materially increasing or decreasing the scope of Construction Services, cost of performance, or the Project Schedule, the Construction Services or deliverable will nonetheless be performed as directed by Nashville MTA. However, before any altered or modified Construction Services begin, a Change Order or amendment must be approved and executed by Nashville MTA and Contractor.

13.2. Additions to, modifications, or deletions from the Project provided herein may be made, and the compensation to be paid to Contractor may accordingly be adjusted by mutual written agreement of the parties.

13.3. No Claim for extra work done or materials furnished by Contractor will be allowed by Nashville MTA except as provided herein, nor will Contractor perform any Construction Services or furnish any materials not covered by this Contract unless such Construction Services or materials are first authorized in writing by Nashville MTA. Construction Services or materials furnished by Contractor without such prior written authorization shall be Contractor's sole jeopardy, cost, and expense, and Contractor hereby agrees that without prior written authorization, no Claim for compensation for such Construction Services or materials furnished will be made.

13.4. Contractor shall notify Nashville MTA of any proposed changes within ten (10) calendar days of discovering the circumstances that could constitute a change. Contractor waives the right to request any adjustment to the Contract from a change which is not made known to Nashville MTA in writing within such ten (10) calendar day period.

13.5. Contractor shall immediately comply with and strictly adhere to all written instructions and directions given by Nashville MTA (whether or not Contractor disputes or questions such instructions or directions), except to the extent (a) such instruction or directives would constitute a violation of applicable law or (b) Contractor reasonably believes that compliance with such instructions or directions would cause safety hazards to any person or the environment. If Contractor believes that any Nashville MTA instruction or directive constitutes a change to the Contract, Contractor shall provide written notice as required herein, and if no such notice is given, Contractor waives any Claim that such instruction constituted a change in the Contract. If Contractor disputes any instruction or direction of Nashville MTA, such dispute shall be resolved in accordance with **Section 22**. However, Contractor shall comply with all written instructions and directions received from Nashville MTA and shall continue to perform the Construction Services pending the submission of a Claim and the resolution of any resulting dispute.

14. PARTNERSHIP/JOINT VENTURE

14.0. Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the parties or to create the relationship of principal and agent between or among any of the parties. It is expressly agreed and understood between the parties that Contractor, and any of Contractor's Agents, are independent contractors to Nashville MTA and as such shall be viewed in law and equity. No vicarious liability shall be imposed upon the Covered Entities by any action of Contractor in the performance of this Contract nor shall the doctrine of respondent superior be applicable to the Covered Entities through this Contract. None of the parties hereto shall hold itself out in a manner contrary to the terms of this **Section 14** nor shall Covered Entities or Contractor become liable for any representation, act or omission of any other party contrary to the terms of this **Section 14**.

14.1. Neither Contractor nor Contractor's Agents are Nashville MTA employees. Contractor shall bear sole responsibility for payment of compensation to Contractor's Agents.

15. WAIVER

15.0. No action or failure to act by Nashville MTA, shall constitute a waiver of any right or duty afforded Nashville MTA under this Contract, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach or Default hereunder, except as may be specifically agreed in writing.

15.1. To the extent a waiver occurs by written agreement, such waiver shall not, in any way, be considered a waiver of a subsequent obligation, or the relinquishment of the right to subsequently demand strict performance or exercise such rights set forth in the Contract which shall continue unchanged and remain in full force and effect.

15.2. No waiver of any provision of this Contract shall affect the right of Nashville MTA thereafter to enforce such provision or to exercise any right or remedy available to it in the event of any other Default.

16. EMPLOYMENT AND NONDISCRIMINATION

16.0. In performance of this Contract, Contractor's Agents are prohibited from discriminating against any individual due to race, creed, color, national origin, disability, age, religion or sex and from violating any applicable laws concerning the employment of individuals with disabilities. It is the policy of Nashville MTA not to discriminate on the basis of age, race, creed, religion, sex, color, national origin or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. With regard to all aspects of this Contract, Contractor certifies and warrants that it will comply with this policy and will include this policy in all subcontracts. All solicitations or advertisements for Contractor's Agents placed by or on behalf of Contractor, shall state that all qualified applicants will receive consideration for employment without regard to age, race, sex, color, national origin, creed, religion, and disability.

16.1. Contractor and Contractor's Agents shall not knowingly employ, permit, dispatch, subcontract, or instruct any person who is an undocumented and/or unlawful worker to perform work in whole or part under the terms of this Contract.

16.2. Violation of these Contract provisions may result in suspension or debarment if not resolved in a timely manner to the satisfaction of Nashville MTA.

17. INSURANCE AND SURETY BONDS

17.0. Contractor shall have and maintain insurance in accordance with the requirements set forth herein and in **Exhibit C**. The required certificates of insurance must be provided by Contractor and approved by Nashville MTA before the Notice to Proceed can be issued and before Contractor can commence performance of the Project. Coverage shall remain in effect through any Warranty Period or other Contractual period for correcting defective work or the applicable statute of repose.

17.1. Contractor shall furnish separate performance and payment bonds to Nashville MTA with this Contract, as applicable to the Project as set forth herein and in **Exhibit H**. Each bond shall

set forth a penal sum in an amount not less than the Project Price. Each bond furnished by Contractor shall incorporate by reference the terms of this Contract as fully as though they were set forth verbatim in such bonds. In the event the Project Price is adjusted by the execution of a Change Order, the penal sum of both the performance bond and the payment bond shall be deemed adjusted by like amount without consent of the surety. The performance and payment bonds furnished by Contractor shall be in a form suitable to Nashville MTA and shall be executed by a surety, or sureties, licensed to do business in Tennessee and reasonably acceptable to the Nashville MTA. Bonds shall be accompanied by a power of attorney indicating that the person executing the bond is doing so on behalf of the surety. The power of attorney shall have been conferred upon the attorney-in-fact prior to the date of the bond. The power of attorney shall show the date of appointment of the attorney-in-fact and that the appointment and powers have not been revoked and remain in effect.

17.2. Contractor may, subject to Nashville MTA's written approval, at Contractor's sole cost and expense, substitute securities equivalent to and in lieu of any moneys withheld by Nashville MTA to insure performance under this Contract. Such security shall be deposited with a state or federally chartered bank as escrow agent, who shall pay such moneys as provided herein to Contractor upon Final Payment as certified to such bank in writing by Nashville MTA. Nashville MTA shall be the beneficiary of any security substituted for moneys withheld and shall receive any accrued interest thereon. No such substitution shall be accepted until forms of security and any other documentation related to such substitution are reviewed and found acceptable by Nashville MTA.

18. CONTINGENT FEES

18.0. Contractor hereby represents that Contractor has not been retained or retained any persons to solicit or secure a Nashville MTA contract upon an agreement or understanding for a contingent commission, percentage, or brokerage fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business. Breach of the provisions of this **Section 18** is, in addition to a breach of this Contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from being a contractor or subcontractor under Nashville MTA contracts.

19. ETHICAL STANDARDS

19.0. It shall be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee of to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore.

19.1. It shall be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher

tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order.

19.2. Breach of the provisions of this **Section 19** is, in addition to a Default of this Contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from being a contractor or subcontractor under Nashville MTA contracts.

20. INDEMNITY AND CONTRACTOR RESPONSIBILITY

20.0. Contractor agrees to defend, indemnify and hold harmless, to the fullest extent permitted by law, Nashville MTA, Davidson Transit Organization, the Metro Government of Nashville and Davidson County, and their officers, agents, employees and volunteers (the “**Covered Entities**”) from:

20.1. Any claims, losses, damages, causes of action, suits and liability of every kind, including all expenses of litigation, court costs, and reasonable attorneys’ fees, including, but not limited to, third party claims, for injury to or death of any person or damage to property (“**Claims**”), arising from the Construction Services performed under this Contract, and/or from the negligent or intentional acts or omissions of Contractor, its officers, employees and/or agents, including its sub or independent contractors (including third parties), in connection with the performance of this Contract, and,

20.2. Any Claims arising from any failure of Contractor or Contractor’s Agents, to observe applicable laws, including, but not limited to, workers’ compensation, labor laws and minimum wage laws. Contractor’s indemnification for these Claims is not limited to any statutory limitations on employer liability.

20.3. The indemnity in this **Section 20** applies regardless of whether said Claims are covered, in whole or in part, by insurance and regardless of the negligence, if any, of the Covered Entities.

20.4. Contractor assumes full responsibility for the Construction Services to be performed hereunder and hereby releases, relinquishes, and discharges the Covered Entities from all Claims of every kind and character, including the cost of defense thereof, for any injury to or death of any person (including third parties) and damage to property that are caused by or alleged to be caused by, arising out of, or in connection with Contractor’s Construction Services, Additional Services and work to be performed hereunder. This release shall apply regardless of whether said Claims are covered, in whole or in part, by insurance and regardless of the negligence, if any, of the Covered Entities.

20.5. In the event of any third-party Claim against the Covered Entities, the Covered Entities shall choose counsel, in the Covered Entities’ sole and absolute discretion, to represent the Covered Entities, and Contractor shall promptly reimburse the Covered Entities for all costs actually incurred, including, but not limited to, all expenses of litigation, court costs, and reasonable attorneys’ fees. The Covered Entities shall be consulted prior to any settlement and any settlement must be approved by the Covered Entities in writing.

20.6. The Covered Entities shall not, under any circumstances, indemnify, defend, or hold harmless Contractor from any Claim.

21. SUBCONTRACTORS

In addition to the other requirements of Contractor set forth herein regarding subcontractors and Contractor's Agents:

21.0. Contractor and its subcontractors shall be licensed as required in the State of Tennessee to perform the Construction Services required by this Contract. Contractor and subcontractors must maintain current Central Contractor Registration ("CCR"), Data Universal Numbering Systems ("DUNS") number, System for Award Management ("SAM"), or registration in other substantially similar registration databases. Contractor must submit to Nashville MTA all Tennessee government letters or certification of any Disadvantaged Business Enterprises ("DBEs") participating in the Project. Contractor is fully responsible for all of the Construction Services that are performed by any subcontractor.

21.1. Contractor shall not subcontract any of its rights or responsibilities in this Contract without the prior written approval of Nashville MTA. Subcontractors, if approved in writing by Nashville MTA, shall be made subject to the applicable terms of this Contract in their contractual agreements with the Contractor. Notwithstanding the foregoing, subcontractors included in Contractor's proposal dated _____ are deemed approved. Non-professional, temporary personnel agencies and vendors of standard materials and supplies are not considered subcontractors for purposes of this **Section 21** only.

21.2. Subcontractors, if approved in writing, shall be made and are subject to the applicable terms of this Contract in their contractual agreements with the Contractor. Contractor shall include in its subcontracts the indemnification provision as set forth in **Section 20** running from each subcontractor directly to the Covered Entities.

21.3. Contractor shall hire reliable and dependable subcontractors. Contractor and its subcontractors found guilty of unethical, irresponsible business practices according to governmental authority will be suspended and debarred from conducting future business with Nashville MTA.

21.4. Contractor shall remain fully responsible for the Construction Services of the subcontractor and for supervising the performance of the Construction Services by the subcontractor. Nashville MTA is not subject to any liability of any kind with respect to any subcontractor, nor do subcontractors obtain any rights against Nashville MTA under this Contract, and Contractor shall so notify subcontractors in its written agreement with subcontractors.

22. REMEDIES AND DISPUTES

22.0. No remedy conferred by any of the specific provisions of this Contract is intended to be exclusive of any other remedy, and each and every remedy shall be cumulative and shall be in addition to every other remedy given under this Contract, now or in the future existing at law or in equity or by statute or otherwise.

22.1. In no event shall Nashville MTA be liable or responsible for payment of special, incidental, indirect, or consequential damages, including, but not limited to, lost profits arising from the performance of this Contract, whether such damages are based in contract, tort, or any other legal theory. Any default or breach by Nashville MTA is limited to its failure to perform certain contractually mandated obligations, such as non-payment.

22.2. The parties agree that any failure of Contractor to attain Final Payment before the expiration of the Term as set forth in **Section 2.0** of this Contract will cause damage to Nashville MTA. Since the amount of said damages for delay are difficult to determine, the parties agree that the amount of such damages due Nashville MTA for such delay shall be fixed at One-Thousand-Two-Hundred-and-Thirty-Nine-Dollars (**\$1,239.00**) per day (“**Liquidated Damages**”) for each day after the Term. Contractor agrees to pay Liquidated Damages in said amount and agrees that said Liquidated Damages do not constitute a penalty. Nashville MTA may deduct the amount of the Liquidated Damages from any money due Contractor under the Contract. Nashville MTA shall have the right to pursue the collection of Liquidated Damages as with any other remedy. The Liquidated Damages provided in this **Section 22.2** apply only to Claims for delays pursuant to this Contract and do not apply or limit any other damages, rights or remedies Nashville MTA may have for other Claims and Default, including, but not limited to, bodily injury, real property damage, infringement, breach of warranty, or for any other damages that may be suffered by Nashville MTA arising out of this Contract or Contractor or Contractor’s Agents’ failure to perform or Default. Contractor shall not be held liable for any delays caused by Nashville MTA, so long as Contractor gives timely notice to Nashville MTA that it maintains that Nashville MTA caused the delay and Nashville MTA acknowledges in writing that it is the cause of said delay.

22.3. Nashville MTA retains the right to supplement the Construction Services and/or replace Contractor if Contractor is in Default. Nashville MTA’s related cost and expense for such supplementation or replacement shall be credited to reduce the remaining Contract balance owed Contractor, if any, after consideration of Nashville MTA’s additional damages.

22.4. In the event of Default of the Contract by Contractor, in addition to any other remedies set forth herein, Contractor shall be liable to Nashville MTA for damages for the breach or Default thereof, including the costs and reasonable attorneys’ fees for the enforcement thereof. The failure or delay of Nashville MTA to exercise a remedy at any time shall not operate as a waiver of the right to exercise a remedy for the same or subsequent breach or Default at any time thereafter.

22.5. Any disputes arising in the performance of this Contract, which are not resolved by agreement of the parties (“**Dispute**”), shall be decided in writing by Nashville MTA. This decision shall be final and conclusive unless within ten (10) calendar days from the date of receipt of its copy of the written decision of Nashville MTA, Contractor mails or otherwise furnishes a written appeal to Nashville MTA. In connection with any such appeal, Contractor shall be afforded an opportunity to be heard and to offer evidence in support of its position. The decision of Nashville MTA of the appeal shall be binding upon Contractor and Contractor shall abide by the decision.

22.6. Unless otherwise directed by Nashville MTA, Contractor shall continue performance under this Contract during the pendency of any Dispute.

22.7. Unless this Contract specifically provides otherwise, all Claims, counterclaims, and other matters in question between Nashville MTA and Contractor arising out of or relating to this Contract or its breach will be decided by arbitration if the parties mutually agree, or in a court of competent jurisdiction in Davidson County within the State of Tennessee.

23. NOTICES

23.0. Any notice or other communication to be made pursuant to this Contract shall be made in writing and hand delivered by messenger service or delivered by a nationally recognized overnight courier, and shall be effective upon receipt. Such notice or other communication shall be made to the address shown below. Either party shall have the right, by written notice to the other party, to change its address for such notice. Electronic mail may be used to expedite communications but shall not be notice under this Contract unless confirmed in writing that such electronic mail serves as notice by the recipient party.

Notices to:

Procurement Department
Nashville Metropolitan Transit Authority
430 Myatt Drive
Nashville, Tennessee 37115
Attn: [Contracting Officer—see Section 33]
Email:

Notices to Contractor:

Contractor name
Contractor Address
City, State Zip Code
Attn: Name
Email:

24. ASSIGNMENT - CONSENT REQUIRED

24.0. The provisions of this Contract shall inure to the benefit of and shall be binding upon the respective successors and assignees of the parties hereto. Neither this Contract nor any of the rights and obligations of Contractor hereunder shall be assigned or transferred in whole or in part without the prior written consent of Nashville MTA, except that in the case of an assignment of compensation due to Contractor, Contractor may assign such right to compensation upon the written consent of Nashville MTA, which shall not be unreasonably withheld. Any such assignment or transfer shall not release Contractor from its obligations hereunder.

24.1. Any public agency (i.e., city, district, public authority, public agency, municipality, and other political subdivision or any FTA-funded entity) shall have the option of participating in this Contract at the same prices, terms, and conditions. Nashville MTA reserves the right to assign any portion of the goods and services awarded under this Contract. This assignment, should it occur, shall be agreed to in writing by Nashville MTA. Once assigned, each agency will enter into its own contract and be solely responsible to Contractor for obligations for the goods and services assigned. Nashville MTA's right of assignment will remain in force until Final Payment. Nashville MTA shall incur no financial responsibility in connection with contracts issued by

another public agency. The public agency shall accept sole responsibility for placing orders or payments to Contractor.

25. ENTIRE CONTRACT

25.0. This Contract states the entire contract between the parties. No alteration, modification, release, or waiver of this Contract or any of the provisions hereof shall be effective unless in writing, executed by the parties hereto.

25.1. Notwithstanding the foregoing, Contractor agrees that this Contract is subject to modification by Nashville MTA to the extent necessary to comply with federal, state or local regulations, which may govern this Contract. Nashville MTA shall provide written notice to Contractor of any such modification.

26. FORCE MAJEURE

26.0. Subject to the provisions of **Section 3.2.**, no party shall have any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by force majeure, meaning any act of God, storm, fire, casualty, unanticipated work stoppage, strike, lockout, labor dispute, civil disturbance, riot, war, national emergency, act of Government, act of public enemy, or other cause of similar nature beyond its control.

26.1. In the event of Force Majeure, the Contract shall not be revoked nor shall Contractor be penalized for such noncompliance so long as Contractor complies with **Section 3.2.** and provided that Contractor shall use its best efforts to remove the cause of delay and resume work as soon as possible.

27. GOVERNING LAW AND VENUE

27.0. The validity, construction and effect of this Contract and any and all extensions and/or modifications thereof shall be governed by the laws of the State of Tennessee. Tennessee law shall govern regardless of any language in any attachment or other document that Contractor may provide.

27.1. Any action between the parties arising from this Contract shall be maintained in the state trial courts of Davidson County in the State of Tennessee.

28. SEVERABILITY

28.0. If any provision of this Contract is properly determined to be illegal, invalid or unenforceable, the other provisions of this Contract shall remain in full force and effect, and such illegal, invalid or unenforceable provision shall be automatically modified in such a manner so as to make it valid, legal and enforceable but keeping it as close to its original meaning as possible.

29. EFFECTIVE DATE

29.0. This Contract shall not be binding upon the parties until it has been signed first by Contractor and then by Nashville MTA. When it has been so signed and filed, this Contract shall be effective as of the date signed by Nashville MTA.

30. COUNTERPARTS

30.0. This Contract may be executed in one or more identical counterparts, each of which shall be deemed to be an original for all purposes, and all of which taken together shall constitute a single instrument.

31. MONITORING

31.0. Nashville MTA and Design Representative shall at all times have access to the Construction Services wherever they are being performed, prepared or in progress. Contractor shall provide safe access to all facilities to enable Nashville MTA and Design Representative to perform its functions and responsibilities under the Contract, and shall provide access for authorized representatives of Nashville MTA and the funding sources (e.g. Federal Transit Administration, Tennessee Department of Transportation, and Federal Railroad Administration) for the purpose of inspecting the work. Nashville MTA and Design Representative shall have the right to obtain or take photographs.

32. NASHVILLE MTA PROPERTY AND DATA

32.0. Any Nashville MTA property, including but not limited to books, records and equipment that is in Contractor's possession shall be maintained by Contractor in good condition and repair, and shall be returned to Nashville MTA by Contractor upon termination of this Contract. All goods, documents, records and other work product and property produced during the performance and as a consequence of this Contract are deemed to be Nashville MTA property.

32.1. Nashville MTA will own and retain rights to all of its data. Some data will need to be disclosed to Contractor for purposes necessary for design and implementation. Contractor will treat Nashville MTA information as strictly confidential.

33. CONTRACTING OFFICER

33.0. Nashville MTA's Contracting Officer is the individual with the delegated authority to administer this Contract on behalf of Nashville MTA. The Contracting Officer is solely responsible, under direction from Nashville MTA, for authorizing services by issuing written orders, and for making any changes to the scope of Construction Services, the Project Schedule or other contractual terms and conditions by written contract modification executed by the CEO of Nashville MTA or the CEO's designee. No oral representations of any nature form the basis of or may amend the Contract. The Contracting Officer shall be considered the authorized representative of Nashville MTA, except for modifications of the Contract as provided in **Section 13**.

33.1. The Contracting Officer may delegate certain specific responsibilities to other staff

members of Nashville MTA, and if such delegation occurs, Contractor will be notified in writing of the responsible person and his or her duties.

33.2 This Contracting Officer for this Project will be:

Name
Email
Title
Procurement
430 Myatt Drive
Nashville, TN 37115
Phone

33.3 The term “**Project Manager**” as used in this Contract shall mean the person designated by the Contracting Officer to oversee the Construction Services.

33.4 Any and all written communications shall make reference to the Contract number and shall be mailed to the above address.

34. CONTRACTOR’S LICENSE

34.0. Contractor swears, affirms and represents that it has complied with all the provisions of Contractors Licensing Act of 1994 of the State of Tennessee, the same being set out in Tennessee Code Annotated, 62-6-101 et seq., and that it is licensed by the State Board of Licensing Contractors. Said Board is authorized to receive complaints relative to Contractor’s professional conduct. Contractor’s license number is **[INSERT LICENSE NO.]** and the date of expiration is **[INSERT DATE]**, and that part of the classification applying to this Contract is BC; MU-A, B, C, D; HRA.

35. PREVAILING WAGE RATE

35.0. Contractor shall not pay less than the prevailing wage rate for all types and classifications for any work performed under this Contract, such rates being those established for Davidson Counties by the United States Department of Labor under 42 U.S.C. § 276 (a) (Davis-Bacon Act). A source for the prevailing wage rates is located at SAM.gov. Contractor acknowledges and agrees to use the current prevailing wage rates. The prevailing wage rates must be posted at the Project job site. Failure to pay the prevailing wage rate is a material breach of this Contract.

36. VETERANS EMPLOYMENT HIRING PREFERENCE

36.0. Nashville MTA and its subrecipients are recipients of federal financial assistance on this Contract. Contractor shall give a hiring preference, to the extent practicable, to veterans, as such term is defined in 5 U.S.C.A. § 2108, who have the requisite skills and abilities to perform the Construction Services required under this Contract. This **Section** shall not be understood, construed or enforced in any manner that would require an employer to give a preference to any veteran over any equally qualified applicant who is a member of any racial or ethnic minority, female, an individual with a disability, or a former employee.

37. PUBLICATION AND MEDIA RESTRICTIONS

37.0. Contractor shall not publish or reproduce any subject matter regarding the Construction Services in whole or in part, or in any manner or form, without the advance written consent of Nashville MTA, unless Nashville MTA has released or approved the release of that data to the public.

38. REVIEW OF CONTRACT DOCUMENTS AND FIELD CONDITIONS BY CONTRACTOR

38.0. Since the Contract Documents are complementary, before starting each portion of the Project, Contractor shall carefully study and compare the various drawings and other Contract Documents relative to that portion of the Project, as well as the information furnished by Nashville MTA, shall take field measurements of any existing conditions related to that portion of the Project and shall observe any conditions at the site affecting that portion of the Project. These obligations are for the purpose of facilitating construction by Contractor and are not for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; however, any errors, inconsistencies or omissions discovered by Contractor shall be reported promptly to the Design Representative and Project Manager as a request for information in such form as the Design Representative or Project Manager may require.

39. WARRANTY

39.0. Contractor shall be responsible for using due diligence to correct errors, deficiencies or unacceptable Construction Services. Contractor shall, at no cost to Nashville MTA, remedy any errors, deficiencies or any service, work or other work products found unacceptable, in Nashville MTA's sole discretion, as soon as possible, but in all cases within fifteen (15) days of Contractor's receipt of written notice of said errors, deficiencies or unacceptable Construction Services. For the Warranty Period, as defined below, Contractor's obligation shall be to replace, resolve or correct, at Contractor's own expense, any defects in the Construction Services.

39.1. Warranty Period is defined as a period of _____ [year(s)] beginning on the date of Final Payment, continuing until Contractor has remedied all problems of which Contractor was notified prior to expiration of the warranty period ("Warranty Period"). All manufacturer and subcontractors' warranties along with supporting documentation thereof shall be delivered to Nashville MTA.

39.2. If during the Term and applicable Warranty Period any Construction Services do not operate in all material respects as specified in the Contract, Nashville MTA shall be entitled to terminate this Contract for Default in accordance with the terms and conditions of this Contract and shall be entitled to remedies set forth in **Section 22** including, but not limited to, a full refund for any such defective Construction Services.

39.3. Contractor warrants to Nashville MTA that materials and equipment furnished under the Contract will be of good quality and new, unless otherwise required or permitted by the Contract, that the Project will be free from defects not inherent in the quality required or permitted, and that the Project will conform to the requirements of the Contract. Work not conforming to these requirements, including substitutions not properly approved and authorized, may be

considered defective. If required by Design Representative, Contractor shall furnish satisfactory evidence as to the kind and quality of material and equipment.

39.4. Any rights and responsibilities of the parties in this **Section 39** shall survive any termination of the Contract.

40. DOCUMENTS AND SAMPLES AT THE SITE

40.0. Contractor shall maintain at the site for Nashville MTA one copy of the Project drawings, specifications, addenda, Change Orders and other modifications, in good order and marked currently to record field changes and selections made during construction, and one set record copy of approved Shop Drawings, Product Data, Samples, all as defined herein, and similar submittals required by the Contract Documents (collectively, the “**Submittals**”). The Submittals shall also be available to the Design Representative and Project Manager and be delivered to Nashville MTA upon Final Completion.

40.1. “**Shop Drawings**” are drawings, diagrams, schedules and other data specially prepared for the Project by Contractor, or Contractor’s Agents to illustrate some portion of the Project.

40.2. “**Product Data**” are illustrations, standard schedules, performance charts, instructions, brochures, diagrams and other information furnished by Contractor to illustrate materials or equipment for some portion of the Project.

40.3. “**Samples**” are physical examples which illustrate materials, equipment or workmanship and establish standards by which the Project will be judged.

40.4. The purpose of the Submittals is to demonstrate the way by which Contractor proposes to conform both to the information given and to the design concept expressed in the Contract Documents.

40.5. Contractor shall review the Submittals for compliance with the Contract Documents. If the Submittals are compliant with the Contract Documents, Contractor shall, with reasonable promptness, and in such sequence as to not delay the Construction Services, the activities of Nashville MTA or of separate contractors, approve and submit the Submittals to the Design Representative. The Submittals which the Contractor has not marked as reviewed for compliance with the Contract Documents or approved by Contractor may be returned to Contractor by the Design Representative without action.

40.6. By approving and submitting the Submittals to Design Representative, Contractor represents that Contractor has determined and verified materials, field measurements and field construction criteria related thereto, and has checked and coordinated the information contained within such Submittals with the requirements of the Project and of the Contract Documents.

40.7. Contractor shall perform no portion of the Project for which the Contract Documents require submittal and review of the Submittals until the respective Submittals have been approved by Design Representative.

41. PARTIAL OCCUPANCY OR USE

41.0. Nashville MTA may occupy or use any completed or partially completed portion of the Project at any stage when such portion is designated by separate written agreement with Contractor, provided such occupancy or use is approved by the authorized public authorities having jurisdiction over the Project (“**Partial Occupancy or Use**”) and the authorized representatives of Nashville MTA, including the Design Representative.

42. USE OF SITE

42.0. Contractor shall confine operations at the site to areas permitted by law, ordinances, permits, and the Contract, and shall not unreasonably encumber the site with materials or equipment.

43. CLEANING UP

43.0. Contractor shall keep the site premises and surrounding area free from accumulation of waste materials or rubbish caused by operations under the Contract. At Final Completion, Contractor shall remove from and about the Project waste materials, rubbish, the Contractor’s tools, construction equipment, machinery and surplus materials.

43.1. If Contractor fails to clean up as provided in the Contract Documents, Nashville MTA may do so and the cost thereof shall be charged to Contractor, which cost shall be due and payable to Nashville MTA upon demand or may be deducted from the Final Payment.

44. COMPLIANCE WITH FEDERAL LAWS AND REGULATIONS

44.0. All USDOT-required contractual provisions, as set forth in FTA Circular 4220.1F and the FTA contract clauses in the RFP are incorporated by reference. Unless otherwise modified in this Contract, FTA mandated terms shall control in the event of a conflict with other provisions contained in this Contract. Contractor shall not perform any act, fail to perform any act, or refuse to comply with any Nashville MTA request that if not complied with would cause the parties to be in violation of FTA terms and conditions. Contractor shall comply with all applicable FTA regulations, policies, procedures and directives, including, without limitation, those listed directly or incorporated by reference in the Master Agreement between Nashville MTA and FTA, as may be amended or promulgated from time to time during the Term of this Contract. Contractor’s failure to so comply shall constitute a Default of this Contract.

44.1. Contractor represents and warrants that the Construction Services and documentation related thereto shall not be disclosed to any foreign national firm, or country, nor shall be exported from the United States without first complying with all the requirements of the International Traffic in Arms Regulations and the Export Administration Act, including the requirement for obtaining an export license, if applicable. Contractor shall fully indemnify and hold harmless, to the fullest extent permitted by law, Nashville MTA for any breach of this representation.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed on the date and year first above written.

Nashville MTA

[CONTRACTOR'S NAME]

Stephan G. Bland

[NAME OF AUTHORIZED SIGNATORY]

Title

Title

Date

Date

Exhibit A - Federal Transit Administration Clauses

1. Access to Records and Reports

- a) Record Retention. The Contractor will retain, and will require its subcontractors of all tiers to retain, complete and readily accessible records related in whole or in part to the contract, including, but not limited to, data, documents, reports, statistics, sub-Contracts, leases, subcontracts, arrangements, other third party Contracts of any type, and supporting materials related to those records.
- b) Retention Period. The Contractor agrees to comply with the record retention requirements in accordance with 2 C.F.R. § 200.333. The Contractor shall maintain all books, records, accounts and reports required under this Contract for a period of at not less than three (3) years after the date of termination or expiration of this Contract, except in the event of litigation or settlement of claims arising from the performance of this Contract, in which case records shall be maintained until the disposition of all such litigation, appeals, claims or exceptions related thereto.
- c) Access to Records. The Contractor agrees to provide sufficient access to FTA and its contractors to inspect and audit records and information related to performance of this contract as reasonably may be required.
- d) Access to the Sites of Performance. The Contractor agrees to permit FTA and its contractors access to the sites of performance under this contract as reasonably may be required.

2. Americans with Disabilities Act (ADA)

The contractor agrees to comply with the requirements of 49 U.S.C. § 5301 (d), which states the Federal policy that the elderly and persons with disabilities have the same right as other persons to use mass transportation service and facilities, and that special efforts shall be made in planning and designing those services and facilities to implement that policy. The contractor also agrees to comply with all applicable requirements of section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. § 794, which prohibits discrimination on the basis of handicaps, with the Americans with Disabilities Act of 1990 (ADA), as amended, 42 U.S.C. §§ 12101 et seq., which requires that accessible facilities and services be made available to persons with disabilities, including any subsequent amendments to that Act, and with the Architectural Barriers act of 1968, as amended, 42 U.S.C. §§ 4151 et seq., which requires that buildings and public accommodations be accessible to persons with disabilities, including any subsequent amendments to that Act. In addition, the contractor agrees to comply with any and all applicable requirements issued by the FTA, DOT, DOJ, U.S. GSA, U.S. EEOC, U.S. FCC, any subsequent amendments thereto and any other nondiscrimination statute(s) that may apply to the Project.

3. Byrd Anti-Lobbying Amendment

Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the Agency.

4. Civil Rights Laws and Regulations

The following Federal Civil Rights laws and regulations apply to all contracts.

1. **Federal Equal Employment Opportunity (EEO) Requirements.** These include, but are not limited to:
 - a. Nondiscrimination in Federal Public Transportation Programs. 49 U.S.C. § 5332, covering projects, programs, and activities financed under 49 U.S.C. Chapter 53, prohibits discrimination on the basis of race, color, religion, national origin, sex (including sexual orientation and gender identity), disability, or age, and prohibits discrimination in employment or business opportunity.
 - b. Prohibition against Employment Discrimination. Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e, and Executive Order No. 11246, “Equal Employment Opportunity,” September 24, 1965, as amended, prohibit discrimination in employment on the basis of race, color, religion, sex, or national origin.
2. **Nondiscrimination on the Basis of Sex.** Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. § 1681 et seq. and implementing Federal regulations, “Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance,” 49 C.F.R. part 25 prohibit discrimination on the basis of sex.
3. **Nondiscrimination on the Basis of Age.** The “Age Discrimination Act of 1975,” as amended, 42 U.S.C. § 6101 et seq., and Department of Health and Human Services implementing regulations, “Nondiscrimination on the Basis of Age in Programs or Activities Receiving Federal Financial Assistance,” 45 C.F.R. part 90, prohibit discrimination by participants in federally assisted programs against individuals on the basis of age. The Age Discrimination in Employment Act (ADEA), 29 U.S.C. § 621 et seq., and Equal Employment Opportunity Commission (EEOC) implementing regulations, “Age Discrimination in Employment Act,” 29 C.F.R. part 1625, also prohibit employment discrimination against individuals aged 40 and over on the basis of age.
4. **Federal Protections for Individuals with Disabilities.** The Americans with Disabilities Act of 1990, as amended (ADA), 42 U.S.C. § 12101 et seq., prohibits discrimination against qualified individuals with disabilities in programs, activities, and services, and imposes specific requirements on public and private entities. Third party contractors must comply with their responsibilities under Titles I, II, III, IV, and V of the ADA in employment, public services, public accommodations, telecommunications, and other provisions, many of which are subject to regulations issued by other Federal agencies.

5. Civil Rights and Equal Opportunity

The Agency is an Equal Opportunity Employer. As such, the Agency agrees to comply with all applicable Federal civil rights laws and implementing regulations. Apart from inconsistent requirements imposed by Federal laws or regulations, the Agency agrees to comply with the requirements of 49 U.S.C. § 5323(h) (3) by not using any Federal assistance awarded by FTA to support procurements using exclusionary or discriminatory specifications. Under this Contract, the Contractor shall at all times comply with the following requirements and shall include these requirements in each subcontract entered into as part thereof.

1. **Nondiscrimination.** In accordance with Federal transit law at 49 U.S.C. § 5332, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, sex, disability, or age. In addition, the Contractor agrees to comply

with applicable Federal implementing regulations and other implementing requirements FTA may issue.

2. **Race, Color, Religion, National Origin, Sex.** In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e et seq., and Federal transit laws at 49 U.S.C. § 5332, the Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. chapter 60, and Executive Order No. 11246, "Equal Employment Opportunity in Federal Employment," September 24, 1965, 42 U.S.C. § 2000e note, as amended by any later Executive Order that amends or supersedes it, referenced in 42 U.S.C. § 2000e note. The Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, national origin, or sex (including sexual orientation and gender identity). Such action shall include, but not be limited to, the following: employment, promotion, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

3. **Age.** In accordance with the Age Discrimination in Employment Act, 29 U.S.C. §§ 621-634, U.S. Equal Employment Opportunity Commission (U.S. EEOC) regulations, "Age Discrimination in Employment Act," 29 C.F.R. part 1625, the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6101 et seq., U.S. Health and Human Services regulations, "Nondiscrimination on the Basis of Age in Programs or Activities Receiving Federal Financial Assistance," 45 C.F.R. part 90, and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Contractor agrees to comply with any Implementing requirements FTA may issue.

4. **Disabilities.** In accordance with section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. § 794, the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. § 12101 et seq., the Architectural Barriers Act of 1968, as amended, 42 U.S.C. § 4151 et seq., and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees that it will not discriminate against individuals on the basis of disability. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

5. **Promoting Free Speech and Religious Liberty.** The Contractor shall ensure that Federal funding is expended in full accordance with the U.S. Constitution, Federal Law, and statutory and public policy requirements: including, but not limited to, those protecting free speech, religious liberty, public welfare, the environment, and prohibiting discrimination.

6. **Clean Air Act and Federal Water Pollution Control Act**

The Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251-1387). Violations must be reported to FTA and the Regional Office of the Environmental Protection Agency. The following applies for contracts of amounts in excess of \$150,000:

Clean Air Act

1. The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
2. The contractor agrees to report each violation to the Agency and understands and agrees that the Agency will, in turn, report each violation as required to assure notification to the

Agency, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.

3. The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FTA.

Federal Water Pollution Control Act

1. The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
2. The contractor agrees to report each violation to the Agency and understands and agrees that the Agency will, in turn, report each violation as required to assure notification to the Agency, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
3. The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FTA.”

7. Conformance with ITS National Architecture

Intelligent Transportation Systems (ITS) projects shall conform to the National ITS Architecture and standards. Conformance with the National ITS Architecture is interpreted to mean the use of the National ITS Architecture to develop a regional ITS architecture in support of integration and the subsequent adherence of all ITS projects to that regional ITS architecture. Development of the regional ITS architecture should be consistent with the transportation planning process for Statewide and Metropolitan Transportation Planning (49 CFR Part 613 and 621).

8. Debarment and Suspension

a. Applicability: This requirement applies to all FTA grant and cooperative agreement programs for a contract in the amount of at least \$25,000

(1) This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such the contractor is required to verify that none of the contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

(2) C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

(3) The accompanying certification is a material representation of fact relied upon by the subrecipient. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the Agency and subrecipient, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

9. Disadvantaged Business Enterprise (DBE)

The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 C.F.R. part

26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the Agency deems appropriate, which may include, but is not limited to:

- (1) Withholding monthly progress payments;
- (2) Assessing sanctions;
- (3) Liquidated damages; and/or
- (4) Disqualifying the contractor from future bidding as non-responsible. 49 C.F.R. § 26.13(b).

Prime contractors are required to pay subcontractors for satisfactory performance of their contracts no later than 30 days from receipt of each payment the Agency makes to the prime contractor. 49 C.F.R. § 26.29(a).

Finally, for contracts with defined DBE contract goals, each FTA Recipient must include in each prime contract a provision stating that the contractor shall utilize the specific DBEs listed unless the contractor obtains the Agency's written consent; and that, unless the Agency's consent is provided, the contractor shall not be entitled to any payment for work or material unless it is performed or supplied by the listed DBE. 49 C.F.R. § 26.53(f) (1).

It is the policy of the Agency and the United States Department of Transportation ("DOT") that Disadvantaged Business Enterprises ("DBE's"), as defined herein and in the Federal regulations published at 49 C.F.R. part 26, shall have an equal opportunity to participate in DOT-assisted contracts.

10. DHS Seal, Logo, and Flags

The contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FTA pre-approval.

11. Energy Conservation

The contractor agrees to comply with mandatory standards and policies relating to energy efficiency, which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

12. Equal Employment Opportunity

During the performance of this contract, the contractor agrees as follows:

- (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

(4) The contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of the contractor's non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) The contractor will include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

13. Federal Changes

49 CFR Part 18 Federal Changes - Contractor shall at all times comply with all applicable FTA regulations, policies, procedures and directives, including without limitation those listed directly or by reference in the Master Agreement between Purchaser and FTA, as they may be amended or promulgated from time to time during the term of this contract. Contractor's failure to so comply shall constitute a material breach of this contract.

14. Fly America

- a) Definitions. As used in this clause—
 - 1) “International air transportation” means transportation by air between a place in the United States and a place outside the United States or between two places both of which are outside the United States.
 - 2) “United States” means the 50 States, the District of Columbia, and outlying areas.
 - 3) “U.S.-flag air carrier” means an air carrier holding a certificate under 49 U.S.C. Chapter 411.
- b) When Federal funds are used to fund travel, Section 5 of the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. 40118) (Fly America Act) requires contractors, Agencies, and others use U.S.-flag air carriers for U.S. Government-financed international air transportation of personnel (and their personal effects) or property, to the extent that service by those carriers is available. It requires the Comptroller General of the United States, in the absence of satisfactory proof of the necessity for foreign-flag air transportation, to disallow expenditures from funds, appropriated or otherwise established for the account of the United States, for international air transportation secured aboard a foreign-flag air carrier if a U.S.-flag air carrier is available to provide such services.
- c) If available, the Contractor, in performing work under this contract, shall use U.S.-flag carriers for international air transportation of personnel (and their personal effects) or property.
- d) In the event that the Contractor selects a carrier other than a U.S.-flag air carrier for international air transportation, the Contractor shall include a statement on vouchers involving such transportation essentially as follows:

Statement of Unavailability of U.S. – Flag Air Carriers

International air transportation of persons (and their personal effects) or property by U.S.-flag air carrier was not available or it was necessary to use foreign-flag air carrier service for the following reasons. See FAR § 47.403. [State reasons]:
- e) Contractor shall include the substance of this clause, including this paragraph (e), in each subcontract or purchase under this contract that may involve international air transportation.

15. Incorporation of Federal Transit Administration (FTA) Terms

Incorporation of Federal Transit Administration (FTA) Terms - The provisions within include, in part, certain Standard Terms and Conditions required by DOT, whether or not expressly set forth in the preceding contract provisions. All contractual provisions required by DOT, as set forth in the current FTA Circular 4220 are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Contract. The Contractor shall not perform any act, fail to perform any act, or refuse to comply with any request which would cause a violation of the FTA terms and conditions.

16. No Government Obligation to Third Parties

The Agency and Contractor acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying Contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this Contract and shall not be subject to any obligations or liabilities to the Agency, Contractor or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying Contract. The Contractor agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by the FTA. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

17. Notification to FTA

If a current or prospective legal matter that may affect the Federal Government emerges, the Recipient must promptly notify the FTA Chief Counsel and FTA Regional Counsel for the Region in which the Recipient is located. The Recipient must include a similar notification requirement in its Third Party Agreements and must require each Third Party Participant to include an equivalent provision in its subagreements at every tier, for any agreement that is a “covered transaction” according to 2 C.F.R. §§ 180.220 and 1200.220.

- (1) The types of legal matters that require notification include, but are not limited to, a major dispute, breach, default, litigation, or naming the Federal Government as a party to litigation or a legal disagreement in any forum for any reason.
- (2) Matters that may affect the Federal Government include, but are not limited to, the Federal Government’s interests in the Award, the accompanying Underlying Agreement, and any Amendments thereto, or the Federal Government’s administration or enforcement of federal laws, regulations, and requirements.
- (3) The Recipient must promptly notify the U.S. DOT Inspector General in addition to the FTA Chief Counsel or Regional Counsel for the Region in which the Recipient is located, if the Recipient has knowledge of potential fraud, waste, or abuse occurring on a Project receiving assistance from FTA. The notification provision applies if a person has or may have submitted a false claim under the False Claims Act, 31 U.S.C. § 3729 et seq., or has or may have committed a criminal or civil violation of law pertaining to such matters as fraud, conflict of interest, bribery, gratuity, or similar misconduct. This responsibility occurs whether the Project is subject to this Agreement or another agreement between the Recipient and FTA, or an agreement involving a principal, officer, employee, agent, or Third-Party Participant of the Recipient. It also applies to subcontractors at any tier. Knowledge, as used in this paragraph, includes, but is not limited to, knowledge of a criminal or civil investigation by a Federal, state, or local law enforcement or other investigative agency, a criminal indictment or civil complaint, or probable cause that could support a criminal indictment, or any other credible information in the possession of the Recipient.

18. Program Fraud and False or Fraudulent Statements and Related Acts

The contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the contractor’s actions pertaining to this contract.

19. Patent Rights and Rights in Data

Intellectual Property Rights

This Project is funded through a Federal award with FTA for experimental, developmental, or research work purposes. As such, certain Patent Rights and Data Rights apply to all subject data first produced in the performance of this Contract. The Contractor shall grant the Agency intellectual property access and licenses deemed necessary for the work performed under this Contract and in accordance with the requirements of 37 C.F.R. part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by FTA or U.S. DOT.

The terms of an intellectual property agreement and software license rights will be finalized prior to execution of this Contract and shall, at a minimum, include the following restrictions: Except for its own internal use, the Contractor may not publish or reproduce subject data in whole or in part, or in any manner or form, nor may the Contractor authorize others to do so, without the written

consent of FTA, until such time as FTA may have either released or approved the release of such data to the public. This restriction on publication, however, does not apply to any contract with an academic institution.

For purposes of this Contract, the term “subject data” means recorded information whether or not copyrighted, and that is delivered or specified to be delivered as required by the Contract. Examples of “subject data” include, but are not limited to computer software, standards, specifications, engineering drawings and associated lists, process sheets, manuals, technical reports, catalog item identifications, and related information, but do not include financial reports, cost analyses, or other similar information used for performance or administration of the Contract.

1. The Federal Government reserves a royalty-free, non-exclusive and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use for “Federal Government Purposes,” any subject data or copyright described below. For “Federal Government Purposes,” means use only for the direct purposes of the Federal Government. Without the copyright owner’s consent, the Federal Government may not extend its Federal license to any other party.
 - a. Any subject data developed under the Contract, whether or not a copyright has been obtained; and
 - b. Any rights of copyright purchased by the Contractor using Federal assistance in whole or in part by the FTA.
2. Unless FTA determines otherwise, the Contractor performing experimental, developmental, or research work required as part of this Contract agrees to permit FTA to make available to the public, either FTA’s license in the copyright to any subject data developed in the course of the Contract, or a copy of the subject data first produced under the Contract for which a copyright has not been obtained. If the experimental, developmental, or research work, which is the subject of this Contract, is not completed for any reason whatsoever, all data developed under the Contract shall become subject data as defined herein and shall be delivered as the Federal Government may direct.
3. Unless prohibited by state law, upon request by the Federal Government, the Contractor agrees to indemnify, save, and hold harmless the Federal Government, its officers, agents, and employees acting within the scope of their official duties against any liability, including costs and expenses, resulting from any willful or intentional violation by the Contractor of proprietary rights, copyrights, or right of privacy, arising out of the publication, translation, reproduction, delivery, use, or disposition of any data furnished under that contract. The Contractor shall be required to indemnify the Federal Government for any such liability arising out of the wrongful act of any employee, official, or agents of the Federal Government.
4. Nothing contained in this clause on rights in data shall imply a license to the Federal Government under any patent or be construed as affecting the scope of any license or other right otherwise granted to the Federal Government under any patent.
5. Data developed by the Contractor and financed entirely without using Federal assistance provided by the Federal Government that has been incorporated into work required by the underlying Contract is exempt from the requirements herein, provided that the Contractor identifies those data in writing at the time of delivery of the Contract work.
6. The Contractor agrees to include these requirements in each subcontract for experimental, developmental, or research work financed in whole or in part with Federal assistance.

20. Prompt Payment

The contractor is required to pay its subcontractors performing work related to this contract for satisfactory performance of that work no later than 30 days after the contractor's receipt of payment for that work. In addition, the contractor is required to return any retainage payments to those subcontractors within 30 days after the subcontractor's work related to this contract is satisfactorily completed.

The contractor must promptly notify the Agency, whenever a DBE subcontractor performing work related to this contract is terminated or fails to complete its work and must make good faith efforts to engage another DBE subcontractor to perform at least the same amount of work. The contractor may not terminate any DBE subcontractor and perform that work through its own forces or those of an affiliate without prior written consent of the Agency.

21. Safe Operation of Motor Vehicles

Seat Belt Use

The Contractor is encouraged to adopt and promote on-the-job seat belt use policies and programs for its employees and other personnel that operate company-owned vehicles, company rented vehicles, or personally operated vehicles. The terms "company-owned" and "company-leased" refer to vehicles owned or leased either by the Contractor or Agency.

Distracted Driving

The Contractor agrees to adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while using an electronic device supplied by an employer, and driving a vehicle the driver owns or rents, a vehicle Contractor owns, leases, or rents, or a privately-owned vehicle when on official business in connection with the work performed under this Contract.

22. Simplified Acquisition Threshold

Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. § 1908, or otherwise set by law, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate. (Note that the simplified acquisition threshold determines the procurement procedures that must be employed pursuant to 2 C.F.R. §§ 200.317–200.327. The simplified acquisition threshold does not exempt a procurement from other eligibility or processes requirements that may apply. For example, Buy America's eligibility and process requirements apply to any procurement in excess of \$150,000. 49 U.S.C. § 5323(j)(13).)

23. Termination

Termination for Convenience (General Provision)

The Agency may terminate this contract, in whole or in part, at any time by written notice to the Contractor when it is in the Agency's best interest. The Contractor shall be paid its costs, including contract close-out costs, and profit on work performed up to the time of termination. The Contractor shall promptly submit its termination claim to Agency to be paid the Contractor. If the Contractor has any property in its possession belonging to Agency, the Contractor will account for the same, and dispose of it in the manner Agency directs.

Termination for Default [Breach or Cause] (General Provision)

If the Contractor does not deliver supplies in accordance with the contract delivery schedule, or if the contract is for services, the Contractor fails to perform in the manner called for in the contract, or if the Contractor fails to comply with any other provisions of the contract, the Agency may terminate this contract for default. Termination shall be affected by serving a Notice of Termination on the Contractor setting forth the manner in which the Contractor is in default. The Contractor will be paid only the contract price for supplies delivered and accepted, or services performed in accordance with the manner of performance set forth in the contract. If it is later determined by the Agency that the Contractor had an excusable reason for not performing, such as a strike, fire, or flood, events which are not the fault of or are beyond the control of the Contractor, the Agency, after setting up a new delivery of performance schedule, may allow the Contractor to continue work, or treat the termination as a Termination for Convenience.

Opportunity to Cure (General Provision)

The Agency, in its sole discretion may, in the case of a termination for breach or default, allow the Contractor [an appropriately short period of time] in which to cure the defect. In such case, the Notice of Termination will state the time period in which cure is permitted and other appropriate conditions. If Contractor fails to remedy to Agency's satisfaction the breach or default of any of the terms, covenants, or conditions of this Contract within [10 days] after receipt by Contractor of written notice from Agency setting forth the nature of said breach or default, Agency shall have the right to terminate the contract without any further obligation to Contractor. Any such termination for default shall not in any way operate to preclude Agency from also pursuing all available remedies against Contractor and its sureties for said breach or default.

Waiver of Remedies for any Breach

In the event that Agency elects to waive its remedies for any breach by Contractor of any covenant, term or condition of this contract, such waiver by Agency shall not limit Agency's remedies for any succeeding breach of that or of any other covenant, term, or condition of this contract.

Termination for Convenience (Professional Service Contracts)

The Agency, by written notice, may terminate this contract, in whole or in part, when it is in the Agency's interest. If this contract is terminated, the Agency shall be liable only for payment under the payment provisions of this contract for services rendered before the effective date of termination.

24. Violation and Breach of Contract

Rights and Remedies of the Agency

The Agency shall have the following rights in the event that the Agency deems the Contractor guilty of a breach of any term under the Contract.

- a. The right to take over and complete the work or any part thereof as agency for and at the expense of the Contractor, either directly or through other contractors;
- b. The right to cancel this Contract as to any or all of the work yet to be performed;
- c. The right to specific performance, an injunction or any other appropriate equitable remedy; and
- d. The right to money damages.

For purposes of this Contract, breach shall include.

Rights and Remedies of Contractor

Inasmuch as the Contractor can be adequately compensated by money damages for any breach of this Contract, which may be committed by the Agency, the Contractor expressly agrees that no default, act or omission of the Agency shall constitute a material breach of this Contract, entitling Contractor to cancel

or rescind the Contract (unless the Agency directs Contractor to do so) or to suspend or abandon performance.

Remedies

Substantial failure of the Contractor to complete the Project in accordance with the terms of this Contract will be a default of this Contract. In the event of a default, the Agency will have all remedies in law and equity, including the right to specific performance, without further assistance, and the rights to termination or suspension as provided herein. The Contractor recognizes that in the event of a breach of this Contract by the Contractor before the Agency takes action contemplated herein, the Agency will provide the Contractor with sixty (60) days written notice that the Agency considers that such a breach has occurred and will provide the Contractor a reasonable period of time to respond and to take necessary corrective action.

Disputes

Disputes arising in the performance of this Contract that are not resolved by agreement of the parties shall be decided in writing by an authorized representative of Agency. This decision shall be final and conclusive unless within [10] days from the date of receipt of its copy, the Contractor mails or otherwise furnishes a written appeal to the Agency's authorized representative. In connection with any such appeal, the Contractor shall be afforded an opportunity to be heard and to offer evidence in support of its position. The decision of the Agency's authorized representative shall be binding upon the Contractor and the Contractor shall abide by the decision.

In the event that a resolution of the dispute is not mutually agreed upon, the parties can agree to mediate the dispute or proceed with litigation. Notwithstanding any provision of this section, or any other provision of this Contract, it is expressly agreed and understood that any court proceeding arising out of a dispute under the Contract shall be heard by a Court de novo and the court shall not be limited in such proceeding to the issue of whether the Authority acted in an arbitrary, capricious or grossly erroneous manner.

Pending final settlement of any dispute, the parties shall proceed diligently with the performance of the Contract, and in accordance with the Agency's direction or decisions made thereof.

Performance during Dispute

Unless otherwise directed by Agency, Contractor shall continue performance under this Contract while matters in dispute are being resolved.

Claims for Damages

Should either party to the Contract suffer injury or damage to person or property because of any act or omission of the party or of any of its employees, agents or others for whose acts it is legally liable, a claim for damages therefor shall be made in writing to such other party within a reasonable time after the first observance of such injury or damage.

Remedies

Unless this Contract provides otherwise, all claims, counterclaims, disputes and other matters in question between the Agency and the Contractor arising out of or relating to this Contract or its breach will be decided by arbitration if the parties mutually agree, or in a court of competent jurisdiction within the State in which the Agency is located.

Rights and Remedies

The duties and obligations imposed by the Contract documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. No action or failure to act by the Agency or Contractor shall

constitute a waiver of any right or duty afforded any of them under the Contract, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach thereunder, except as may be specifically agreed in writing.

25. Bond Requirements

Bid Guarantee. Bidders shall furnish a bid guaranty in the form of a bid bond, or certified treasurer's or cashier's check issued by a responsible bank or trust company, made payable to the Agency. The amount of such guaranty shall be equal to the value or a percentage of the total bid price.

In submitting this bid, it is understood and agreed by bidder that the Agency reserves the right to reject any and all bids, or part of any bid, and it is agreed that the Bid may not be withdrawn for a period of [90] days subsequent to the opening of bids, without the written consent of Agency.

It is also understood and agreed that if the undersigned bidder should withdraw any part or all of their bid within [90] days after the bid opening without the written consent of the Agency, or refuse or be unable to enter into this Contract as provided above, or refuse or be unable to furnish adequate and acceptable Performance and Payment Bonds, or refuse or be unable to furnish adequate and acceptable insurance, as provided above, it shall forfeit its bid guaranty to the extent Agency's damages occasioned by such withdrawal, or refusal, or inability to enter into a Contract, or provide adequate security thereof.

It is further understood and agreed that to the extent the defaulting bidder's bid guaranty shall prove inadequate to fully recompense Agency for the damages occasioned by default, then the undersigned bidder agrees to indemnify Agency and pay over to Agency the difference between the bid guarantee and Agency's total damages so as to make Agency whole.

The undersigned understands that any material alteration of any of the above or any of the material contained herein, other than that requested will render the bid unresponsive.

Performance Guarantee. A Performance Guarantee in the amount of 100% of the Contract value is required by the Agency to ensure faithful performance of the Contract. Either a Performance Bond or an Irrevocable Stand-By Letter of Credit shall be provided by the Contractor and shall remain in full force for the term of the Contract. The successful Bidder shall certify that it will provide the requisite Performance Guarantee to the Agency within ten (10) business days from Contract execution. The Agency requires all Performance Bonds to be provided by a fully qualified surety company acceptable to the Agency and listed as a company currently authorized under 31 C.F.R. part 22 as possessing a Certificate of Authority as described hereunder. Agency may require additional performance bond protection when the contract price is increased. The increase in protection shall generally equal 100 percent of the increase in contract price. The Agency may secure additional protection by directing the Contractor to increase the amount of the existing bond or to obtain an additional bond.

If the Bidder chooses to provide a Letter of Credit as its Performance Guarantee, the Bidder shall furnish with its bid, certification that an Irrevocable Stand-By Letter of Credit will be furnished should the Bidder become the successful Contractor. The Bidder shall also provide a statement from the banking institution certifying that an Irrevocable Stand-By Letter of Credit for the action will be provided if the Contract is awarded to the Bidder. The Irrevocable Stand-By Letter of Credit will only be accepted by the Agency if:

1. A bank in good standing issues it. The Agency will not accept a Letter of Credit from an entity other than a bank.
2. It is in writing and signed by the issuing bank.
3. It conspicuously states that it is an irrevocable, non-transferable, "standby" Letter of Credit.

4. The Agency is identified as the Beneficiary.
5. It is in an amount equal to 100% of the Contract value. This amount must be in U.S. dollars.
6. The effective date of the Letter of Credit is the same as the effective date of the Contract
7. The expiration date of the Letter of Credit coincides with the term of the contract.
8. It indicates that it is being issued in order to support the obligation of the Contractor to perform under the Contract. It must specifically reference the Contract between the Agency and the Contractor the work stipulated herein.

The issuing bank's obligation to pay will arise upon the presentation of the original Letter of Credit and a certificate and draft to the issuing bank's representative at a location and time to be determined by the parties. This documentation will indicate that the Contractor is in default under the Contract.

Payment Bonds. A Labor and Materials Payment Bond equal to the full value of the contract must be furnished by the contractor to Agency as security for payment by the Contractor and subcontractors for labor, materials, and rental of equipment. The bond may be issued by a fully qualified surety company acceptable to (Agency) and listed as a company currently authorized under 31 C.F.R. part 223 as possessing a Certificate of Authority as described thereunder.

26. Buy America

The contractor agrees to comply with 49 U.S.C. 5323(j) and 49 C.F.R. part 661 and 2 CFR § 200.322 Domestic preferences for procurements, which provide that Federal funds may not be obligated unless all steel, iron, and manufactured products used in FTA funded projects are produced in the United States, unless a waiver has been granted by FTA or the product is subject to a general waiver. General waivers are listed in 49 C.F.R. § 661.7. Separate requirements for rolling stock are set out at 49 U.S.C. 5323(j)(2)(C), 49 U.S.C. § 5323(u) and 49 C.F.R. § 661.11. Domestic preferences for procurements. The bidder or offeror must submit to the Agency the appropriate Buy America certification. Bids or offers that are not accompanied by a completed Buy America certification will be rejected as nonresponsive.

27. Cargo Preference Requirements

The contractor agrees:

- a) to use privately owned United States-Flag commercial vessels to ship at least 50 percent of the gross tonnage (computed separately for dry bulk carriers, dry cargo liners, and tankers) involved, whenever shipping any equipment, material, or commodities
- b) pursuant to the underlying contract to the extent such vessels are available at fair and reasonable rates for United States-Flag commercial vessels;
- c) to furnish within 20 working days following the date of loading for shipments originating within the United States or within 30 working days following the date of loading for shipments originating outside the United States, a legible copy of a rated, "on-board" commercial ocean bill-of-lading in English for each shipment of cargo described in the preceding paragraph to the Division of National Cargo, Office of Market Development, Maritime Administration, Washington, DC 20590 and to the FTA Recipient (through the contractor in the case of a subcontractor's bill-of-lading.); and
- d) to include these requirements in all subcontracts issued pursuant to this contract when the subcontract may involve the transport of equipment, material, or commodities by ocean vessel.

28. Contract Work Hours and Safety Standards Act

- a) Applicability: This requirement applies to all FTA grant and cooperative agreement programs.
- b) Where applicable (see 40 U.S.C. § 3701), all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations at 29 C.F.R. Part 5. See 2 C.F.R. Part 200, Appendix II.
- c) Under 40 U.S.C. § 3702, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week.
- d) The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- e) The regulation at 29 C.F.R. § 5.5(b) provides the required contract clause concerning compliance with the Contract Work Hours and Safety Standards Act:

Compliance with the Contract Work Hours and Safety Standards Act.

1. Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
2. Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.
3. Withholding for unpaid wages and liquidated damages. The agency shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.
4. Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section.”

29. Davis Bacon Act and Copeland Anti-Kickback Act

- a) In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week.
- b) The Non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

“Compliance with the Copeland Anti-Kickback” Act.

1. Contractor. The contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.
2. Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the FTA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.
3. Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

30. Procurement of Recovered Materials

- (1) In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA- designated items unless the product cannot be acquired—
 - i. Competitively within a timeframe providing for compliance with the contract performance schedule;
 - ii. Meeting contract performance requirements; or
 - iii. At a reasonable price.
- (2) Information about this requirement, along with the list of EPA-designate items, is available at EPA’s Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.”

31. Seismic Safety

The contractor agrees that any new building or addition to an existing building will be designed and constructed in accordance with the standards for Seismic Safety required in Department of Transportation (DOT) Seismic Safety Regulations 49 C.F.R. part 41 and will certify to compliance to the extent required by the regulation. The contractor also agrees to ensure that all work performed under this contract, including work performed by a subcontractor, is in compliance with the standards required by the Seismic Safety regulations and the certification of compliance issued on the project.

32. Special DOL EEO Clause

Applies to construction contracts > \$10,000; This contractor and subcontractor shall abide by the requirements of 41 CFR 60-1.4(a), 60-300.5(a) and 60- 741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex,

sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or veteran status.

33. Veterans Hiring Preference

Veterans Employment - Recipients of Federal financial assistance shall ensure that contractors working on a capital project funded using such assistance give a hiring preference, to the extent practicable, to veterans (as defined in section 2108 of title 5) who have the requisite skills and abilities to perform the construction work required under the contract. This subsection shall not be understood, construed or enforced in any manner that would require an employer to give a preference to any veteran over any equally qualified applicant who is a member of any racial or ethnic minority, female, an individual with a disability, or a former employee.

Exhibit B - Tennessee State Contract Clauses

1. Conflicts of Interest.

The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract

2. Lobbying.

The Grantee certifies, to the best of its knowledge and belief, that:

- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352

3. Nondiscrimination.

The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. The Grantee shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

4. Public Accountability.

If the Grantee is subject to Tenn. Code Ann. § 8-4-401 et seq., or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which

the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

5. Public Notice.

All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the State of Tennessee, Department of Transportation." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

6. Records.

The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

7. Environmental Tobacco Smoke.

Pursuant to the provisions of the federal "Pro-Children Act of 1994" and the "Children's Act for Clean Indoor Air of 1995," Tenn Code Ann. §§39-17-1601 through 1606, the Grantee shall prohibit smoking of tobacco products within any indoor premises in which services are provided to individuals under the age of eighteen (18) years. The Grantee shall post "no smoking" signs in appropriate, permanent sites within such premises. This prohibition shall be applicable during all hours, not just the hours in which children are present. Violators of the prohibition may be subject to civil penalties and fines. This prohibition shall apply to and be made part of any subcontract related to this Grant Contract.

Exhibit C - Insurance Requirements

1. GENERAL CONSIDERATIONS

Contractor agrees to the indemnity obligations set forth in the Contract Documents. Nashville MTA reserves the right to participate in the defense of any claim or action that is brought against Nashville MTA as set forth in **Section 14**.

To insure compliance with Nashville MTA's requirements, Nashville MTA requires each Contractor to carry adequate insurance coverage with a company or companies acceptable to said Nashville MTA.

2. INSURANCE REQUIREMENTS

A. **MINIMUM LIMITS OF COVERAGE** – Coverage shall be at least to the following minimum limits if checked as provided herein. If Contractor has or obtains primary and umbrella excess policies, there shall be no gap between such policies.

GENERAL LIABILITY

(a)	Comprehensive General Liability		
	Bodily Injury	\$1,000,000	Ea. Occurrence
		\$1,000,000	Aggregate Per Project
	Property Damage	\$1,000,000	Ea. Occurrence
		\$1,000,000	Aggregate Per Project
	(or) Combined Single Limit	\$1,000,000	Per Occurrence Per Project
(b)	Premises and Operations Liability	same limits as in (a) above.	
(c)	Products and Completed Operations Liability	same limits as in (a) above.	
(d)	Contractual Liability	same limits as in (a) above.	

AUTOMOBILE LIABILITY

(e)	Comprehensive Automobile Liability (all owned, hired and non-owned)		
	Bodily Injury	\$1,000,000	Ea. Person
		\$1,000,000	Ea. Occurrence
	Property Damage	\$1,000,000	Ea. Occurrence
		\$1,000,000	Aggregate
	(or) Combined Single Limit	\$1,000,000	Per Occurrence

WORKERS COMPENSATION AND EMPLOYER'S LIABILITY

- | | | |
|-----|---|--|
| (f) | Worker's Compensation
(including compliance with the
Jones Act and Longshoremen's and
Harbor Worker's Act as applicable)
Employer's Liability | Statutory Amount

\$100,000 Ea. Occurrence |
| (g) | Builder's Risk Insurance | \$ (Value of Structure) |
| (h) | Other Insurance | \$ (As Required) |

B. Check if Required:

GENERAL LIABILITY

a. Comprehensive (Commercial) General Liability:
Contractor shall have and maintain such Bodily Injury Liability Insurance and Property Damage Liability Insurance as shall protect Contractor from Claims for Bodily Injury and Property Damage arising from Contractor's Construction Services under the Contract, whether such operations are conducted by Contractor or Contractor's Agents. The Bodily Injury Liability Insurance shall pay on behalf of the Insured, or Additional Insured, as applicable, all sums up to the limits provided by the policy which the Insured, or Additional Insured, as applicable, shall become legally obligated to pay as damages because of bodily injury, sickness or disease, including death at any time resulting therefrom, sustained by a person other than an employee of Contractor and caused by any occurrence. The Property Damage Liability Insurance shall pay on behalf of the of the Insured, or Additional Insured, as applicable, all sums up to the limits provided by the policy which the Insured, or Additional Insured, as applicable, shall become legally obligated to pay as damages because of injury to, or destruction of property, including the loss of use thereof, caused by any occurrence.

This policy shall cover liability for damage to property caused by blasting or explosion or collapse, or structural injury to any building or structure, or damage to any property below the surface of the ground (Explosion, Collapse and Underground Damage) as applicable.

b. Premises and Operations Liability:
Contractor shall have and maintain such Premises and Operations Liability Insurance as shall protect Contractor, Nashville MTA and the Covered Entities from liability resulting from the operations under the Contract by Contractor.

c. Products and Completed Operations Liability
Contractor shall provide such Products and Completed Operations Insurance as shall protect Contractor, Nashville MTA and the Covered Entities from liability arising out of the Contract and including those products involved in the work for which Contractor is responsible.

d. Broad Form Contractual Liability:
Contractor shall have and maintain such Contractual Liability Insurance as shall protect Contractor from liability resulting from the execution of the Contract by Contractor. If coverage is not provided on the blanket form basis, a copy of the policy or endorsement providing coverage for contractual liability assumed by Contractor under its Contract with Nashville MTA must be attached to the Certificate of Insurance.

AUTOMOBILE LIABILITY

(x) e. Comprehensive (Business) Automobile Liability (all owned, hired and non-owned): Contractor shall have and maintain such Comprehensive (Business) Automobile Liability (all owned, hired, and non-owned) Insurance as shall protect Contractor, and the Covered Entities for Claims arising out of the ownership, operation, maintenance and use of land motor vehicles and trailers intended for use therewith.

WORKER’S COMPENSATION AND EMPLOYERS’ LIABILITY

(x) f. Contractor shall have and maintain Worker’s Compensation Insurance conforming with the requirements of the laws of Tennessee and (if the box is checked) the Jones Act () and the Longshoremen’s and Harbor Workers’ Compensation Act (). In case of any employee or employees are not covered by such laws of Tennessee of the Jones Act or the Longshoremen’s and Harbor Workers Compensation Act, Contractor shall provide Employers’ Liability coverage for the protection of such employee or employees.

BUILDERS’ RISK INSURANCE

(x) g. Builders’ Risk Insurance
Contractor shall have and maintain such Property Insurance upon Contractor’s entire work at the site to the completed value thereof. This insurance shall protect the Covered Entities as their interest may appear in the Construction Services and shall insure against the perils of fire and extended coverage, and shall include “all risk” insurance for the physical loss or damage including without duplication of coverage, theft, vandalism and malicious mischief. All Risk Insurance may contain the normal exclusions such as, but not limited to, flood, earthquake, mysterious disappearance, inherent vice, war and nuclear. If Nashville MTA requires coverage for flood or earthquake, specific requirements concerning same are set out hereafter in these specifications. If the Property Insurance contains a co-insurance provision, Contractor shall be responsible for the amount of insurance satisfying the co-insurance amount so as to make the co-insurance clause inoperable. If not covered otherwise, Contractor shall have and maintain during the life of the Contract similar Property Insurance on portions of the work stored off the site or in transit when such portions of the work are to be included in any payment. The Covered Entities, in addition to being Additional Insureds as required above, shall be loss payees.

() h. Other Insurance:

C. ADDITIONAL INSURANCE REQUIREMENTS:

- 1. The Certificate of Certificates of Insurance shall contain the following provision, to-wit:

The coverage provided shall not be canceled, reduced in coverage, or allowed to lapse unless and until Nashville MTA receives at least thirty (30) calendar days’ advance written notice of same. Said written notice must be delivered to the Contracting Officer and the Director, Insurance and Safety Division, at his office shown as the address of the Certificate Holder below.

- 2. () If this box is checked, each of the said polices set out above may contain a deductible feature not in excess of \$ _____ per occurrence. If a deductible feature is provided in a policy or policies, Contractor shall be liable for said amount of any claim or loss.
- 3. During the performance and up to the date of Final Payment, Contractor must effect and maintain insurance hereafter checked as required. The insurance policies in the amounts set forth below shall be primary policies and the insurance companies shall be licensed to do business in Tennessee.

Any excess over one million dollars (\$1,000,000) policy may be with either a licensed or non-admitted company provided the non-admitted company is: (1) listed as approved to do business in Tennessee by the Tennessee Department of Insurance, (2) has a Best financial rating of A minus or better, with a policyholder surplus of Roman Numeral X or better, and (3) otherwise acceptable to Nashville MTA.

4. All Comprehensive General Liability policies, Comprehensive Automobile Liability policies and Property Damage policies shall be endorsed to include Nashville MTA and the Covered Entities, defined in **Section 16** of the Contract, as Additional Insureds and this shall be noted on the Certificates of Insurance.
5. All policies must be of the standard form of coverage as filed with and approved by the Commissioner of Insurance for the State of Tennessee or otherwise authorized. Contractor shall not commence work under the Contract until it has obtained all insurance coverages required under this Contract and such insurance has been approved in writing by Nashville MTA.
6. Contractor is required to cover its Contracting Agents, including its subcontractors, with Comprehensive (Commercial) General Liability insurance.
7. The limit "Ea. Person" is the monetary limit applied to each person injured in a given occurrence. The limit "Ea. Occur" is the limit of the total liability for Claims, subject to the limit for "Ea. Person," from one common cause. The word "Aggregate" is the limit of the total liability for all damage of the specified coverage for each annual term of the insurance policy.
8. Contractor is required to have a CERTIFICATE of INSURANCE properly executed by an insurance company or insurance companies authorized to do business in the State of Tennessee.

Exhibit D - Davis Bacon Rates

NOTICE TO PRPOSERS: DAVIS BACON RATES ARE PROVIDED FOR INFORMATION PURPOSES ONLY

PROPOSER IS RESPONSIBLE FOR VERIFYING DAVIS BACON RATES BY USING:

<https://sam.gov/content/home> - WAGE DETERMINATIONS

CONTRACTOR MUST PAY APPLICABLE DAVIS BACON RATES THROUGHOUT THE TERM OF THE CONTRACT; CONTRACTOR IS ADVISED THAT RATES MAY CHANGE DURING THE CONTRACT TERM.

Exhibits To Be Added to Final Contract for Execution

Exhibit E – All Cost Proposals & Schedule of Values Escalator Modernization

Exhibit F – Escalator Modernization Project Schedule & Vertical Transportation Preventative Maintenance Schedule

Exhibit G – DBE Utilization Plan (if applicable)

Exhibit H – Contractor’s Performance and Payment Bonds

Appendix A – Escalator Inspection Summary

(Disclaimer: This Appendix is informational only. This Appendix does not affirm the current condition. All proposers are expected to perform their own inspections and surveys to ascertain the current condition.)

Appendix A begins on the following page.

Appendix B – Escalator Modernization Specifications

Appendix B begins on the following page.

Appendix C – Vertical Transportation Maintenance Specifications

Appendix A begins on the following page.

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